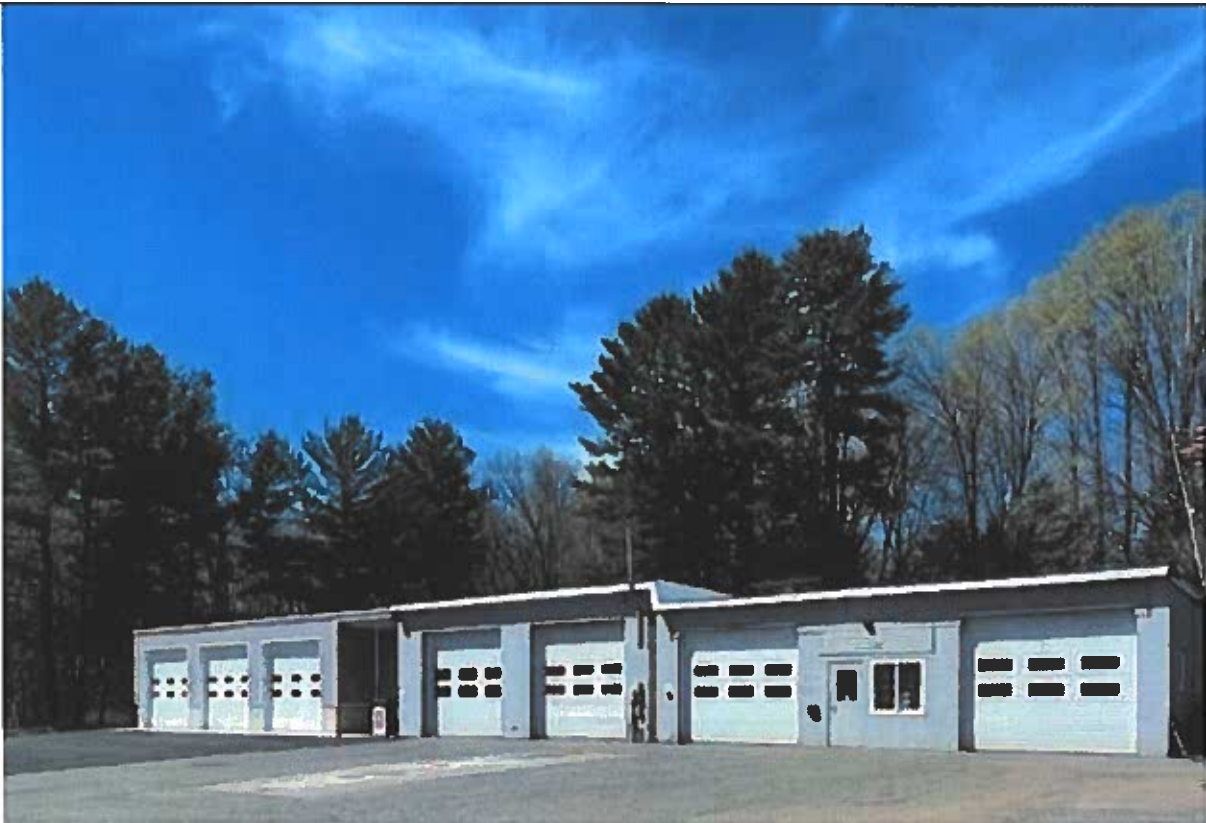


# ANNUAL TOWN REPORT

2022



## HAMPDEN, MASSACHUSETTS



Highway Garage Expansion

# IN MEMORIAM

2022



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Edward Caldon

Garden Club Member

William Foster

Senior Center Volunteer

Virginia Kellner

Historical Society Member

Henry Managre

Volunteer Fire Fighter  
Teacher at Minnechaug

Donald Ryan

Garden Club Member

Pat Safford

Lioness

Lynn Shay

Library Assistant

David Sutcliffe

Volunteer Fire Fighter

George Vermette

Senior Center Volunteer

Auxiliary Police Officer

Vincent J. Villamaino

Board of Selectmen 12 years

Lions Club

Frank Watson

Advisory Committee

Park and Recreation Commission

Lions Club



## IN RECOGNITION



Of their years of service to the Town of Hampden, the Board of Selectmen wishes to acknowledge their appreciation to the following individuals:



Matt Frederick  
Highway Department Worker

John Matthews III  
Planning Board  
Stormwater Commission

Linda Casey  
Cemetery Commissioner

Ed Norman  
Council on Aging Board

Brett Castellano  
Parks Commissioner

Dave Turcotte  
Parks Commissioner

Dave Lussier  
Constable

Donna Richardson  
Administrative Assistant  
Senior Center Volunteer

Gary Weiner  
Stormwater Commission

Andrew Netherwood  
Stormwater Commission

Karl Sternberg  
Stormwater Commission

Mark Langone  
Stormwater Commission

Dena Grochmal  
Stormwater Commission

## **INFORMATION AND BUSINESS HOURS**

### **POPULATION OF HAMPDEN**

**Federal Census**    1/1/01   5,189  
**State Census**     1/1/85   4,762  
**Town Census**     1/1/20   4,966

### **GEOGRAPHIC AREA**

**19.64 square miles**

### **COUNTY**

**Hampden County**

### **TAX RATE**

**\$16.87 for Fiscal 2023**

### **ANNUAL TOWN MEETING**

**Second Monday in May at 7:00 pm**

### **ANNUAL ELECTION OF OFFICERS**

**Third Monday in May, 7am-8pm**

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#### **GOVERNOR**

Maura Healy  
Office of the Governor  
Boston, MA 02133  
Phone: 617-727-9173

#### **CONGRESSMAN**

Richard E. Neal  
341 Cannon House Office Bldg.  
Washington, DC 20515  
Phone: 202-225-5601

**OR**

#### **U.S SENATORS**

Edward J. Markey  
U.S. Senate  
255 Dirksen Senate Office Bldg.  
Washington, DC 20510  
Phone: 202-224-2742

District Office  
Federal Building  
300 State St. Suite 200  
Springfield, MA 01103  
Phone: 413-785-0325

**OR**

1550 Main Street, Suite 304  
Springfield, MA 01103  
Phone: 413-785-4610

#### **STATE SENATOR**

Jacob Oliveira, Hampden District  
State House, Room 416B  
Boston, MA 02133  
Phone: 617-722-1291

**OR**

Elizabeth Warren  
U.S. Senate  
317 Hart Senate Office Bldg.  
Washington, DC 20510  
Phone: 202-224-4543

District Office: 60 Shaker Road  
Longmeadow, MA 01056  
Phone: 413-526-6501

**OR**

1515 Main Street, Room 406  
Springfield, MA 01103  
Phone: 413-788-2690

#### **REPRESENTATIVE**

Brian M. Ashe  
2<sup>nd</sup> Hampden District  
State House, Room 540  
Boston, MA 02133  
Phone: 617-722-2425

**INFORMATION FOR HAMPDEN RESIDENTS**  
**BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES**

**BOARD OF SELECTMEN**

Monday-Thursday, 9am-4:00pm  
Phone: 566-2151 ext.100

**TOWN ADMINISTRATOR**

Monday-Wednesday by appt. only  
Phone: 566.2151 x 118

**BOARD OF HEALTH**

Monday-Thursday, 7:30am-4:00pm  
Phone: 566-2151 ext. 102

**ADVISORY COMMITTEE**

3<sup>RD</sup> Monday 6pm, or as necessary  
during budget process

**TOWN CLERK – Eva Wiseman**

Monday–Thursday, 9am-3pm  
Phone: 566-2151 ext. 103

**TOWN TREASURER–Richard Patullo**

Tues-Thurs, 10am-2pm  
Phone: 566-2151 ext. 120

**TAX COLLECTOR – Eva Wiseman**

Monday–Thursday, 9am-3pm  
Phone: 566-2151 ext. 104

**BOARD OF ASSESSORS**

Mon-Thurs, 9am-2:00pm  
Phone: 566-2151 ext. 106

**CONSERVATION COMMISSION**

Monday & Tuesday 8am-2pm  
Phone: 566-2151 ext. 110

**PLANNING BOARD**

Mon-Thurs 9:30-1:30pm  
Phone: 566-2151 ext. 109

**WATER COMMISSION COMMITTEE**

Meet 2<sup>nd</sup> Tuesday of month 10:00 am  
[watercomm@hampdenma.gov](mailto:watercomm@hampdenma.gov)

**HAMPDEN-WILBRAHAM**

**REGIONAL**

**SCHOOL COMMITTEE**

Meet 2<sup>nd</sup> & 4<sup>th</sup> Thursday, 6:00pm  
Phone: 596-3884

**CEMETERY COMMISSION**

Mon-Thurs, 12:30pm-4:30pm  
Phone: 566-2151 ext. 111

**COUNCIL ON AGING**

Mon-Fri, 9:00am-3:00pm  
Phone: 566-5588

**HAMPDEN HOUSING  
AUTHORITY**

Centennial Commons  
Phone: 566-8157

**BUILDING INSPECTOR**

Monday-Thursday 8:30am-2:30pm  
Phone: 566-2151 ext. 107

**HAMPDEN LIBRARY TRUSTEES**

3<sup>rd</sup> Saturday 9:00 AM

**HAMPDEN PUBLIC LIBRARY**

Monday-Wednesday 10am-5pm  
Thursday 1-8pm, Saturday 10-2pm  
Phone: 566-2151 ext. 112

**HIGHWAY DEPARTMENT**

Monday-Friday, 7:00am-3:30pm  
Phone: 566-8842

**TRANSFER STATION**

Tuesday 12-4pm  
Saturday, 8am-4pm,  
Recycling: Same Hours

**INFORMATION FOR HAMPDEN RESIDENTS**  
**BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES**

**BOARD OF APPEALS**

Applications available from Town Clerk  
Meet as needed

**PARK AND RECREATION**

Mon-Thurs 8:00am-2:00 pm  
Phone: 566-2151 ext. 108

**VETERAN'S SERVICES**

Ken Geromini  
kgeromini1@gmail.com

**RIDGELINE & HILLSIDE COMMITTEE**

Phone: 566-2151 ext. 109  
Meet as needed

**HISTORICAL COMMISSION**

Meet 1<sup>st</sup> and 3<sup>rd</sup> Tuesday 7pm  
Phone: 566-8327

**HAMPDEN CULTURAL COUNCIL**

Meet as posted.

**STORMWATER COMMISSION**

Meet as posted

## **BUSINESS HOURS OF TOWN OFFICES AND COMMITTEES**

Board of Assessors 566-2151 ext. 106	9:00-2:00	Monday thru Thursday <a href="mailto:assessors@hampdenma.gov">assessors@hampdenma.gov</a>
Board of Appeals 566-2151 ext. 109	9:30-1:30	Monday thru Thursday <a href="mailto:planning@hampdenma.gov">planning@hampdenma.gov</a>
Board of Health 566-2151 ext. 102	7:30-4:00	Monday thru Thursday <a href="mailto:health@hampdenma.gov">health@hampdenma.gov</a>
Board of Selectmen 566-2151 ext. 100	9:00-4:00	Monday thru Thursday <a href="mailto:selectmen@hampdenma.gov">selectmen@hampdenma.gov</a>
Building Department 566-2151 ext. 107	8:30-2:30	Monday thru Thursday <a href="mailto:inspector@hampdenma.gov">inspector@hampdenma.gov</a>
Cemetery Commission 566-2151 ext. 111	12:30-4:30	Monday thru Thursday <a href="mailto:cemetery@hampdenma.gov">cemetery@hampdenma.gov</a>
Conservation Comm. 566-2151 ext. 110	9:00-12:00	Monday-Thursday <a href="mailto:conservation@hampdenma.gov">conservation@hampdenma.gov</a>
Council on Aging 566-5588	9:00-3:00	Monday thru Friday <a href="mailto:coa@hampdenma.gov">coa@hampdenma.gov</a>
Highway Department 566-8842	7:00-3:30	Monday thru Friday <a href="mailto:highway@hampdenma.gov">highway@hampdenma.gov</a>
Housing Authority 566-8157	8:00-3:00 8:00-12:00	Tuesday/Wednesday Thursday <a href="mailto:hamphousing@verizon.net">hamphousing@verizon.net</a>



Hampden/Wilbraham Regional School	7:30-2:05	Monday thru Friday 596.9011
HWRS District Office	7:00-4:00	Monday thru Friday 596-3884
Library 566-3047	10:00-5:00 1:00-8:00 10:00-2:00	Monday thru Wednesday Thursday Saturday <a href="mailto:emoriarty@cwmars.org">emoriarty@cwmars.org</a>
Park and Rec 566-2151 ext. 108	8:00-2:00	Monday thru Thursday <a href="mailto:parks@hampdenma.gov">parks@hampdenma.gov</a>
Planning Board 566-2151 ext. 109	9:30-1:30	Monday thru Thursday <a href="mailto:planning@hampdenma.gov">planning@hampdenma.gov</a>
Police Department 566-8011	24/7	Monday thru Sunday <a href="http://hampdenpolice.com">hampdenpolice.com</a>
Ridgeline/Hillside 566-2151 ext. 109	9:30-1:30	Monday thru Thursday <a href="mailto:planning@hampdenma.gov">planning@hampdenma.gov</a>
Senior Center 566-5588	9:00-3:00	Monday thru Friday <a href="mailto:coa@hampdenma.gov">coa@hampdenma.gov</a>
Tax Collector 566-2151 ext. 104	9:00-3:00	Monday thru Thursday
Town Administrator 566-2151 x118	by appt. only	Monday thru Wednesday <a href="mailto:townadmin@hampdenma.org">townadmin@hampdenma.org</a>

Town Clerk  
566-2151 ext. 103

9:00-3:00

Monday thru Thursday  
[townclerk@hampdenma.gov](mailto:townclerk@hampdenma.gov)

Treasurer  
566-2151 ext. 120

10:00-2:00

Monday thru Thursday  
[treasurer@hampdenma.gov](mailto:treasurer@hampdenma.gov)

Water Commission

[watercomm@hampdenma.gov](mailto:watercomm@hampdenma.gov)

## **ELECTED TOWN OFFICIALS – 2022/2023**

### **BOARD OF SELECTMEN/HEALTH**

*John D. Flynn	2023
Craig A. Rivest	2024
Donald L. Davenport	2025

### **MODERATOR**

*Richard R. Green	2023
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### **TOWN CLERK**

Eva Wiseman	2025
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### **TOWN TREASURER**

Richard Patullo	2025
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### **TAX COLLECTOR**

Eva Wiseman	2025
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### **BOARD OF ASSESSORS**

*Robert C. Makuch	2023
Jason Barroso	2025
Norman F. Charest	2024

### **HAMPDEN-WILBRAHAM REGION**

#### **SCHOOL DISTRICT COMMITTEE**

Michal Elizabeth Boudreau	2024
*Maura Ryan	2023

### **PARK COMMISSIONERS**

*Eric C. Jacobson	2023
**Terry Ford	2023
Daniel Slattery	2024
*Carrie Joseph	2023
*Suzanne Shuttleworth	2023

### **TRUSTEES, HAMPDEN LIBRARY**

*Beth E. Burger	2023
Kathleen Hutchison	2025
Kathleen Rochford	2024

### **HAMPDEN HOUSING AUTHORITY**

Deanna Vermette	2025
Carol Collins	2026
*Sheryl Ann Peterson	2023
Sheree I Butts	2024
Cliff Bombard, State Appointed	

### **CONSTABLES**

Dennis L. Hackett, Sr.	2025
Andrew Netherwood	2025
Edward Poulin	2025

### **CEMETERY COMMISSIONERS**

*Cynthia Connors	2023
Edward Salerno	2025
Timothy Connors	2024

### **PLANNING BOARD**

Madison Lee Pixley	2026
Jason Barroso	2024
Patrick Coyne	2027
*Heather Beattie	2023
Christina Brodeur	2025

\*up for re-election

\*\*fill position left open from resignation

## **APPOINTED TOWN OFFICIALS 2022/2023**

### **TOWN ACCOUNTANT**

Clifford Bombard  
Susie Young, Asst.

### **FIRE CHIEF/FOREST FIRE WARDEN**

Edward Poulin

### **BOARD OF HEALTH DIRECTOR**

Finn McCool

### **BOARD OF HEALTH AGENT**

Anthony Albano

### **SUPERINTENDENT OF STREETS**

Mark Langone

### **INSPECTOR OF ANIMALS**

Shelley Sears

### **ANIMAL CONTROL OFFICER**

Shelley Sears

### **CONSERVATION COMMISSION**

Judy McKinley Brewer, Co-Chair  
Ted Zebert, Co-Chair  
John Cushman  
Gregory B. D'Agostino  
Andrew Netherwood  
Thom Page  
Bonnie Geromini, Admin. Asst.

### **CULTURAL COUNCIL**

Virginia Blake  
Pamela Courtney  
Holly Tuttle  
Joey Varney  
Diane Mackie, Ex Officio

### **BUILDING COMMISSIONER**

Wendel Hulbert  
Caryn Paradis, Admin. Assistant

### **ELECTRICAL INSPECTOR**

Gary Courtney  
Eric Foisy, Alt.

### **PLUMBING INSPECTOR**

Dennis Chaffee, Jr  
Gerald Nicholas, Alt.

### **ADVISORY COMMITTEE**

Carol Fitzgerald, Co-Chair  
Doug Boyd, Co-Chair  
Heather Turcotte  
Kathy Pessolano  
Sandra Sheehan

### **BOARD OF APPEALS**

L. Jed Berliner  
Richard E. Patullo  
Duane Mosier  
Mark R. Barba  
Fred Lesniak, Alt  
Thomas Addicks, Alt.  
Joanne Fiore, Administrative Assistant

### **TREE WARDEN**

Dana Pixley

### **SUPT OF INSECT/PEST CONTROL**

Dana Pixley

### **VETERANS' SERVICE OFFICER**

Ken Geromini

### **VETERANS' GRAVE OFFICER**

Donald R. Talbot

## **APPOINTED POLICE OFFICERS – 2022/2023**

### **POLICE DEPARTMENT, CHIEF**

Scott B. Trombly

### **ADMINISTRATIVE ASSISTANT**

Kathy Zanetti

### **SERGEANTS**

Michael Cooney

Thomas Yvon

### **ADMINISTRATIVE CLERK**

Radcliffe Kenison

Julie Zimmerman

### **DETECTIVE**

Jason Roath

### **MAINTENANCE**

Thomas Landry

### **POLICE OFFICERS**

Todd Ely

William Jacques

Michael Meaney

Jeffrey Beattie

Jeffrey Wojcik

Sean Auclair

Tawrin Seega

Mathew Chaplin

### **RESERVE OFFICERS**

Radcliffe Kenison

Michael Kane

James Galeas

Christopher Driscoll

Todd Schneider

Robert Lauer

Michael Lynch

Kristopher Gobeille

### **POLICE MATRON**

Julie Zimmerman

# **HAMPDEN VOLUNTEER FIRE DEPARTMENT 2022**

## **OFFICERS**

Edward Poulin, Chief  
Patrick Farrow, Deputy Chief  
Scott Rumpalik, Captain  
Mark Barba, 1<sup>st</sup> Lieutenant  
Timothy Evans, 2<sup>nd</sup> Lieutenant

## **FIRE FIGHTERS**

Nicholas Bertrand  
Joseph Borowiec  
Michael Hatch  
Peter Hatch  
Daniel Loftus  
Jason McCarthy  
Derrick Merrill  
Andrew Netherwood  
Sharon Paquette  
Meaghan Rogers (Resigned)  
Joseph Rosa  
Evan Rugani  
Joshua Sterling

## **PROVISIONAL FIRE FIGHTERS**

Jonathan Cadieux  
Landen Gurski  
Gary LaMotte Jr.  
Brian Patrick  
Chris Patrick  
Nichole O'Donnell  
Peter Shadbegian  
Michael Wos

## SECTION 1:

# ADMINISTRATION

BOARD OF SELECTMEN

BOARD OF REGISTRARS

TOWN ADMINISTRATOR

TOWN CLERK

## **BOARD OF SELECTMEN**

In 2022 we were still dealing with the effects of COVID, but with far less disruption in our lives. Life became a bit more routine, though we still exhibited caution when necessary.

The town received American Rescue Plan Act (ARPA) Funds from the Federal government in an amount over \$1 million dollars that paid for many important needs, such as new Tasers for the Police Department, a new generator for the Fire Department (due to arrive this summer), a Kubota Excavator for the Highway Department, and network switches for the Hampden Wilbraham Regional School District.

The largest project funded with ARPA money was the expansion of the Water District to alleviate the water issues some residents had due to salt infiltration. The expansion started at the well at Mass Audubon, continued east on Main Street and tied the Fire House, the Town House, three residential properties and the Highway Garage into the system. This was completed at a cost of \$500,000 from these funds.

We are working to install a fiberoptic connection throughout town so those wanting to “cut the cord” with cable services may do so, while signing onto the town’s account. In May, the town secured a Community Compact grant in the amount of \$250,000 that will partially pay for the installation. The project may take some time to complete but will work to improve internet service for residents at a lesser cost than cable. There will be additional funding available through the Infrastructure Act that established the Middle Mile Grant Program.

The Town Administrator secured many grants through the year allowing us to start these and other projects without being a burden to the taxpayers.

Work is progressing at the Transfer Station with the installation of a solar field that will benefit the town by adding over \$100k in annual revenue to the town for twenty years.

The selectmen are planning for the 150<sup>th</sup> celebration of Hampden and will start putting some money aside to celebrate the occasion. We will also be looking for volunteers to help us plan this special event.

The Town House has remained top of mind for renovations, and consultants were hired to review all parts of the building from heating and plumbing, to electrical and structural. When the study is complete, we will determine the best course of action to take.

We are still reviewing expansion plans for the Fire Department and the Senior Center and will continue working into the new year to make the best decision for the town.



The Highway Garage was completed in late 2022 and has afforded Highway Superintendent, Mark Langone the space needed for vehicle storage as well as space to work on equipment out of the elements.

Hampden continues to be a town where volunteerism is still a part of the fabric of our community, and we appreciate all of those who serve on the various boards and committees. Volunteers are crucial to the town's operations, and we applaud the work they do. In addition, our town has boards and committees that could use your support. Check our website at [hampdenma.gov](http://hampdenma.gov) for those groups who could use your expertise and enthusiasm.

The town is fortunate to have the employees it does and that is true for all departments. The level of service provided by our staff is something we should all be proud of.

The board wishes to thank all elected and appointed officials with whom we serve. Police Chief Scott Trombly, Fire Chief Ed Poulin, Senior Center Director Becky Moriarty, Highway Superintendent Mark Langone and Building Commissioner Wendel Hulbert and their staffs do all they can to keep Hampden residents safe, protected, sheltered, and nourished.

In addition, the board thanks Pam Courtney in the Selectmen's Office and Jane Budynkiewicz in the Board of Health Office and all others in the Town House who keep the town moving forward.

And a final note as we said goodbye to Selectman Vinnie Villamaino who served on the board for 12 years. He was one of a kind, a man with a big heart who was always willing to pitch in when needed.

John D. Flynn  
Craig A. Rivest  
Donald L. Davenport

## BOARD OF REGISTRARS

Registered voters on Jan. 1, 2022 – 4004, December 31, 2022 - 4008

Voter attendance during 2022:

Annual Town Meeting, May 9, 2022	92
Annual Town Election, May 16, 2022	480
State Primary Election September 6, 2022 D	497
State Primary Election September 6, 2022 R	309
Special Town Meeting, October 24, 2022	73
State Election November 8, 2022	2352

Some changes made to Election laws in 2020 were made permanent and have carried over to subsequent years. While the Vote by Mail and Early Voting laws make those options more readily available to Town residents, they also created an increased workload for Election officials, Town Clerks, and office staff. Many thanks again to those who rose to the occasion once again and met that challenge to facilitate safe and successful elections.

### Inspectors And Tellers

#### Republican

Beth Burger  
Edith Casey  
Irene Cutting  
Beryl Doten  
Gerald Doten  
Mary Dunklee  
Barbara Dunwoody  
Kathleen Duquette  
Beth Fatse  
Rebecca Gibb  
Mary Hamel  
Joyce Libby  
David Kingsbury  
Elaine Kingsbury  
Nancy Salerno  
Carolyn Whipple  
Philip Schneider, Jr

#### Democratic

Brenda Ahlberg  
Ann Burian  
Mary Cesan  
Carol Collins  
Sophie Davenport  
Judith Jackson  
Dorothy Kibbe  
Gail Lefebvre

#### Unenrolled

Mary Lou Black  
Catherine Herchel  
Deborah O'Brien  
Doris Ouimet  
Doreen Rauch  
Donna Easton-Vicalvi  
Lynn Zanolli

Election Officials  
Warden  
Kathleen Rochford  
Deputy Warden  
Ben Bump  
Clerk  
Tina Doran  
Deputy Clerk  
John Plaster

Respectfully submitted,  
Board of Registrars  
Antionietta Smith  
Doria Porcello  
Aili Bond  
Eva Wiseman, Clerk

## **TOWN ADMINISTRATOR**

### **ANNUAL REPORT**

Hampden residents are grateful that the Town emerged from the worst of the Coronavirus scourge during 2022. Using federal emergency funds, the Town equipped employees with technology that enabled them to work from home so that basic services could be continued during the pandemic.

Hampden was fortunate to weather the Covid crisis and remain in solid financial condition, with much assistance from the federal and state governments. Going into 2023, the operating budget was balanced, reserves were strong, and there was very little bonded debt.

Over the long term, the most important project for the Town was begun in 2022, i.e., the fiber optic initiative. Hampden is using grant funds to link Town buildings with fiber and to begin providing fiber lines to all residential and business areas of town. The fiber system which will be constructed over the next few years will offer Internet service as an option and alternative to the cable company. Residents will have a choice, and remote workers and local businesses will be offered a fast connection to the Internet. The fiber system will be especially important to the next generation of Hampden residents.

The Town has a grant to install a document management system for Town offices. This will allow the digitizing of paper documents and greatly reduce the need for paper storage and the cabinets that are crowding Town offices.

For the future, the Town has established a Government Study Committee to review the Town government's structure and functioning and make any recommendations for the 2024 Annual Town Meeting. The Town's 1982 Master Plan will be updated by a consultant working with the Planning Board with results reported to the Annual Town Meeting.

Hampden was established as an independent town in 1878. The 150<sup>th</sup> anniversary is five years away, but the planning for a great celebration is getting underway.

Robert T. Markel  
Town Administrator

## TOWN CLERK

For the Clerk's office, 2022 took some turns that were nice to see. We saw a decline in deaths while birth rates for the past 2 years remain higher than in the past. The increase in marriage registrations is likely still due to the attraction of The Starting Gate, the appropriately named venue at Great Horse, but it looks like the idea of marriage itself may be becoming more popular as well.

New laws and conveniences that were put in place to help weather the storm of Covid in 2020 have now become our new "normal". Zoom meetings are the standard, allowing residents to attend those of various Boards or Committees from the comfort of their own easy chair. This has drawn a bigger audience for Town Meetings as well, and with that, I hope, a greater interest in the Town itself. While the adoption of Mail In and Early Voting laws means more convenience for voters, it also means more time and cost dedicated to Elections. As easy as they make it look, this means considerably more work, for our Election Officials as well. Fortunately, they always find a way to meet these new challenges. An obvious change in these past few years is that people have become comfortable using our lockboxes and website as an accepted way to conduct business. For online payment options, property tax assessment information, meeting dates and more, visit "[hampdenma.gov](http://hampdenma.gov)".

In general, things seem to be going better as we adapt to the changes of these recent past years. Let's hope this upward trend continues well into the future..

### Money remitted to the Treasurer in 2022:

Dog Licenses	825.00
Certified Copies	1,875.00
Publications	20.00
Marriages	480.00
Trade Names	180.00
Miscellaneous	302.19
	3,682.19 Total

### Available in the Town Clerk's Office:

Dog licenses \$ <u>5.00</u> spay/neuter, <u>OR</u>	10.00
Marriage Licenses	15.00
Trade Name in Business (D/B/A)	20.00
Subdivision Control Law	10.00
Zoning By-Laws	10.00
Zoning Map	20.00
General By-laws	10.00
Certified Copies (vital records)	5.00
Street List	10.00
Voter's List	10.00
Voter's List on diskette	10.00
Voter Registration Card	5.00

### Vital Statistics recorded in Hampden:

	2014	2015	2016	2017	2018	2019	2020	2021	2022
Births	29	23	30	21	30	26	27	41	37
Deaths	77	68	84	103	103	74	106	76	74
Marriages	14	13	25	21	22	23	22	24	34

## SECTION 2:

### FINANCE

ACCOUNTANT

ADVISORY COMMITTEE

BOARD OF ASSESSORS

TAX COLLECTOR

TREASURER

REPORT OF THE  
TOWN ACCOUNTANT

RESPECTFULLY SUBMITTED

CLIFFORD E. BOMBARD  
CERTIFIED MUNICIPAL ACCOUNTANT

**TOWN OF HAMPDEN**  
**COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS**  
**6/30/2022**

	GENERAL	SPECIAL REVENUE	ENTERPRISE	TRUST AGENCY	LONG TERM DEBT	TOTALS
<b>Assets</b>						
Cash and Equivalents	1,843,613	645,417	35,512	2,080,815		4,605,357
Accounts Receivable						
Personal Property	13,686					
Real Estate Taxes	386,292	1,987				388,279
Deferred Taxes	25,663					25,663
Excise Taxes	128,041					128,041
Tax Liens	23,465	228				23,693
Tax possessions	41,776					41,776
Less: Allowance for Uncollectibles	(295,598)					(295,598)
Amount to be Provided for Payment of Notes					2,375,000	2,375,000
<b>Total Assets</b>	<b>2,166,938</b>	<b>647,632</b>	<b>35,512</b>	<b>2,080,815</b>	<b>2,375,000</b>	<b>7,305,897</b>
<b>Liabilities</b>						
Warrants Payable	123,629	14,923	125			138,677
Accrued Payroll & Withholdings	(2,796)					(2,796)
Due To/From Other Governments	3,750					3,750
Other Liabilities	7,447					7,447
Deferred Revenue						
Real & Personal Property Taxes	104,380	1,987				106,367
Deferred Taxes	25,663					25,663
Excise Taxes	128,041					128,041
Tax Liens	23,465	228				23,693
Tax Possessions	41,776					41,776
Long Term notes Payable					2,375,000	2,375,000
<b>Total Liabilities</b>	<b>455,355</b>	<b>17,138</b>	<b>125</b>		<b>2,375,000</b>	<b>2,847,618</b>
<b>Fund Equity</b>						
Reserved for Continuing Appropriations	522,367			106,134		628,501
Reserved for Deficits(to be raised)	(156,648)					(156,648)
Undesignated	1,345,864	630,494	35,387	1,974,681		3,986,426
<b>Total Fund Equity</b>	<b>1,711,583</b>	<b>630,494</b>	<b>35,387</b>	<b>1,974,681</b>	<b>2,375,000</b>	<b>4,458,279</b>
<b>Total Liabilities and Fund Equity</b>	<b>2,166,938</b>	<b>647,632</b>	<b>35,512</b>	<b>2,080,815</b>	<b>2,375,000</b>	<b>7,305,897</b>

**STATEMENT OF APPROPRIATION EXPENDITURES**  
**7/1/2021 THRU 06/30/2022**

	APPROPRIATIONS	TRANSFERS	TOTAL AVAILABLE	EXPENDED	BALANCE
<b>GENERAL GOVERNMENT</b>					
ACCOUNTANT					0
SALARY	41844		41844	41844	0
CLERICAL	10514	877.31	9636.69	4101.15	5535.54
EXPENSES	14500	853.98	15353.98	15353.98	0
COMPUTER SOFTWARE	7500	23.33	7523.33	7523.33	0
 ADVISORY COMMITTEE					0
CLERICAL	5563		5563		5563
EXPENSES	200		200	180	20
					0
APPEALS BOARD					0
CLERICAL	6449		6449	6084.83	364.17
EXPENSES	300		300	123.55	176.45
 ASSESSORS					0
SALARY	17090		17090	17067	23
PRINCIPAL ASSESSOR	57996		57996	57995.4	0.6
CLERICAL	23835	45.18	23880.18	23880.18	0
EXPENSES	4500	82.49	4582.49	4582.49	0
SOFTWARE SUPPORT	8708		8708	8708	0
MAPPING MAINT	1950		1950	1950	0
UTILITY VALUATIONS	8000		8000	8000	0
 BUILDING DEP'T					0
CODE ENFORCEMENT	22216		22216	21875.84	340.16
INSPECTOR SALARY	66647		66647	65627.52	1019.48
CLERICAL	29793		29793	28149.39	1643.61
EXPENSES	2000	278.16	2278.16	2278.16	0
OFFICE EXPENSES	1860	278.16	1581.84	215.56	1366.28
 COUNTY RETIREMENT	706975		706975	698884	8091
 INSURANCE					0
PROPERTY AND CASUALTY	125000	10126.92	135126.92	135126.9	0
EMPLOYEE BENEFITS	314000	36757.29	350757.29	350757.3	0
UNEMPLOYMENT	10000	-10000	0		0
LONGEVITY	600		600	600	0
 LAW AND CLAIMS	65000	23488.94	88488.94	88488.94	0
 MODERATOR			0		
EXPENSES	100		100		100



CEMETERY COMMISSIONERS					
CLERICAL	15301		15301	13746.92	1554.08
EXPENSES	500		500	197	303
MAINTENANCE	19500		19500	17775	1725
COMPUTER MAINTENANCE	1500		1500	1262.5	237.5
CONSERVATION COMMITTEE					
CLERICAL	23365	-94.96	23270.04	12096.83	11173.21
EXPENSES	750	94.96	844.96	844.96	0
TRANSFER STATION					
MONITORING & TESTING	25000		25000	17911.25	7088.75
SCHOOL BUILDING REPAIRS	15000		15000	15000	0
LIBRARY	176466		176466	176199.4	266.59
TOWN EVENTS	1200		1200	943.89	256.11
OFFICE EQUIPMENT					
ACQUISITION	20000	-6863.73	13136.27	9174.78	3961.49
MAINTENANCE	5000	471.5	5471.5	5471.5	0
SUPPLIES	10000	-2614.18	7385.82	7385.82	0
POSTAGE	17000	-1261.61	15738.39	15738.39	0
INFORMATION TECHNOLOGY	30000	12784.46	42784.46	36392.23	6392.23
WEBSITE	2500		2500	2205	295
PARKS AND RECREATION					0
SALARIES	46875		46875	37553.51	9321.49
EXPENSES	5400		5400	5394.64	5.36
SPRAY PARK	11000	5900	16900	16846.23	53.77
PUBLIC GROUNDS	4385		4385	3851.08	533.92
TOWN HOUSE MAINTENANCE			0		0
CUSTODIAL	17000		17000	11700	5300
MAINT & REPAIRS	30000	-549.94	29450.06	28870.84	579.22
UTILITIES	40000	-2537.67	37462.33	37462.33	0
GASOLINE			0		0
PURCHASE	50000		50000	45891.13	4108.87
EXPENSE	10000		10000	9608.42	391.58
STREET LIGHTING	23000	4606.83	27606.83	27606.83	0
COUNCIL ON AGING					
DIRECTOR	70376		70376	69374.52	1001.48
GENERAL PAYROLL	94478		94478	89030.02	5447.98
EXPENSES	7000		7000	6627.36	372.64

FOREST FIRES					
EXPENSES	1800		1800	1475	325
BOARD OF HEALTH					
SALARY	5706		5706	1995.5	3710.5
COORDINATOR	58647		58647	58638.69	8.31
EXPENSES	1000		1000	917.55	82.45
HEALTH NURSE	7800		7800	6579.98	1220.02
WATER DISTRICT					
OPERATION	8000	380.51	8380.51	8380.51	0
TESTING	2000	-380.51	1619.49	622.33	997.16
POLICE					
CHIEF'S SALARY	100000		100000	96168.89	3831.11
OFFICER SALARIES	1043733	-28445.32	1015287.7	956946.4	58341.26
CRUISER MAINTENANCE	12760		12760	7086.22	5673.78
EXPENSES	101605	-1844.63	99760.37	88770.22	10990.15
NEW CRUISER	45000		45000	45000	0
TRAINING	26373		26373	26373	0
NEW EQUIPMENT	9069		9069	8785.32	283.68
CAREER INCENTIVE	83307	4104.23	87411.23	87411.23	0
WMLEC	750		750	300	450
ELECTIONS	846		846	842.26	3.74
TOWING	100		100		100
BUILDING MAINTENANCE	60363	-9074.4	51288.6	51288.6	0
SCHOOLS					
SCHOOL DISTRICT					
REGIONAL ASSESSMENT	7456344	14356 ^	7470700	7470687	13
DEBT					
LOCAL GOVERNMENT DEBT SERVICE					
POLICE STATION DEBT	227250		227250	222750	4500
MINNECHAUG Bond	493868		493868	477101.3	16766.7
GREEN MEADOW DEBT	183600		183600	183600	0
CARRY OVER ACCOUNTS AND SPECIAL TOWN MEETINGS					
DRY HYDRANTS	698.88		698.88		698.88
DEFIBRILLATORS	2535		2535		2535
FIRE HOUSE ROOF	5400		5400		5400
MAIN STREET WATER	401180.2	3920.88	405101.08	401180.2	3920.88
COA CARPETING	818.96		818.96	784	34.96
SCHOOL LEGAL FEES	21934.87		21934.87		21934.87
COA AIR CONDITIONING	1813		1813		1813
HIGHWAY TRUCK	11160		11160		11160
HIGHWAY BUILDING ADDITIOI	573590.25		573590.25	214586.4	359003.81
NEW CRUISER	48909	45.09	48954.09	48954.09	0
TREE REMOVAL	60.4		60.4		60.4
RESCUE EXTRACTION EQUIPM	2110		2110	2110	0
POLICE/FIRE RADIO SYSTEM	196142.46		196142.46	174716.3	21426.14

**TOWN OF HAMPDEN  
STATEMENT OF GENERAL FUND REVENUES  
6/30/2022**

**TAXES AND EXCISES \*\***

REAL ESTATE		
2022	11,880,392.22	
2021	152,870.34	
2020 & PRIOR	6,521.34	
		<u>12,039,783.90</u>

OTHER		
TAX TITLES		70,094.71

PERSONAL PROPERTY		
2022	1,321,375.11	
2021 & PRIOR	3,159.73	
		<u>1,324,534.84</u>

MOTOR VEHICLE EXCISE		
2022	723,772.97	
2021	161,327.41	
2020	9,394.82	
2019	2,078.59	
2018	1,352.41	
		<u>897,926.20</u>

**TOTAL EXCISES** **897,926.20**

**TOTAL ALL PROPERTY AND EXCISES TAXES** **14,332,339.65**

**\*\*NET OF REFUNDS**

**LOCAL REVENUES**

ASSESSORS	263.00	
BUILDING INSPECTOR	51,046.64	
FIRE INSPECTIONS	6,920.00	
PLANNING BOARD	1,147.95	
TAX COLLECTOR	10,724.00	
TOWN CLERK	3,822.19	
POLICE REPORTS	3,210.70	
OFF DUTY FICA	2,305.89	
DISTRICT COURT	2,564.81	
LATE MVE TAX INTEREST	19,916.09	
CELL TOWER	35,838.38	
LICENSES & PERMITS	3,528.00	
WATER USEAGE FEES	728.65	
LICENSES, LIQUOR	7,425.00	
PROPERTY TAX INTEREST & PENALTIES	43,616.47	
ALL OTHER LOCAL REVENUE	9,371.50	
AMERESCO RENT	12,380.00	
TAX TITLE COSTS	16,682.04	
INTEREST ON INVESTMENTS	12,292.10	
TRANSFERS FROM OTHER FUNDS	49,685.06	
		<u>293,468.47</u>

**TOTAL LOCAL REVENUES** **293,468.47**

**STATE REVENUES**

EXEMPTS/ELDERLY-VETERANS	69,176.00	
LOCAL AID	752,332.90	
		<u>821,508.90</u>

**TOTAL ALL REVENUES** **15,447,317.02**

**TOWN OF HAMPDEN  
STATEMENT OF GENERAL FUND REVENUES  
6/30/2022**

**TAXES AND EXCISES \*\***

REAL ESTATE

2022	11,880,392.22	
2021	152,870.34	
2020 & PRIOR	6,521.34	
		<hr/>
		12,039,783.90

OTHER

TAX TITLES		70,094.71
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PERSONAL PROPERTY

2022	1,321,375.11	
2021 & PRIOR	3,159.73	
		<hr/>
		1,324,534.84

MOTOR VEHICLE EXCISE

2022	723,772.97	
2021	161,327.41	
2020	9,394.82	
2019	2,078.59	
2018	1,352.41	
		<hr/>

**TOTAL EXCISES** 897,926.20

**TOTAL ALL PROPERTY AND EXCISES TAXES** 14,332,339.65

**\*\*NET OF REFUNDS**

**LOCAL REVENUES**

ASSESSORS	263.00	
BUILDING INSPECTOR	51,046.64	
FIRE INSPECTIONS	6,920.00	
PLANNING BOARD	1,147.95	
TAX COLLECTOR	10,724.00	
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TAX TITLE COSTS	16,682.04	
INTEREST ON INVESTMENTS	12,292.10	
TRANSFERS FROM OTHER FUNDS	49,685.06	
		<hr/>
<b>TOTAL LOCAL REVENUES</b>		293,468.47

**STATE REVENUES**

EXEMPTS/ELDERLY-VETERANS	69,176.00	
LOCAL AID	752,332.90	
		<hr/>
		821,508.90

**TOTAL ALL REVENUES** 15,447,317.02

**STATEMENT OF UNCOLLECTED TAXES**

**6/30/2022**

	<b>BALANCE FWD</b>	<b>COMMITMENTS</b>	<b>COLLECTIONS</b>	<b>ABATES &amp; ADJUSTS</b>	<b>REFUNDS</b>	<b>LEDGER 6/30/2022</b>	<b>COLLECTOR 6/30/2022</b>
<b>REAL ESTATE TAXES</b>							
LEVY OF 2022		12,199,171.04	11,916,518.29	58,047.29	36,126.07	260,731.53	260,731.53
LEVY OF 2021	266,269.42		152,870.34	36,490.40		76,908.68	76,908.68
LEVY OF 2020	34,964.15		4,390.02	5,799.58		24,774.55	24,774.55
LEVY OF 2019	20,608.16		2,131.33			18,476.83	18,476.83
LEVY OF 2018	1,221.99				0.01	1,222.00	1,222.00
LEVY OF 2017	1,178.62					1,178.62	1,178.62
LEVY OF 2016 & PRIOR	5,400.57					5,400.57	5,400.57
<b>TOTAL REAL ESTATE TAXES</b>	<b>329,642.91</b>	<b>12,199,171.04</b>	<b>12,075,909.98</b>	<b>100,337.27</b>	<b>36,126.08</b>	<b>388,692.78</b>	<b>388,692.78</b>
<b>PERSONAL PROPERTY TAXES</b>							
LEVY OF 2022		1,322,857.63	1,321,375.11			1,482.52	1,482.52
LEVY OF 2021	4,379.10		3,159.73			1,219.37	1,219.37
LEVY OF 2020	2,872.75					2,872.75	2,872.75
LEVY OF 2019	1,340.28					1,340.28	1,340.28
LEVY OF 2018	1,378.98					1,378.98	1,378.98
LEVY OF 2017	613.84					613.84	613.84
LEVY OF 2016 & PRIOR	4,253.94					4,253.94	4,253.94
<b>TOTAL PERSONAL PROPERTY TAXES</b>	<b>10,459.79</b>	<b>1,322,857.63</b>	<b>1,324,534.84</b>			<b>13,161.68</b>	<b>13,161.68</b>
<b>MOTOR VEHICLE EXCISES</b>							
LEVY OF 2022		838,459.79	726,499.04	13,942.95	2,726.07	100,743.87	100,743.87
LEVY OF 2021	140,531.62	39,465.32	168,662.66	9,149.89	7,335.25	9,519.64	9,519.64
LEVY OF 2020	14,463.30		9,492.16	97.34	97.34	4,971.14	4,971.14
LEVY OF 2019	7,700.61		2,078.59			5,622.02	5,622.02
LEVY OF 2018	4754.42		1,352.41			3,402.01	3,402.01
LEVY OF 2017	1,707.60					1,707.60	1,707.60
LEVY OF 2016 & PRIOR	2373.95					2,373.95	2,393.95
<b>TOTAL MOTOR VEHICLE EXCISE</b>	<b>171,531.50</b>	<b>877,925.11</b>	<b>908,084.86</b>	<b>23,190.18</b>	<b>10,158.66</b>	<b>128,340.23</b>	<b>128,360.23</b>
<b>TAX DEFERRALS</b>	25,662.66					25,662.66	25,662.66
<b>TAX POSSESSIONS</b>	41,775.87					41,775.87	41,775.87
<b>TAX LIENS</b>	46,545.36	47,014.82	70,094.71			23,465.47	23,465.47
<b>TOTAL ALL LIEVES</b>	<b>625,618.09</b>	<b>14,446,968.60</b>	<b>14,378,624.39</b>	<b>123,527.45</b>	<b>46,284.74</b>	<b>621,098.69</b>	<b>621,118.69</b>

TOWN OF HAMPDEN MASSACHUSETTS

STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE

12/31/2022

	REVENUES	EXPENDITURES	EXCESS OVER(UNDER)	FUND BALANCE 7/1/2022	FUND BALANCE 12/31/2022
STATE, COUNTY & FEDERAL GRANTS					
CONTRACT #50823		172,769.67	-	2,066.99	(170,702.68)
WINTER RELIEF GRANT		178,985.23	(178,985.23)		(178,985.23)
ARPA	773,720.33	76,408.81	697,311.52	134,190.55	831,502.07
COVID GRANTS	250,000.00	600.00	249,400.00	(16,211.05)	233,188.95
BULLET PROOF VESTS(FED)	858.00		858.00	(858.00)	-
TASK FORCE			-	3,319.52	3,319.52
COUNCIL ON AGING GRANTS	30,943.04	16,097.00	14,846.04	9,159.28	24,005.32
LIBRARY GRANTS	5,550.96	1,009.37	4,541.59	7,327.11	11,868.70
CULTURAL COUNCIL GRANT		3,600.00	(3,600.00)	8,706.87	5,106.87
FIRE SAFE GRANT	11,605.00	7,404.59	4,200.41	9,023.99	13,224.40
SIDEWALK GRANT			-	10,856.00	10,856.00
MUNICIPLE VULNERABILITY GRANT	258,188.00	33,335.50	224,852.50		224,852.50
CASINO IMPACT GRANT	22,319.00	48,013.00	(25,694.00)	(23,713.94)	(49,407.94)
BROADBAND GRANT	250,000.00	600.00	249,400.00		249,400.00
OTHER			-		-
CAPITAL PROJECT BOND PREMIUM			-	43,493.80	43,493.80
COLLECTOR REVOLVING/MANDATE		168.75	(168.75)	11,699.06	11,530.31
COUNCIL ON AGING REVOLVING	\$ 6,578.73	8,699.50	(2,120.77)	590.29	(1,530.48)
CONSERVATION REVOLVING	4,050.00	9,884.85	(5,834.85)	13,332.86	7,498.01
LIBRARY REVOLVING	544.47	615.85	(71.38)	1,704.10	1,632.72
BOARD OF HEALTH REVOLVING			-	25,150.13	25,150.13
BUILDING INSPECTOR REVOLVING	17,960.00	13,408.00	4,552.00	24,692.27	29,244.27
FIRE INSPECTION FEES REVOLVING		595.77	(595.77)	595.77	-
CEMETERY REVOLVING	14,803.75	11,400.00	3,403.75	20,893.11	24,296.86
PARKS & RECREATION REVOLVING	42,639.38	75,285.85	(32,646.47)	87,720.69	55,074.22
PLANNING BOARD			-	2,197.50	2,197.50
RESTITUTION			-	18,860.24	18,860.24
ENGINEERING FEES/DRIVEWAY BONDS	1,500.00	750.00	750.00	23,000.00	23,750.00
ALARM FEES	300.00		300.00	4,817.49	5,117.49
POLICE/FIRE GIFTS	1,850.00	1,704.12	145.88	\$ 5,171.00	5,316.88
POLICE OFF DUTY	203,760.82	198,321.78	5,439.04	7,824.18	13,263.22
	1,897,171.48	859,657.64	1,210,283.51	435,609.81	1,473,123.65

TOWN OF HAMPDEN MASSACHUSETTS  
**STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE**  
**COMMUNITY PRESERVATION ACT**  
**FOR YEAR ENDED JUNE 30, 2022**

	REVENUES	EXPENDITURES	EXCESS OVER(UNDER)	FUND BALANCE JULY 01, 2021	FUND BALANCE JUNE 30, 2022
	120,097.09	17,227.00	102,870.09	425,356.71	528,226.80
1) SOURCES OF REVENUES					
COMMONWEALTH	35,087.00				
TAX LEVY	83,341.23				
INTEREST	1,668.86				
	<u>120,097.09</u>				
2) USES OF FUNDS					
HHA FAUCET REPAIR	15,500.00				
MT VISION	1,427.00				
CPA COALITION	300.00				
	<u>17,227.00</u>				

TOWN OF HAMPDEN MASSACHUSETTES  
**COMBINED STATEMENT OF ENTERPRISE FUND REVENUES, EXPENDITURES  
AND CHANGE IN FUND BALANCE**  
**FOR YEAR ENDED JUNE 30, 2022**

	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>EXCESS, OVER (UNDER)</u>	<u>FUND BALANCE JULY 1, 2021</u>	<u>FUND BALANCE JUNE 30, 2022</u>
TRANSFER STATIONS	98,601.21	96,010.29	2,590.92	32,796.07	35,386.99
TOTALS	<u>98,601.21</u>	<u>96,010.29</u>	<u>2,590.92</u>	<u>32,796.07</u>	<u>35,386.99</u>
Revenues	BAGS & PERMITS	98,601.21	98,601.21		
Expenditures	Salaries	26,717.11			
	Republic Services	49,436.61			
	Verizon	311.43			
	Bags & Supplies	17,447.14			
	Mowing	2,098.00			
		<u>96,010.29</u>			



**TOWN OF HAMPDEN**  
**COMBINING STATEMENT OF TRUST FUND FUND REVENUES & EXPENDITURES**  
**AND CHANGES IN FUND BALANCES TRUST FUNDS**  
**07/01/2021 TO 06/30/2022**

	<u>ADDITIONS</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>FUND BALANCES</u> <u>7/1/2021</u>	<u>EXPENDABLE</u> <u>FUND BALANCES</u> <u>6/30/2022</u>	<u>NON-EXPENDABLE</u> <u>FUND BALANCES</u> <u>6/30/2022</u>
<b>TRUST FUNDS</b>						
CEMETERY PERPETUAL CARE	5,400.00	338.84		79,803.14	11,860.66	73,881.32
BUMSTEAD FUND		31.09		7,466.52	5,497.61	2,000.00
TOWN COMMONS FUND		10.77		2,598.83	2,609.60	
CONSERVATION FUND	1,000.00	83.12		19,622.28	20,705.40	
MCCRAY FUND		6.39		1,545.09	1,551.48	
CULTURAL COUNCIL		1.14		289.90	291.04	
SCANTIC MEADOWS		251.12		60,238.78	60,489.90	
<b>LIBRARY FUNDS</b>						
DAY FUND		4.19		1,020.56	524.75	500.00
NEWELL FUND		16.21	123.45	3,901.60	2,294.36	1,500.00
KINDERGARTEN FUND	90,039.69	850.41	77,816.34	186,646.18	199,719.94	
GEORGE BALLARD FUND		4.22		1,028.89	533.11	500.00
CHARLES BALLARD FUND		5.18		1,251.54	756.72	500.00
STODDARD FUND		37.38		8,977.57	9,014.95	
HOLT FUND		9.68		2,311.74	1,321.42	1,000.00
FLYNN FUND		13.18		3,178.39	3,191.57	
ENSLIN FUND		9.14		2,211.80	2,220.94	
FAYE FLYNN FUND		14.00		3,374.82	3,388.82	
DAN FLYNN FUND		10.60		2,557.28	2,567.88	
ROBERT BOHLKE TRUST FUND		66.84		16,044.37	1,111.21	15,000.00
DICKINSON FUND		19.83		4,769.57	4,789.40	
WILLIAM MEUSE FUND				3,360.07	1,214.03	2,160.00
ASSESSOR STABILIZATION		1.25		531.50	532.75	
STABILIZATION FUND	378,884	5,673.00		1,263,802.00	1,648,359.00	
<b>TOTALS</b>	<u>475,323.69</u>	<u>7,457.58</u>	<u>77,939.79</u>	<u>1,720,910.42</u>	<u>1,984,546.54</u>	<u>96,841.32</u>

**TOWN OF HAMPDEN**  
**COMBINING STATEMENT OF TRUST FUND FUND REVENUES & EXPENDITURES**  
**AND CHANGES IN FUND BALANCES TRUST FUNDS**  
**07/01/2022 TO 12/31/2022**

	<u>ADDITIONS</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>FUND BALANCES</u> <u>7/1/2022</u>	<u>EXPENDABLE</u> <u>FUND BALANCES</u> <u>12/31/2022</u>	<u>NON-EXPENDABLE</u> <u>FUND BALANCES</u> <u>12/31/2022</u>
<b>TRUST FUNDS</b>						
CEMETERY PERPETUAL CARE		281.22		85,541.98	4,041.88	81,781.32
BUMSTEAD FUND		24.62		7,497.61	5,522.23	2,000.00
TOWN COMMONS FUND		8.54		2,609.60	2,618.14	
CONSERVATION FUND		68.04		20,705.49	20,773.53	
MCCRAY FUND		5.08		1,551.48	1,556.56	
CULTURAL COUNCIL		0.91		291.04	291.95	
SCANTIC MEADOWS		198.85		60,489.90	60,688.75	
<b>LIBRARY FUNDS</b>						
DAY FUND		3.35		1,024.76	528.11	500.00
NEWELL FUND		12.45		3,794.36	2,297.05	1,509.76
KINDERGARTEN FUND		656.62		199,719.94	200,376.56	
GEORGE BALLARD FUND		3.36		1,033.11	536.47	500.00
CHARLES BALLARD FUND		4.10		1,256.72	760.82	500.00
STODDARD FUND		29.62		9,014.95	9,044.57	
HOLT FUND		7.61		2,321.32	1,328.93	1,000.00
FLYNN FUND		10.45		3,191.57	3,202.02	
ENSLIN FUND		7.28		2,220.94	2,228.22	
FAYE FLYNN FUND		11.10		3,388.82	3,399.92	
DAN FLYNN FUND		8.42		2,567.88	2,576.30	
ROBERT BOHLKE TRUST FUND		52.94		16,111.21	1,164.15	15,000.00
DICKINSON FUND		15.72		4,789.40	4,805.12	
WILLIAM MEUSE FUND		\$ 11.07		3,374.23	1,225.30	2,160.00
STABILIZATION FUND		14,576.50		1,648,319.02	1,662,895.52	
<b>TOTALS</b>	<b>-</b>	<b>15,997.85</b>	<b>-</b>	<b>2,125,558.33</b>	<b>1,991,862.10</b>	<b>104,951.08</b>

**TOWN OF HAMPDEN MASSACHUSETTS**  
**STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE**  
**12/31/2022**

	REVENUES	EXPENDITURES	EXCESS OVER(UNDER)	FUND BALANCE 7/1/2022	FUND BALANCE 12/31/2022
<b>STATE, COUNTY &amp; FEDERAL GRANTS</b>					
CONTRACT #50823		172,769.67	-	2,066.99	(170,702.68)
WINTER RELIEF GRANT		178,985.23	(178,985.23)		(178,985.23)
ARPA	773,720.33	76,408.81	697,311.52	134,190.55	831,502.07
COVID GRANTS	250,000.00	250,000.00	-	(16,211.05)	(16,211.05)
TASK FORCE			-	3,319.52	3,319.52
COUNCIL ON AGING GRANTS	30,943.04	16,097.00	14,846.04	9,159.28	24,005.32
LIBRARY GRANTS	5,550.96	1,009.37	4,541.59	7,327.11	11,868.70
CULTURAL COUNCIL GRANT		3,600.00	(3,600.00)	8,706.87	5,106.87
FIRE SAFE GRANT	11,605.00	7,404.59	4,200.41	9,023.99	13,224.40
SIDEWALK GRANT			-	10,856.00	10,856.00
MUNICIPAL VULNERABILITY GRANT	258,188.00	33,335.50	224,852.50	(324,403.90)	(99,551.40)
CASINO IMPACT GRANT	22,319.00	48,013.00	(25,694.00)	(23,713.94)	(49,407.94)
BROADBAND GRANT	250,000.00	600.00	249,400.00		249,400.00
<b>OTHER</b>					
CAPITAL PROJECT BOND PREMIUM			-	43,493.80	43,493.80
COLLECTOR REVOLVING/MANDATE		168.75	(168.75)	11,699.06	11,530.31
COUNCIL ON AGING REVOLVING	\$ 6,578.73	8,699.50	(2,120.77)	590.29	(1,530.48)
CONSERVATION REVOLVING	4,050.00	9,884.85	(5,834.85)	13,332.86	7,498.01
LIBRARY REVOLVING	544.47	615.85	(71.38)	1,704.10	1,632.72
BUILDING INSPECTOR REVOLVING	17,960.00	13,408.00	4,552.00	24,692.27	29,244.27
FIRE INSPECTION FEES REVOLVING		595.77	(595.77)	595.77	-
CEMETERY REVOLVING	14,803.75	11,400.00	3,403.75	20,893.11	24,296.86
PARKS & RECREATION REVOLVING	42,639.38	75,285.85	(32,646.47)	87,720.69	55,074.22
PLANNING BOARD			-	2,197.50	2,197.50
RESTITUTION			-	18,860.24	18,860.24
ENGINEERING FEES/DRIVEWAY BONDS	1,500.00	750.00	750.00	23,000.00	23,750.00
ALARM FEES	300.00		300.00	4,817.49	5,117.49
POLICE/FIRE GIFTS	1,850.00	1,704.12	145.88	\$ 5,171.00	5,316.88
POLICE OFF DUTY	203,760.82	198,321.78	5,439.04	7,824.18	13,263.22
	<u>1,896,313.48</u>	<u>1,109,057.64</u>	<u>960,025.51</u>	<u>86,913.78</u>	<u>874,169.62</u>

**STATEMENT OF APPROPRIATION EXPENDITURES  
7/1/2021 THRU 12/31/2021**

	APPROPRIATIONS	TRANSFERS	TOTAL AVAILABLE	EXPENDED	BALANCE
<b>GENERAL GOVERNMENT</b>					
ACCOUNTANT					-
SALARY	43,952.00		43,952.00	21,972.00	21,980.00
CLERICAL	7,000.00		7,000.00	2,314.10	4,685.90
EXPENSES	10,000.00		10,000.00		10,000.00
COMPUTER SOFTWARE	7,500.00		7,500.00	7,523.33	(23.33)
<b>ADVISORY COMMITTEE</b>					-
CLERICAL	5,563.00		5,563.00		5,563.00
EXPENSES	200.00		200.00		200.00
<b>APPEALS BOARD</b>					-
CLERICAL	8,130.00		8,130.00	3,893.75	4,236.25
EXPENSES	300.00		300.00		300.00
<b>ASSESSORS</b>					-
SALARY	17,945.00		17,945.00	8,971.50	8,973.50
PRINCIPAL ASSESSOR	62,579.00		62,579.00	31,359.13	31,219.87
CLERICAL	26,050.00		26,050.00	12,547.98	13,502.02
EXPENSES	4,250.00		4,250.00	1,864.49	2,385.51
SOFTWARE SUPPORT	9,579.00		9,579.00	9,579.00	-
MAPPING MAINT	2,100.00		2,100.00	1,050.00	1,050.00
UTILITY VALUATIONS	8,000.00		8,000.00	8,000.00	-
<b>BUILDING DEPT</b>					-
CODE ENFORCEMENT	23,328.00		23,328.00	11,172.50	12,155.50
INSPECTOR SALARY	69,985.00		69,985.00	33,517.50	36,467.50
CLERICAL	31,920.00		31,920.00	14,822.76	17,097.24
EXPENSES	2,000.00		2,000.00	1,862.83	137.17
OFFICE EXPENSES	1,860.00		1,860.00		1,860.00
<b>COUNTY RETIREMENT</b>	672,542.00		672,542.00	664,845.00	7,697.00
<b>INSURANCE</b>					-
PROPERTY AND CASUALTY	150,000.00		150,000.00	137,728.04	12,271.96
EMPLOYEE BENEFITS	510,000.00		510,000.00	211,189.73	298,810.27
UNEMPLOYMENT	10,000.00		10,000.00		10,000.00
LONGEVITY	300.00		300.00		300.00
<b>LAW AND CLAIMS</b>	140,000.00		140,000.00	52,911.64	87,088.36
<b>MODERATOR</b>					-
EXPENSES	100.00		100.00		100.00
<b>PLANNING BOARD</b>					-
CLERICAL	35,773.00		35,773.00	14,344.61	21,428.39
EXPENSES	1,600.00		1,600.00	584.84	1,015.16
<b>REGISTRARS</b>					-
SALARIES	840.00		840.00	266.00	574.00
ELECTION EXPENSES	17,000.00		17,000.00	14,351.73	2,648.27
STREET LISTS	3,000.00		3,000.00	603.92	2,396.08
<b>SELECTMEN</b>					-
SALARIES	10,749.00		10,749.00	5,118.54	5,630.46
ADMINISTRATIVE ASS'T	53,385.00		53,385.00	26,886.62	26,498.38
EXPENSES	15,000.00		15,000.00	5,492.37	9,507.63
LEGAL ADVERTISING	3,000.00		3,000.00	1,154.22	1,845.78
MAPPING MAINTENANCE	2,400.00		2,400.00	2,400.00	-
TEMPORARY HELP	10,000.00		10,000.00	30.92	9,969.08
<b>TAX COLLECTOR</b>					-
SALARY	43,086.00		43,086.00	21,540.00	21,546.00
CLERICAL	29,589.00		29,589.00	14,188.25	15,400.75
EXPENSES	3,000.00		3,000.00	295.07	2,704.93
COMPUTER MAINTENANCE	5,000.00		5,000.00	3,289.00	1,711.00

TAX TITLE WORK	2,500.00	2,500.00	2,500.00	
TOWN CLERK				
SALARY	43,086.00	43,086.00	21,540.00	21,546.00
CLERICAL	34,267.00	34,267.00	13,285.08	20,981.92
EXPENSES	1,500.00	1,500.00	434.12	1,065.88
TOWN PUBLICATIONS	100.00	100.00		100.00
RECORDS OFFICER	12,272.00	12,272.00	227.15	12,044.85
TOWN REPORT	3,000.00	3,000.00		3,000.00
TREASURER				
SALARY	50,752.00	50,752.00	25,374.00	25,378.00
CLERICAL	11,266.00	11,266.00	2,074.34	9,191.66
EXPENSES	1,200.00	1,200.00	474.23	725.77
PAYROLL SERVICE	8,000.00	8,000.00	3,572.29	4,427.71
TAX TITLE ADMINISTRATION	11,000.00	11,000.00	2,592.87	8,407.13
RECORDS MANAGEMENT	1,000.00	1,000.00		1,000.00
SHORT TERM DEBT		-		-
NOTE CERTIFICATION	1,000.00	1,000.00		1,000.00
VETERANS BENEFITS	20,000.00	20,000.00	4,717.86	15,282.14
TOWN ADMINISTRATOR	95,000.00	95,000.00	42,300.00	52,700.00
GENERAL SERVICES				
ACADEMY HALL MAINT	4,500.00	4,500.00	861.76	3,638.24
CEMETERY COMMISSIONERS				
CLERICAL	16,395.00	16,395.00	7,066.82	9,328.18
EXPENSES	500.00	500.00		500.00
MAINTENANCE	15,000.00	15,000.00	11,290.00	3,710.00
COMPUTER MAINTENANCE	1,800.00	1,800.00		1,800.00
CONSERVATION COMMITTEE				
CLERICAL	36,817.00	36,817.00	6,492.56	30,324.44
EXPENSES	1,343.00	1,343.00	583.00	760.00
TRANSFER STATION				
MONITORING & TESTING	25,000.00	25,000.00	8,457.29	16,542.71
SCHOOL BUILDING REPAIRS	15,000.00	15,000.00		15,000.00
LIBRARY	187,274.00	187,274.00	98,493.69	88,780.31
TOWN EVENTS	1,500.00	1,500.00	635.52	864.48
OFFICE EQUIPMENT				
ACQUISITION	20,000.00	20,000.00	570.00	19,430.00
MAINTENANCE	5,000.00	5,000.00	1,611.09	3,388.91
SUPPLIES	10,000.00	10,000.00	5,937.82	4,062.18
POSTAGE	17,000.00	17,000.00	1,392.63	15,607.37
INFORMATION TECHNOLOGY	30,000.00	30,000.00	14,270.35	15,729.65
WEBSITE	2,500.00	2,500.00	2,315.25	184.75
PARKS AND RECREATION				
SALARIES	61,497.00	61,497.00	27,798.12	33,698.88
EXPENSES	8,900.00	8,900.00	9,463.02	(563.02)
SPRAY PARK	15,000.00	15,000.00	4,177.02	10,822.98
PUBLIC GROUNDS	4,385.00	4,385.00	3,278.06	1,106.94
TOWN HOUSE MAINTENANCE				
CUSTODIAL	17,000.00	17,000.00	5,850.00	11,150.00
MAINT & REPAIRS	30,000.00	30,000.00	8,736.08	21,263.92
UTILITIES	40,000.00	40,000.00	13,331.20	26,668.80
GASOLINE				
PURCHASE	50,000.00	50,000.00	14,939.87	35,060.13
EXPENSE	10,000.00	10,000.00	1,715.00	8,285.00
STREET LIGHTING	25,000.00	25,000.00	13,565.96	11,434.04

COUNCIL ON AGING				
DIRECTOR	75,318.00	75,318.00	36,400.14	38,917.86
GENERAL PAYROLL	107,128.00	107,128.00	33,021.34	74,106.66
EXPENSES	7,000.00	7,000.00	4,663.19	2,336.81
SENIOR CENTER				
UTILITIES	22,115.00	22,115.00	9,928.72	12,186.28
MAINTENANCE	16,153.00	16,153.00	5,314.70	10,838.30
HISTORICAL COMMISSION	400.00	400.00		400.00
HIGHWAYS				
HIGHWAY SUP'T	97,480.00	97,480.00	47,177.67	50,302.33
TREE WARDEN EXPENSE	52,250.00	52,250.00	44,754.51	7,495.49
TREE WARDEN SALARY	6,840.00	6,840.00	3,420.00	3,420.00
OPW PAYROLL	278,593.00	278,593.00	129,745.56	148,847.44
HIGHWAY MAINTENANCE	65,672.00	65,672.00	23,982.45	41,689.55
PAVING	250,000.00	250,000.00	193,256.76	56,743.24
GENERAL HIGHWAYS	15,645.00	15,645.00	9,050.25	6,594.75
SNOW & ICE	100,000.00	100,000.00	10,680.46	89,319.54
STREET SWEEPING	22,800.00	22,800.00	4,900.00	17,900.00
CATCH BASIN CLEANING	40,900.00	40,900.00		40,900.00
ROAD MACHINERY REPAIR	18,000.00	18,000.00	12,444.23	5,555.77
TOWN GARAGE	15,000.00	15,000.00	4,330.41	10,669.59
STORM WATER MANAGEMENT	45,700.00	45,700.00	8,655.00	37,045.00
PROTECTION OF PERSONS AND PROPERTIES				
ANIMAL INSPECTIONS				
SALARY	2,670.00	2,670.00	1,335.00	1,335.00
EXPENSES	600.00	600.00	100.00	500.00
WILDLIFE CONTROL	2,500.00	2,500.00	226.38	2,273.62
EMERGENCY MANAGEMENT	10,000.00	10,000.00	6,800.00	3,200.00
EMS SUPPLIES	3,000.00	3,000.00	1,172.00	1,828.00
TRAFFIC CONTROL	15,000.00	15,000.00	2,477.61	12,522.39
DOG OFFICER				
ANIMAL CONTROL	13,586.00	13,586.00	5,982.61	7,603.39
DOG DAMAGE FUND	500.00	500.00		500.00
FIRE DEPT				
FIRE CHIEF SALARY	30,396.00	30,396.00	14,562.66	15,833.34
CHIEF'S EXPENSES	1,500.00	1,500.00	1,000.00	500.00
OPERATIONS	51,200.00	51,200.00	22,109.66	29,090.34
FIRE TRAINING STIPEND	32,000.00	32,000.00		32,000.00
OFFICER STIPEND	10,924.00	10,924.00		10,924.00
EQUIPMENT	16,500.00	16,500.00	187.00	16,313.00
RADIO SERVICE AGREEMENT	25,950.00	25,950.00	12,711.35	13,238.65
CALL FIRE REIMBURSEMENT	50,000.00	50,000.00	13,714.87	36,285.13
FIRE DEPARTMENT SALARIES	176,893.00	176,893.00	81,277.85	95,615.15
UNIFORMS	3,500.00	3,500.00	736.35	2,763.65
CLERICAL	5,101.00	5,101.00	2,443.00	2,658.00
AMBULANCE	353,280.00	353,280.00	142,912.60	210,367.40
FOREST FIRES				
EXPENSES	1,800.00	1,800.00	1,320.00	480.00
BOARD OF HEALTH				
SALARY				
COORDINATOR	61,606.00	61,606.00	29,885.77	31,720.23
EXPENSES	3,000.00	3,000.00	697.38	2,302.62
HEALTH NURSE	8,700.00	8,700.00	4,345.00	4,355.00
WATER DISTRICT				
OPERATION	10,000.00	10,000.00	3,602.84	6,397.16
TESTING	3,000.00	3,000.00	1,682.21	1,317.79
POLICE				
CHIEF'S SALARY	102,500.00	102,500.00	49,091.00	53,409.00
OFFICER SALARIES	1,057,836.00	1,057,836.00	460,930.20	596,905.80
CRUISER MAINTENANCE	14,660.00	14,660.00	4,043.32	10,616.68
EXPENSES	118,265.00	118,265.00	35,881.27	82,383.73
NEW CRUISER	53,000.00	53,000.00	50,637.67	2,362.33
TRAINING	25,428.00	25,428.00	18,877.31	6,550.69
NEW EQUIPMENT	9,700.00	9,700.00	955.08	8,744.92
CAREER INCENTIVE	80,256.00	80,256.00	69,574.20	10,681.80
WMLEC	300.00	300.00		300.00
ELECTIONS	3,686.00	3,686.00	1,004.12	2,681.88

TOWING		-		
BUILDING MAINTENANCE	64,548.00	64,548.00	21,520.13	42,927.87
<b>SCHOOLS</b>				
SCHOOL DISTRICT				
REGIONAL ASSESSMENT	7,779,788.00	7,779,788.00	3,889,894.00	3,889,894.00
<b>DEBT</b>				
LOCAL GOVERNMENT DEBT SERVICE				
POLICE STATION DEBT	219,750.00	219,750.00	34,875.00	184,875.00
MINNECHAUG Bond	474,050.00	474,050.00	163,837.50	310,212.50
<b>CARRY OVER ACCOUNTS AND SPECIAL TOWN MEETINGS</b>				
DRY HYDRANTS		-		-
DEFIBRILLATORS	2,535.00	2,535.00	6,573.05	(4,038.05)
MAIN STREET WATER	3,920.88	3,920.88	464.30	3,456.58
COA AIR CONDITIONING	1,813.00	1,813.00		1,813.00
HIGHWAY TRUCK	43,000.00	43,000.00		43,000.00
HIGHWAY BUILDING ADDITION	359,003.81	359,003.81	321,820.28	37,183.53
NEW CRUISER		-	265.30	(265.30)
POLICE/FIRE RADIO SYSTEM	21,426.14	21,426.14	16,200.19	5,225.95
FIRE HOUSE VENTILATION	2,554.00	2,554.00		2,554.00
SMALL BRIDGE PRGRAM	30,000.00	30,000.00		30,000.00
MINNECHAUG LAND TRUST	6,909.26	6,909.26	6,909.20	0.06
HIGHWAYS ENCUMBERED FUNDS	107,824.08	107,824.08	84,894.94	22,929.14
<b>ANNUALLY RENEWING APPROPRIATIONS</b>				
ASSESSOR TRANSFER OUT/STAB	25,000.00	25,000.00		25,000.00
ASSESSOR RESERVE FOR MANDATES	9,895.00	9,895.00	16,058.00	(6,163.00)
ASSESSOR CONTINUING APPR.		-		-
CONSERVATION FUND	1,000.00	1,000.00		1,000.00
SCHOOL RESOURCE OFFICER	11,650.00	11,650.00		11,650.00
STABILIZATION FUND	449,584.74	449,584.74		449,584.74
ENTERPRISE FUND		-		-
RESERVE FUND	25,000.00	25,000.00		25,000.00
<b>INTERGOVERNMENTAL</b>				
VETERAN'S SERVICE DISTRICT			884.51	(884.51)
PV PLANNING DIST		-		-
<b>TOTALS</b>	<b>16,241,041.91</b>	<b>16,241,041.91</b>	<b>7,915,393.52</b>	<b>8,325,648.39</b>

## **ADVISORY COMMITTEE**

The Bylaws of the Town provide for an Advisory Committee, consisting of five members appointed by the Moderator, whose charge is to study the subject matter of all articles presented at town meetings and to make recommendations on all articles pertaining to appropriations, expenditure, incurring of debt and any other article deemed appropriate.

The annual budget preparation for the town of Hampden is a collaborative process and relies on the cooperation and insight of all departments. Revenue projections are just that, projections, and we are generally faced with uncertainty about state and local aid. We are also challenged by increased costs for fuel, utilities, employee benefits, and increasing state and federal compliance issues. The final state figures for the town and the Hampden Wilbraham Regional School District (HWRSD) are not available until well after our need to make decisions at Town Meeting.

The Advisory Committee seeks to balance the needs of the town departments and its residents with the realities of managing a small town in this fiscal environment. It should be noted that the Town's employees, along with the elected and appointed officials, have worked collectively to ensure the provision of essential services in a fiscally responsible manner and should be commended for their efforts.

The opinions of residents provide valuable input to the Advisory Committee and are always considered in our final recommendations on the budget and other warrant articles. The various department requests will be discussed at our Public Hearing to be held in April regarding the fiscal year 2024 budget and warrant articles.

The residents are the appropriating body for the town and are able to exercise that authority at the annual Town Meeting. Please make every effort to attend this important meeting on May 8, 2023. It is the residents that make the final decisions.

Respectfully submitted:

Douglas Boyd, co-chair  
Carol Fitzgerald, co-chair  
Kathy Pessolano  
Sandra Sheehan  
Heather Turcotte



## BOARD OF ASSESSORS

The Board of Assessors consists of an elected three-member Board, each holding a three-year term. One Assessor is elected to office annually. This year, the Board would like to recognize Jason Barroso, who was elected to another three-year term. We congratulate Mr. Barroso on being re-elected for another term.

Assisting taxpayers and overseeing the daily operations of our office is Principal Assessor, Kelly McCormick, and Associate Assessor, Jane Ferrentino. Kelly has her MAA designation and is involved in local and state assessing organizations. This past year, Jane completed the necessary courses and has obtained her MAA designation as well. The Board would like to congratulate Jane on this wonderful achievement!

This Board continues to be strong supporters of education and training. Continuing education ensures that we are using the best practices and follow Department of Revenue requirements by staying current with the Massachusetts General Laws. Both Kelly and Jane participate in state sponsored training and educational programs, annual meetings, technical seminars, and webinars to stay up to date on changes in the legislation.

The Assessors are responsible for the determination of fair market value for all real and personal property within the Town of Hampden. Assessments in Massachusetts are based on full and fair cash value as of January 1st of each year for the following fiscal year. It is required that all real and personal property values be reassessed annually and reported to the state for review before the tax rate can be set. Every five years, the assessments are subject to a more extensive review to attain certification by the Massachusetts Department of Revenue (DOR). The Town of Hampden is scheduled for our next certification in fiscal year 2024.

Our office maintains and updates all the assessment data and records of ownership, as well as the Town of Hampden's GIS mapping. The Board of Assessors act on all statutory exemptions, abatement applications and tax deferrals. All special assessments under forest management, agricultural/ horticultural and recreational programs classified as Chapter 61, 61A and 61B are also administered by the assessors. Additionally, the Assessors assist the Board of Selectmen by developing projections of fair cash valuation for proposed PILOT or tax agreements with electric generation (i.e. solar) companies. This information supports the Selectmen in their decision making when negotiating proposed PILOT agreements on behalf of the Town.

All properties must be inspected on a periodic basis to ensure data accuracy and adhere to DOR guidelines. It is required that the Assessors attempt to measure and list each property in town at least once every ten years and complete the inspections needed by our next certification. To meet this requirement, the Assessor's Office continues our cyclical inspection program. Post cards are sent out in advance to notify the property owners. Our Data Collector carries a town badge for identification. The Hampden Police Department has his vehicle information on file and is always notified in advance of the neighborhoods he will be in. If you receive a post card and would like to schedule a specific time, please call us and we will be happy to accommodate. The process takes only a few minutes and ensures that the data we have on your property is accurate.

We encourage residents to visit our page on the Town's website [www.hampdenma.gov](http://www.hampdenma.gov) for access to our GIS mapping and property record cards. Downloadable forms are also available on the website for your convenience. For additional questions, please contact the Board of Assessor's Office at 566-2151 ext. 106. Our office hours are Monday through Thursday from 9:00am – 2:00pm.

The Board would like to thank all Town officials and townhouse staff members who assist our office throughout the year.

Norman Charest – Chairman

Robert Makuch – Assessor

Jason Barroso – Assessor

Kelly McCormick, MAA - Principal Assessor

Jane Ferrentino, MAA - Associate Assessor

## TAX COLLECTOR

For the third year in a row, Town residents have seen a lower tax rate than that of the previous year. The fiscal year 2023 rate of \$16.87 represents a decrease of \$1.85 from fiscal year 2022's rate of \$18.72. However, a drop in the rate doesn't necessarily mean a drop in the actual tax due. Most of us also saw an increase in property values which is a big factor in that calculation.

Even as a key factor, those property values are only one component to consider when setting the tax rate. We cannot overlook the continued effort made by the Board of Assessors, their staff, our Town Accountant, and our Treasurer to keep that rate and your taxes as low as possible.

Our standard reminder is that you may be able to reduce your tax obligation if you qualify for any of several exemptions available. Information and applications about these various exemptions, such as those for the blind, qualifying veteran's and low-income seniors, are available online or from the Board of Assessors. We also offer our very successful senior tax work-off program. This program, based on age, but not on income, allows qualifying residents to work for a tax credit in lieu of monetary payment. Applications are available at the Senior Center.

Did you forget to mail that payment on time? Take advantage of our secure website, Unipay Gold on-line bill payment service. Pay taxes at your convenience, at home or away, and assure that the payment is being applied to the correct account and credited for the date it's processed. Visit "[hampdenma.gov](http://hampdenma.gov)" and select the "online payments" option to see how it can work for you.

### Calendar year tax collections for 2022:

Motor Vehicle Excise Tax:	938,075.28
Personal Property Tax:	1,403,825.80
Real Estate Tax:	12,213,414.92
CPA:	85,235.71
Interest:	48,745.20
Fees:	19,300.00
Total	14,708,596.91

## TREASURER'S REPORT

The state of the Town's finances is good for now. Cash on hand is good and there is no short-term debt.

The only debt we are carrying is the Police Station and the High School. The stabilization account, our savings, is well funded.

Property Tax collection rates are holding well although we may be seeing the first dip in Motor Vehicle tax billings as new car sales slow.

We should have reason for caution in that we still have several looming capital projects. We are outgrowing the Town House, Fire Station and Senior Center and one or more of these is going to be a large outlay in the near future. Costs for everyday items are rising for the town just as they are for you and me, and no one can predict the economy over the next few years.

The job of your town's finance team is to have Hampden's finances in the best place possible in order to contend with these needs with as little impact as possible on the tax rate.

Richard Patullo  
Town Treasurer

## SECTION 3:

### PUBLIC SAFETY

AMBULANCE OVERSIGHT COMMITTEE

BUILDING DEPARTMENT  
AND PERMIT FEES

FIRE DEPARTMENT

HIGHWAY DEPARTMENT

POLICE DEPARTMENT

TREE WARDEN

## Ambulance Oversight Committee

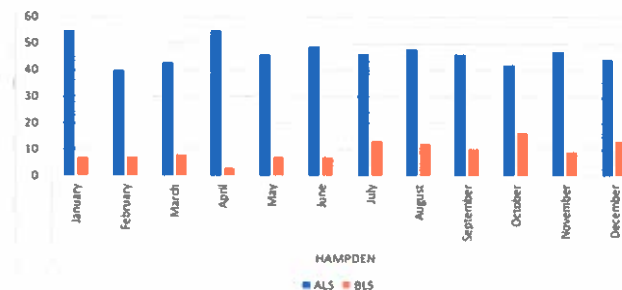
On June 30, 2020, the Town and Action Ambulance Service, Inc. executed an Agreement for the provision of dedicated labor, materials, and equipment for first line emergency ambulance service twenty four hours per day and 365 days per year. The contract period is July 2020 through June 2023 with two one-year extension options. Pricing was \$342,990 for contract year two; Hampden received a \$14,602 rebate, thereby, lowering the annual expenditure.

As part of this Contract, Town governance established an “Ambulance Oversight Committee” to review Action’s performance, reporting, and evaluation of services rendered as well as addressing concerns and responding to questions from residents. The Committee elected officers in November 2022 and generally meets quarterly. The Ambulance Oversight Committee members are as follows:

Town Administrator	Action Ambulance	Heather Turcotte
Town Accountant	Donna Hatch, Chair	Robin Warner, Vice Chair
Fire Chief	James Smith, Secretary	
Police Chief	Loribeth Sterling-Elliott	

Highlights of the second year include:

- Primary ambulance with Advanced Life Support (ALS) level quality of care. Back-up ambulance provides coverage when primary is out of town. Mutual Aid to surrounding communities contributes to Hampden’s volume.
- In 2022 for Hampden, Action responded to 673 total runs (561 Advanced Life Support and 112 Basic Life Support calls). Four hundred and forty-five (445) patients were transported; approximately 65% of calls result in a transport.



- Average response time was 5 minutes 21 seconds for 2022 from time of call to arrival on scene. Response times are consistently below the contractually-required standard (and national standard) of eight minutes -with the exception of extenuating circumstances.
- Action is fully integrated into the regional EMS service and provides mutual aid service to surrounding communities. This service volume contributes to Hampden’s rebate. Action also worked with these communities to improve the complex radio communications systems.

- Action provides First Aid, CPR, EMT, First Responder, Pediatric and Advanced Cardiac Life Support training to any Town employee who has the qualifications required for enrollment. Training is at no cost to the Town or employee.
- Action is responsive to and has worked closely with the Town to promptly resolve concerns as they arose.

Action (and Hampden), much like ambulance service providers in Massachusetts and the nation-at-large, have faced ongoing Paramedic staffing issues. On January 30, 2023 the Boston Globe reported that every ambulance service, public and private, is experiencing dramatic staffing shortages. Compounding the national shortage of paramedics, Action lost most of its Paramedic staffing in October 2022 when Holyoke switched their ambulance service provider. Action worked to hire staff and Mutual Aid filled staffing gaps when primary service dropped to a Basic Level Support level and, as a result, no residents were at risk. As of March 2023, Action was back to full Advanced Life Support staffing.

As of this writing, the Board of Selectmen, with the concurrence of the Ambulance Oversight Committee, has extended Action Ambulance contract until June 30, 2024.

Hampden's contract with Action Ambulance provides life-saving service and tremendous value for our residents. Year three pricing is \$353,279 (minus a rebate which is projected to be more than \$20,000). For about \$70 per year per resident, Hampden's townspeople receive 24/7/365 ambulance service coverage with response times superior to state and national averages.

In the coming year, the Town can expect Action to engage with the community such as pop-up, hands-only CPR training, touch-the-truck for children, visiting schools for show and tell, etc.

Donna Hatch  
Chair for the Committee

**REPORT OF THE BUILDING COMMISSIONER  
2022**

<b>Building Permits &amp; Inspections</b>		<b>Total Permits &amp; Inspections</b>	
Dwelling	6	Building	243
Addition / Alteration	149		
Commercial new	1	Electrical	144
Commercial addition or alteration	1		
Pool	12	Plumbing/Gas	139
Garages	2		
Outbuilding	14		
Woodstoves	10		
Signs	2		
Fire Damage	1		
Demolition	4		
Solar	41		
<b>Total Building</b>			

**243**

**The Building Department would like to remind you that Building Permits are required for roofing, siding, replacement windows, wood, or pellet stoves, accessory buildings, renovations to existing spaces and new construction.**

**The Town of Hampden has approved Regulations for Outdoor Wood-fired Boilers/Furnaces. Plumbing and electrical permits are required as part of the installation process as well as a permit from the Board of Health.**

**More information can be found on our Town of Hampden website if needed.**

**Respectfully submitted,**

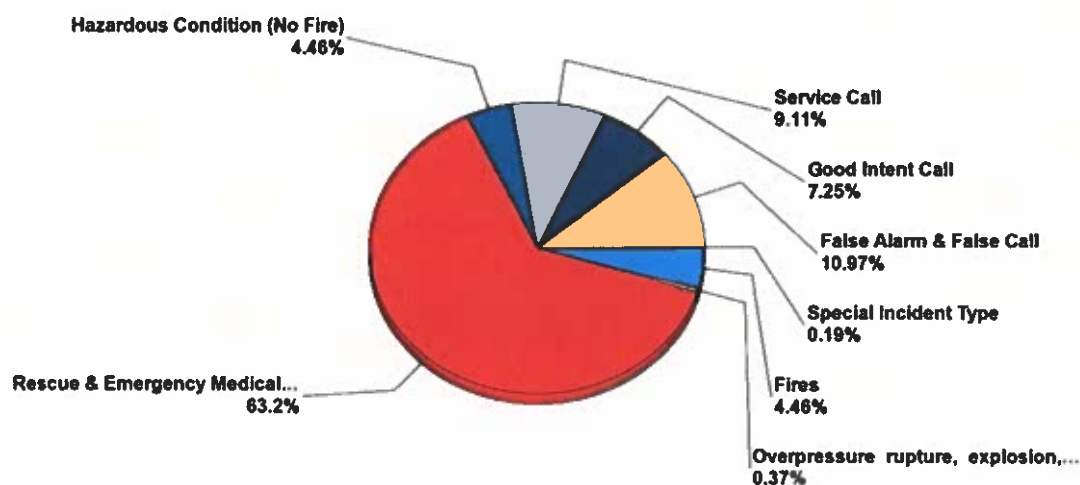
**Wendel Hulbert  
Building Commissioner  
Zoning Enforcement Officer**

## REPORT OF THE FIRE DEPARTMENT

The Hampden Fire Department is a combination organization consisting of 22 on call and 3 full-time career Firefighters/Emergency Medical Technicians (EMT's) that work Monday-Friday 8:00AM-4:00PM. These Firefighters/EMT's respond to numerous emergency calls throughout the year. All personnel are alerted to an emergency in town through a paging system that provides the emergency responders with the location and nature of the call. Emergency personnel then stop what they are doing to respond to the Fire Station to retrieve equipment and vehicles needed for the response.

The Hampden Fire Department is always looking for anyone willing to make the commitment and join the Department so we can maintain this active organization. Ongoing training and education is a significant focus in the fire service based on the need to keep up with changing technologies and hazards encountered by our personnel. The safety of all our personnel and mutual aid partners has always been paramount and a primary focus of our mission.

The Hampden Fire Department had another busy year in 2022 providing emergency services to the community. The Department responded to 538 calls for service this year. These calls for service were for fire suppression, emergency medical services, hazardous materials response, carbon monoxide alarm activations, motor vehicle accidents, utility wires down, residential fire alarm activations and many more.



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	24	4.46%
Overpressure rupture, explosion, overheating - no fire	2	0.37%
Rescue & Emergency Medical Service	340	63.2%
Hazardous Condition (No Fire)	24	4.46%
Service Call	49	9.11%
Good Intent Call	39	7.25%
False Alarm & False Call	59	10.97%
Special Incident Type	1	0.19%
<b>TOTAL</b>	<b>538</b>	<b>100%</b>



The Fire Department does numerous inspections throughout the year. Quarterly inspections are done at nursing home and annual inspections at restaurants and churches. List below of other inspections that were executed.

The Department's fleet of apparatus consists of a 2002 Engine, 2012 Engine, 2004 Mini Pumper, 1991 Tanker Truck, 1953 Brush Truck, 2004 UTV, 2022 Rescue, 2017 Command Vehicle, and a 1996 ambulance. All vehicles are checked by department personnel on a weekly basis to ensure a state of operational readiness and reliability. All of these vehicles have service completed by certified Emergency Vehicle Technicians (EVT's) throughout the year with preventive maintenance to prolong the expected lifespan of the vehicles and improve the safety during emergency responses. Again, this year, we had all engines and the tanker professionally pump-tested to ensure adequate pump performance as determined by the manufactures. These testing procedures meet the requirements set by National Standards pertaining to Fire Apparatus.

The Fire Department continues to assist with emergency medical services at the basic life support level to the community. Our system is structured so a private ambulance service, Action Ambulance, provides transportation 24/7/365. EMT's continue to respond 24 hours a day, seven days a week.

Inspections	Number of
Smoke/CO	62
Propane tank	17
Oil burner	7
Oil tank removal	1
Gas station	1
Fireworks	1

The Fire Department was awarded \$2700.00 from the Massachusetts Emergency Management Agency to purchase a rescue skid for our UTV. We received \$12,490.00 from the Department of Fire services for an additional thermal imager, smoke ejector fan, helmets and safety signage. \$5,850.00 was awarded from the Department of Fire services for SAFE and Senior SAFE funding. Federal Emergency Management Agency awarded \$219,047.61 for a new forestry truck which would replace our current 1953 brush truck.

This year we had our Daytime Supervisor Joshua Sterling leave his full-time position to join the Wilbraham Fire Department while remaining a call firefighter for Hampden. I am thankful for his time and support to our department and Hampden.

The new Daytime Supervisor is Nicholas Bertrand who was promoted and also new Full-time firefighter Joseph Borowic who was hired into the vacant Firefighter position.

Promotions 2022 consisted of Jonathan Cadieux, Christopher Patrick, Nichole O'Donnell and Brian Patrick as call firefighters.

We welcomed Ryan Fitzgerald, Landen Gurski and Julia Noel as probationary firefighters, Michael Patrick as Engineer and Charles Beaver as Photographer.

The members of the Hampden Fire Department continue to do much more than respond to emergencies. Throughout the year, they continued to deliver sand for seniors, get involved in community sponsored events such as attending local non- profit fundraising events, hand out lunch at the Senior Center, provide education to our schools and seniors about fire safety, and participate at Night Out. One of our most memorable events this year was the Holiday Parade. All the members are very dedicated and proud to serve the residents and community.

Finally, I'd like to thank all the personnel at the Department for their continued support and dedication to the Town and the Department.

Thank you and have a safe and healthy year.

Submitted,  
Fire Chief Edward Poulin

## REPORT OF THE HIGHWAY DEPARTMENT

Several construction and maintenance projects were completed in 2022. These projects were possible due to funding from two different sources including Hampden's annual Chapter 90 State-aid allotment, Massachusetts Winter Relief Recovery Program [WRAP], and annually budgeted maintenance paving accounts within the Highway Department. A list of the projects completed, as well as other activities of the Highway Department are outlined below.

The following list of construction projects were undertaken and completed by the department, and in conjunction with outside contractors:

**Andrew Circle** - Check and repair catch basins and tops as needed. Mill 1.5 inches. Pave 1.5 inches Adjust lawns and driveways as needed

**Stony Hill Road** - Check and repair catch basins and tops as needed. Mill 1.5 inches. Pave 1.5 inches Adjust lawns and driveways as needed

**Old Coach Road** - Check and repair catch basins and tops as needed. Mill 1.5 inches. Install Berm. Pave 1.5 inches Adjust lawns and driveways as needed

**Old Coach Circle** - Check and repair catch basins and tops as needed. Mill 1.5 inches. Pave 1.5 inches Adjust lawns and driveways as needed

**Walnut Road** - Check and repair catch basins and tops as needed. Mill 1.5 inches. Pave 1.5 inches Adjust lawns and driveways as needed

**Main Street** (From Somers Road to #359) - Check and repair catch basins and tops as needed. Mill 1.5 inches. Pave 1.5 inches Adjust lawns and driveways as needed

**North Road** (From #192 to #256) - Check and repair catch basins and tops as needed. Shim coat and install berm. Pave 1.5 inches. Adjust lawns and driveways as needed

**Somers Road** (From Mill Road to Wilbraham Road) – Spring 2023. Check and repair catch basins and tops as needed. Mill 1.5 inches. Pave 1.5 inches Adjust lawns and driveways as needed

**Drainage upgrades** on Greenleaf Drive and Mountain Road

Each year, there are duties that are performed on a regular basis. The Public Grounds Account provides for lawns to be mowed and trimmed at the Town Hall, Fire Station, Academy Hall, Town Common, Gerrish Park, Main Street, Senior Center, Police Station, and the Transfer Station. It also funds the roadside mowing of tall grass & light brush on all roads as needed.

We were also able to complete the necessary annual tasks which consists of painting traffic markings, repairing and cleaning catch basins, replacing or fixing deteriorated culverts, patching, and repairing the roads, sweeping the streets, and roadside mowing. All town owned signs, guardrails and bridges have been maintained as well. The Highway Department also spent a considerable amount of time assisting with the removal of dead trees that were identified as posing a public safety hazard due to the recent Gypsy Moth activity.

The winter of 2020-2021 ended with 14 storms, totaling 47 inches of snow. The members of the Highway Department are often required to work long hours, both day and night, as well as weekends and holidays, making the roads safe for the public. I would like to thank our full-time members Lauren Comstock, Matthew Frederick, Brandon Laux and Tim Shannon, as well as all our supplemental workers, Harold House, Jason Walbridge, Jeffery House, Tom Anderson, Stephen Powell and Shea McNaughton for their committed service, support, and cooperation.

Sincerely,

Mark F. Langone  
Highway Superintendent

## REPORT OF THE POLICE DEPARTMENT

I SUBMIT HEREWITH, the Annual Report for the police department for the year ending, December 31, 2022.

During the year, the Police Department received 6,664 calls for service. Most of the calls received by this department were for assistance, complaints and for reporting crimes or accidents. The following are some of the types of complaints received and investigated by this department.

### Call Action Breakdown

Call Action	Total	Call Action	Total
Initiated Patrol Vacation/Building Checks	3,526	Disturbance General/Domestic	55
Incident Reports	721	Alarm Calls	206
Medical Emergency	684	Assist Citizen	152
Animal Complaints	198	Larceny/Fraud	53
Assist Other Agencies	81	Motor Vehicle Crash	99
Suspicious Person/Vehicle	256	Arrests/Summons/Criminal Traffic	65
Traffic Stops	467	Internal Investigation	1

There was a total of 372 citations issued during the year with fines totaling \$5,980.00. The town has received \$1,525.00 from the Registry of Motor Vehicles, which represents the town's share of fines on tickets written. Of the citations issued 44 were civil infractions, 221 were warnings and 79 resulted in criminal charges. The average speed limit in Hampden is 35 MPH; the average speed of vehicles that were issued citations was 54 MPH or 19 MPH over the speed limit.

During the year \$37,633.47 was turned over to the Town Treasurer for firearms identification cards, pistol permits, alarm fees, administrative fees, and various report fees.

Scott Trombly  
Police Chief

## REPORT OF THE HAMPDEN POLICE DEPARTMENT

As I write my second town report, I wonder where the time goes. I am approaching two years as our Police Chief and would like to thank our residents for the support you continue to show us at the Hampden Police Department.

Last year brought about some changes within our agency. Officer Nicole Gura resigned May 4, 2022, to accept a job with the Massachusetts State Police. In July, Sean Auclair, an eight-year veteran from Ludlow Police Department joined our full-time force replacing Nicole Gura. Reserve Officers Christopher Driscoll and Kris Gobeille both completed their training with the Bridge Academy to be eligible for full time certification. They both need to complete 2400 hours of patrol to be fully certified. Three of our Reserve Officers, Mark Galarneau who served the longest for Hampden Police from 12/14/2000 until 06/30/22, David Goodrich and Michael Gralinski all retired from our department on June 30<sup>th</sup>, 2022.

Police Reform brought a new certification process for police officers in our state. Our officers, whose last name were between A-H have become certified as a police officer in the Commonwealth as of June 30, 2022, for three years through the Post Commission. This process will continue with all officers, I-P by June 30, 2023, and Q-Z by June 20, 2024.

The Hampden Police/Fire Digital Radio project was completed by Marcus Communications and brings much needed clarity to our radio communications.

Officers have continued to be involved within our business community enjoying events like Coffee with a Cop at the Bagel Nook. Officer Sean Auclair started the Pink Patch fundraiser for cancer in our agency and created a new patch, which was worn by officers for the month of October. Officer Jacques and Reserve Officer Schneider ran a very successful Public Safety Night Out at TWB with help from our business partners and church groups within our community. Our officers continue to support the November No Shave, in which officers donate to a fundraiser of their choice.

Hampden Police Officers continue to remain vigilant through our community keeping residents and businesses safe. I would like to thank everyone for the local support our police department receives.

I would like to recognize our public safety partners, the Hampden Fire Department, Hampden Highway Department and Action Ambulance. Thank you all for your continued professionalism and dedication of service to Hampden.

In addition, Kathy Zanetti, our Administrative Assistant, will be retiring in July and will be sorely missed. She worked with Chief Adams, Chief Mellis, Chief Farnsworth and me and not only excelled at the demands of the job, but "managed" many past and present officers, always with good humor, grace and extreme patience. We wish her and her family well in her much-deserved retirement. Thank you, Kathy, from all of us in the department.

Scott Trombly  
Police Chief

## **REPORT OF THE TREE WARDEN**

The year 2022 was the first typically budgeted year in four years. In 2022 the unusually high mortality of town trees caused by the Gypsy Moth, now re-named Spongy Moth by the DCR (Dept. of Conservation & Recreation), a total of 148 trees were removed from town property. A variety of tree services removed 143 of those trees, National Grid removed 4, because of their proximity to power lines, and the Highway Department removed 1. All trees were either dead, dying or had a defect which made them a hazard to the general public. In 2023, we will complete the tree removal process and resume selective stump grinding around town.

Over the past four years a total of 995 town trees have been removed at a considerable expense to taxpayers. This high volume of tree mortality removal required a great deal of time and planning to complete. A breakdown of the trees removed, their location, size and type has been recorded. Should anyone like this information, I am happy to provide it upon request.

If anyone has any questions regarding a town tree or would like to report a tree in poor condition, please feel free to contact me at my home, 566-3496.

Sincerely,

Dana S. Pixley  
Tree Warden

**SECTION 4:**  
**PUBLIC HEALTH**

**ANIMAL INSPECTOR**

**BOARD OF HEALTH**

**EASTERN HAMPDEN SHARED PUBLIC  
HEALTH SERVICES**

**SCANTIC VALLEY WATER DISTRICT**

## ANIMAL INSPECTOR

As the Animal Inspector for the Town of Hampden, I would like to report the following for 2022:

	<u>Adult</u>	<u>Young</u>
Cattle: (Adult= 2 years + over)		
Dairy	0	0
Beef	10	11
Goats (Adult= 1 year + over)	31	7
Sheep (Adult= 1 year + over)	12	5
Swine	20	0
Llamas/Alpacas	5	0
Equines: Horse/Ponies	149	0
Donkeys/Mules	10	0
Poultry: Chickens	405	
Turkey	4	
Waterfowl	44	
Gamebirds	0	
Rabbits	0	
Emu	1	

There were nine dog bites to humans. Three dogs had wounds of unknown origin. All were quarantined.

Respectfully submitted:

Shelley Sears  
Animal Inspector



## BOARD OF HEALTH

	2020	2021	2022
Percolation Tests	36	31	50
Septic Systems – Installed/Repaired	47	46	54
Well Permits	8	13	14
Septic Haulers Permits Issued	11	12	14
Disposal Works Installers Licenses Issued	12	15	22
Food Service Establishment Permits Issued	18	18	18
Public Swimming Pool Permits	2	2	2
Health / Nuisance Complaints	24	54	10

\*(Numbers based on calendar year)

The Transfer Station is being used by approximately 650 households. The Recycling Center is open the same hours as the Transfer Station to make it more convenient for all town residents to recycle.

The Transfer Station underwent its annual Compliance Inspection in October, and we are pleased to report that again we received an excellent rating. Noted was our physical cleanliness and the hard work of our attendants.

The Transfer Station accepts rigid plastic, clean metal, bottles and cans, paper and cardboard for recycling. For a list of acceptable items, visit the Transfer Station. Look for the newest and most valuable information on recycling. The Board of Health would like to thank the people that keep the transfer station running smoothly on a weekly basis, Dennis Hackett, Carl Paulson, and welcoming our newest member, Harry Avezzie. We also thank Highway Superintendent, Mark Langone and the Highway Department for their continuous help in keeping the Transfer Station repaired, plowed, shoveled, mowed and looking beautiful. For more information on how to use the transfer station, please refer to the Transfer Station Information section of this Town Report. We would also like to take this opportunity to thank Mark Lee for his service and devotion to the residents at the Transfer Station.

The Hampden Police Department provides year-round accessibility with a Drug Take Back Box. The box is in the lobby of the police station on Allen Street and is available 24 hours a day. Any drugs being put in the box must be in pill form; **syringes or liquids are not acceptable**. All prescription drugs or over the counter drugs that are expired or unused may be disposed of in a safe way in the Drug Take Back Box.

COVID is still present in our world, but people are taking precautions and we have seen the number of cases in Hampden decrease remarkably. In the health department we still work to keep people informed, safe and feel as secure in our Town as possible. The Board of Health continues to be proud and astonished at how well the Towns people are doing keeping our numbers of COVID positive people as low as possible.

The Health Department is working well with our team on the Eastern Hampden Public Health Service. We have joined forces with the towns of Longmeadow, Monson, and Wilbraham. Leading our team is Finn McCool, Board of Health Director, Anthony Albano, Health Agent, and Ashley Boudreau, Public Health Nurse. Also, the Town of Hampden has our own Health Nurse Sheila Rucki who many of you may have spoken with on COVID calls. They are so valuable to the Town.

This upcoming year will continue to focus on increasing the capacity, capability, and level of preparedness for routine and emergency public health events. We hope to add many exciting events that will also educate our residents. If interested in volunteering on any project or have any ideas on what you would like to see as a health program, please feel free to stop in or call the Board of Health.

We encourage you to visit our website, [www.hampdenma.gov](http://www.hampdenma.gov). There you will be able to access forms required for percolation testing and disposal works construction. You will also find Title V and Transfer Station information as well as upcoming events.

Respectfully submitted,

Craig A. Rivest, Board of Health Chair  
Donald L. Davenport  
John D. Flynn



# ***Eastern Hampden Shared Public Health Services***

· Hampden · Longmeadow · Monson · Wilbraham ·



Finn McCool  
Health Director

## **2022 ANNUAL REPORT**

The Eastern Hampden Shared Public Health Services (EHSPHS) is the regional Health Department serving the communities of Hampden, Longmeadow, Monson, and Wilbraham. It was established in 2021 and is the joint effort of the local Boards of Health to provide their towns with public health professionals and services. Our primary duties center on enforcing provisions of the State Sanitary Code and Environmental Code under the jurisdiction of the Board of Health. We also provide technical assistance and educational services to residents and other municipal departments. The Eastern Hampden Shared Public Health Services serves a total population of approximately 43,000 residents in an area of about 96 square miles in Hampden County.

Over the past year, we have made great strides in improving the health and well-being of our community. Our team has worked tirelessly to implement new programs and initiatives, and we have seen some impressive results.

One of our biggest successes this year was the launch of our new immunization campaign. We were able to increase vaccination rates by 100%, which is a significant accomplishment. This will help prevent disease spread and keep our community healthy.

We also expanded our public nursing services, adding more blood pressure and blood sugar screenings as well as extended nursing consultations. This has allowed us to reach more people in need, and we have seen a significant increase in the number of individuals seeking help for mental and physical health issues.

In addition to these initiatives, we have continued to provide high-quality inspectional services to our communities. Our residents and stakeholders have seen an increase in food safety compliance, and we have implemented new technologies and procedures to improve the efficiency and effectiveness of our services.

Overall, it has been a productive and successful year for the Health Department. We are proud of the progress we have made, and we are committed to continuing our efforts to improve the health and well-being of our community in the year ahead.

The following table lists the major activities/ services provided to each town in the Shared Health Services during 2022.

	Hampden	Longmeadow	Monson	Wilbraham
Perc Test / Deepholes and Soil Evaluations	49	3	22	43
Septic Application Review	51	11	26	79
Septic Installation Inspections and Re-inspections	59	11	36	86
Well Application Review	13	6	10	4
Housing Inspections (upon complaint)	4	15	8	14
Housing Re-inspections	5	32	14	21
Food Establishment Inspections	38	94	42	111
Mobile Temporary Food Inspections	6	23	53	73
Nuisance Orders Issued or Investigated	5	12	11	27
Court Appearances	0	5	3	2
Food Illness Complaints/ Food Recall Inspections	4	8	3	4
Public Pool and Sauna Inspections	3	8	2	2

**Total: 1,158**

Immunization Clinic Report 2022

Date	Clinic	Immunizations given
1/27/2022	Covid-19 Booster Clinic (Longmeadow/homebound)	4
2/3/2022	Covid-19 Booster Clinic (Monson/Hampden)	17
2/10/2022	Covid-19 Booster Clinic (Monson/Wilbraham)	20
2/13/2022	DPH Covid-19 Vaccination Clinic	25
2/17/2022	Covid-19 Booster Clinic (Longmeadow)	3
3/24/2022	Hampden Senior Center Booster Clinic	21
4/21/2022	Covid-19 Booster Clinic (Longmeadow)	32
5/13/2022	Covid-19 Booster Clinic (Wilbraham/Hampden)	68
6/10/2022	Covid-19 Booster Homebound Resident Clinic	21
10/3/2022	Homebound Fall Immunization Clinic	43
10/6/2022	Longmeadow Employee Fall Immunization Clinic	69
10/7/2022	Longmeadow Town Wide Fall Immunization Clinic	64
10/13/2022	Wilbraham Town Wide Fall Immunization Clinic	62
10/14/2022	LPS Flu Clinic	103
10/17/2022	Monson Town Wide Fall Immunization Clinic	31
10/21/2022	MPS Immunization Clinic	32
10/24/2022	HWRSD Immunization Clinic	77
11/10/2022	Longmeadow Immunization Clinic	42
11/18/2022	Hampden Senior Center Booster Clinic	66
		<b>800</b>

Communicable Disease Report 2022

Disease	Confirmed Cases
Babesiosis	4
Calicivirus/Norovirus	6
Campylobacteriosis	8
Cryptosporidiosis	5
Giardiasis	1
Group A streptococcus	3
Hemophilus influenzae	1
Hepatitis B	4
Hepatitis C	5
Human Granulocytic Anaplasmosis	17
Influenza	418
Legionellosis	1
Lyme Disease	90
Monkeypox	1
Novel Coronavirus (SARS, MERS, etc.)	6269
Salmonellosis	8
Shiga toxin producing organism	3
Shigellosis	3
Streptococcus pneumoniae	1
Tuberculosis	0
Varicella	3
Vibrio sp.	3

## Scantic Valley Water District Board Of Water Commissioners

During the year 2022, the Scantic Valley Water District (SVWD) supplied 770,961 gallons of water from two wells located on the Massachusetts Audubon Society property on Main Street in Hampden. There were 9 original system customers and 8 additional customers due to the expansion completed in December of 2021 for a total of 17. The SVWD is a registered community based Public Water System (PWS#1120023) in the Commonwealth and is regulated by the Massachusetts Department of Environmental Protection (DEP), Division of Water Supply.

The 2022 DEP required water sampling for the SVWD was accomplished with twelve Coliform, one Nitrate, one Inorganics, one Iron & Manganese, one Perchlorate, one Volatile Organic Compounds, 5 Lead and Coppers, and one Per Polyfluoroalkyl Substances (PFAS). Samples were taken at various locations in the distribution system and at wells 1 & 2. The water samples are tested and documented at a registered laboratory. Documents are filed with the DEP by the Scantic Valley Water District as a PWS for year 2022 at a prescribed frequency (monthly, quarterly, and yearly). An annual Statistical Report and Consumer Confidence Report Certification (CCRC) is prepared by our operator and is distributed to the customers annually.

Scheduled maintenance includes generator annual oil and filter change, biweekly startup and automatic cycling of electrical power, and monthly flushing of the 3,000 gallon pneumatic water storage tank located at the pump house. The master meter is read monthly, and the seventeen residential services are read at the end of June and end of December.

John Plaster – Chair  
Craig Rivest – Commissioner  
Paul Garwacki - Commissioner  
Robert Flagg – Water Operator

SECTION 5:

COMMUNITY AND SOCIAL  
SERVICES

CEMETERY COMMISSION

COUNCIL ON AGING/SENIOR CENTER

HOUSING AUTHORITY

PARKS AND RECREATION

## **HAMPDEN CEMETERY COMMISSION**

### **Town Report 2022**

Prospect Hill, Old Cemetery and the Scatter Garden at Old Cemetery are actively overseen by the Commissioners who are responsible for making arrangements for internments, stone installation and perpetual maintenance. If you would like to use the Scatter Garden, please call the Cemetery Commission Office prior to make arrangements.

Spaces are available in both cemeteries. In the new section of Old Cemetery only flat stones are able to be installed.

These are country cemeteries; please do your part to maintain the beauty of these institutions by removing old plants and decorations from grave sites prior to the winter close of the Cemeteries. Barrels are available in both Cemeteries for the disposal of items removed from grave sites.

The office is open Monday-Thursday 12:30-4:30. We would be happy to meet with you during this time or you can make an appointment at a time that is convenient for you.

Commissioners may be contacted at any time by calling (413) 566-2151, ext. 111 and leaving a message. A Commissioner will return your call promptly.

Respectfully submitted by the Cemetery Commission:

Tim Connors, Cemetery Commission Chairman  
Cindi Connors, Commissioner  
Ed Salerno, Commissioner  
Ann Daly, Clerk



# **HAMPDEN COUNCIL ON AGING**

Open Monday through Friday 9:00 A.M. – 3:00 P.M.

## **Our Mission**

To identify the total needs of the community's older adult population, educate the community and enlist support and participation of all citizens concerning these needs and to design, promote and implement services to meet these needs through programs and activities.

The Hampden Senior Center Staff welcomes participants for programs and activities, Monday through Friday from 9AM – 3PM.

Greater Springfield Senior Services continues to provide a daily hot meal at 12:00 noon and 3,188 meals were served at the senior center in 2022.

In addition to in house meals, staff continues to prepare a Grab and Go supper meal once a month. 468 Grab and Go meals were prepared and handed out in 2022. This number does not include the FREE Thanksgiving dinner that was provided to 175 individuals in November. Many community partners assisted with this meal with monetary and food donations, volunteers to assist with meal preparation and with delivery of meals for the homebound.

While we had staff changes throughout the year, our team continues to be a solid force in the community, and we are proud of the work we do.

## **The Senior Center Unwavering, Dedicated and Hardworking Staff includes:**

Becky Moriarty (Executive Director), Donna Richardson (Admin Asst/Volunteer Coordinator through June 2022), Diane Marino, Wendy Cowles (Outreach Coordinator), Sharon Woodin (Receptionist), Joi Giuggio (Receptionist) and Rudie Voight (Custodian)

## **Amazing Volunteers**

The Senior Center continues to have the best volunteers around! Seventy-seven amazing and dedicated volunteers provided over 2,300 volunteer hours in 2022. Volunteers assist with so many different things at the senior center and we are blessed to have such a wonderful group of people that choose to share their time and talents with us. We would not exist without hard working and committed volunteers! Call if you would like to join the volunteer team.

## **A Snapshot of Programs and Activities in 2022**

This is a snapshot of what goes on at the senior center. Stop in for more information or check out the Scantic Scribe newsletter to see all that goes on here.

### **1,724 people reaped the benefits of the Hampden Senior Center in 2022.**

Brown Bag monthly grocery distribution – 125 participants; Farm Share – 80 participants.

Fuel Assistance Applications – 83; Lock Boxes – on 25 homes.

SNAP Application Assistance – 27; SNAP Case Management – 120

Emergency Fuel (for all ages in town) – 7 families.

SHINE (Medicare insurance counseling) – 150+ people assisted.

Outreach Services – 700+ people; Vaccination Clinics (1-Flu and 3-COVID booster) – 228.

Fitness Programs – ~155 people enjoyed multiple classes per week.

Recreational Programs – ~264 people enjoy many programs throughout the year.

## **HAMPDEN COUNCIL ON AGING P2**

### **The Fabulous Friends**

Still working hard to raise funds and awareness for the senior center, the Friends supported the senior center in so many ways in 2022. Purchasing a new coffee maker, supporting the Memory Café, funding entertainment for special events and making a commitment to the Emergency Fuel Fund. The Friends continue to fundraise for the Senior Center Building Fund in anticipation of a senior center building addition. The Friends generously pay for the mailing of the Scantic Scribe each month and continue to work hard to support the senior center.

The Senior Center Staff appreciates the Friends and all their efforts.

### **Building Committee**

Near the end of 2022, The Hampden Board of Selectmen appointed a Senior Center Building Committee to look at the possibility of expanding the current senior center footprint. An expansion would allow staff to provide more programs and services to older adults in the community. The Town of Hampden has seen an increase in the number of older adults and there are more and more programs and services that can be made available with additional building space. The senior center building committee is working hard to look at all options for a potential expansion.

### **Community Support: THANK YOU!**

Thank you to the many corporate sponsors that provide support to us throughout the year. Assisted livings, home care agencies, financial institutions, private business sponsors and others are stepping up to provide donations of food, volunteers, monetary support, and anything else we need!

Also, many thanks to everyone in the community who sent in a donation to the Friends this past year. Funds have been used to support our programs, activities, and outreach efforts in new ways. We are forever grateful for this support.

Older adults in Hampden are a precious resource needing encouragement, support, and our appreciation. Thank you for your support of the Hampden Senior Center.

Respectfully Submitted:

Rebecca C. Moriarty, Certified Executive Director, SHINE Counselor, MCOA Past President  
Council on Aging Board: Cliff Bombard, Tina Doran, Monique Downey, Suzanna Haskins, Martin Jacque, Deborah Mahoney, Edward Norman (through 11/2022), Deanna Vermette, and Nancy Willoughby  
Area Agency on Aging Advisory Board Member: Rebecca C. Moriarty  
PVTA Advisory Board Representative: Rebecca C. Moriarty  
Rep to GSSSI: Anne Thomas (through 2/2022); Cheryl Delviscio (5/2022 – present)

Affiliations: Massachusetts Association of Council on Aging (MCOA) & Greater Springfield Senior Services

Visit us on the town website at <https://www.hampdenma.gov/council-aging> or  
"Like" The Hampden Senior Center on Facebook

## REPORT OF THE HAMPDEN HOUSING AUTHORITY

The Hampden Housing Authority meets on the fourth Thursday of every month at the Community Building at 26 Springmeadow Lane. Meetings are posted with the Town Clerk and are open to the public.

The Housing Authority Board consists of five members. Four are elected, and one is appointed by the State/Governor. The four elected members of the Board are as follows: Deanna Vermette, Carol Collins, Sheryl Peterson and Sheree Butts. The Governor's Appointee is Cliff Bombard. The Hampden Housing Authority employs three staff members. Executive Director is Lisa DiFranco; Maintenance Manager, Michael Dupuis, and Maintenance Assistant is William Kern.

It is the mission and responsibility of the Hampden Housing Authority under Mass. General Law to provide decent, safe and sanitary housing at an affordable rent. Rentals are based on 30% of net income as determined by HUD guidelines. Maximum contract rents are adjusted by HUD annually and are currently set as follows: 1 bedroom-\$688; 2 bedrooms-\$791. All eligibility and occupancy standards are in keeping with the established guidelines and regulations set forth by HUD and the Department of Housing & Community Development. All procedures and records of the Hampden Housing Authority are subject to review by the Office of the State Auditor.

We again extend our sincerest thanks to the Town of Hampden's Highway, Police and Fire Departments for their continued cooperative efforts to ensure the safety of the residents of Centennial Commons.

Applications for our housing program are available at the Hampden Housing Authority office at Centennial Commons OR by calling 566-8157. Office hours are Tuesday and Wednesday from 8:00A-3:00P and Thursday mornings from 8:00A-12:00N. We are closed Mondays and Fridays.

Respectfully,

Lisa DiFranco, Executive Director/Secretary to the Board

## PARKS AND RECREATION COMMISSION

The Hampden Parks and Recreation Commission welcomed two new members, Suzanne Shuttleworth and Terry Ford.

Spring and summer were very busy seasons for Parks and Recreation, as the fields at Memorial Park and TWB were busy with baseball and soccer practices and games, and basketball practices and games on the outdoor courts. By late spring, the Memorial Park Spray Park opened, and many families hosted parties at the pavilions and enjoyed fun days at the Spray Park!

Our Summer Recreation Program at Memorial Park was open for six weeks this year. 144 children attended, with more than a dozen youth from town working as counselors-in-training and counselors at the park under the guidance of Carrie Joseph. The program was a great success!

In the fall, the Parks and Recreation Department hosted their first Family Spooktacular at Memorial Park! The event was well attended and included a pumpkin decorating display, trunk-or-treating, a food truck and numerous games and activities for families to participate in. Over the winter our gyms were filled with our Kindergarten through eighth grade basketball teams practicing for weekend games that are held at TWB and Green Meadows. Hosting these games allows the Parks and Recreation Commission to employ over a dozen in town youth working as scorekeepers and gym attendants. The gyms at TWB have also become a home for a growing adult Pickleball program which has garnered great interest and success.

The goal of Parks and Recreation is to offer a wide array of age and skill appropriate programs that will develop sportsmanship and skills in a positive, nurturing atmosphere. We thank our coaches and individual sports coordinators for the support and time they give to the youth of our town. Thanks to them, hundreds of Hampden children participate in our baseball, soccer and basketball programs each year.

If you would like to get involved, please join us at our meetings, we welcome anyone with an interest in our youth sports programs and encourage volunteerism.

Respectfully submitted:

Carrie Joseph, Chair

Dan Slattery, Vice Chair

Eric Jacobson

Terry Ford

Suzanne Shuttleworth

Kristen Gumlaw, Administrative Assistant

## SECTION 6:

## EDUCATION

HAMPDEN FREE PUBLIC LIBRARY

HAMPDEN-WILBRAHAM REGIONAL  
SCHOOL DISTRICT

## **Hampden Free Public Library**

### **Annual Report 2022**

In 2022, The Hampden Public Library continued its ongoing commitment to excellence by providing traditional library services, electronic options, as well as a wide variety of programming for patrons of every age. Along with the dedicated support from the Library Trustees, Friends of the Hampden Public Library, the Hampden Cultural Council, the residents of Hampden and the State of Massachusetts, the staff has spent the year working passionately to pursue our mission: "The mission of the Hampden Free Public Library is to provide information, entertainment, and education to all members of the Hampden community through a variety of formats including current technology, popular materials, enriching activities, and informative programs. We seek to create lifelong learners by fostering literacy for all ages and to develop and promote the library as a resource capable of meeting the challenges today and into the future."

This spirit of collaboration has been critical to our success throughout the year. Thank you to the many volunteers that contributed to the library in many ways throughout the year. They have given generously of their time, talent, and resources. Gratitude is also extended to our many town residents who have been supportive throughout the year, with their steady usage, tax dollars and generous contributions to the Friends' fund-raising efforts. Our library would not be able to operate without them!

We went fine free as of January 1, 2022. As of this date forward there are no fines on overdue library material with some exceptions. The exceptions are; library material that cost \$50.00 and over to replace. Examples are: Museum Passes, Play-a-ways, Video Games and Wonderbooks. Patrons will still be responsible for charges to their library account for lost or damaged library materials.

You can use your library card to access a wide variety of eBooks and e-audiobooks through our [Libby](#) app. You can watch an awesome documentary or movie through our free streaming service [Kanopy](#). You can even learn a new language with our [Mango](#) app. All you need is your library card number and password to access all these services for free. If you do not have a library card or forgot your password, call the library for help at 413-566-2151 X112. We are happy to help you with any library issues. *Check out our updated website:* [hampden-library.org](http://hampden-library.org)

The new "Sheila R. Flynn Teen Center" Open House was Saturday, June 4, 2022. This new addition was made possible by the generous donations of the Flynn family. It was very exciting to celebrate this wonderful new addition to our library. Our Teen Center features new desktop computers with coding software and Adobe Creative Cloud for digital art and graphic design, an iPad Pro movie maker creation station, three gaming chairs, a 75-inch T.V. and Nintendo Switch consoles with the latest games available for checkout. New and colorful modular couches and shelving on wheels increase the flexibility of the new space. Our teen patrons love their new space!

#### **Hampden Cultural Council Grants:**

Bad News Jazz & Blues Orchestra performed after the Memorial Day Parade, Mon., May 30, 2022 @ 11:00 a.m. This was an amazing event. It was perfect weather and everyone came out for the parade and enjoyed this awesome band! Other Hampden Cultural Grants include; Highwaymen Concert, Celtic Celebration with David Bates, Animal Craze Petting Zoo, Vinny the Bubble Guy and Pop Up Art School.

**Programs Highlights:**

Our summer reading programs for all ages were very well attended and a huge success! The Summer Reading Kick-off featured The Bright Spot Therapy Dogs and was a big hit. We had great programming for all ages, including, movie nights, game nights, Zumba, Mad Science, Candle Making, Tie Dye, huge gift baskets for teen raffle winners, and our epic "Finale Party". Our new Telescope, purchased and donated by the Friends of the Hampden Public Library, has been very popular.

**Children's room:** Grow Play & Learn, Storytime, Storybook Yoga, S.T.E.M., You & Me Music, Bingo, 1000 Books Before Kindergarten, chess club, Trick or Treat Storytime & Christmas Carols with town house employees.

**Young Adult:** Teen Advisory Meetings, Book Clubs, Graphic Novels Book Clubs, Teens Who Code, 3d Printing Class, Video Game Night, Cupcake Wars, Hot Cocoa Bombs, Shamrock Shakes and Sugar Scrubs, , Candy Shushi, and Blanket Forts.

**Adult:** Saturday Book Club, Yoga, Meditation, Earth Day Celebration with solar smores, "Bagshare" program and Eco To-go Pac workshop, Financial Workshop, Holiday Crafts & Cookies.

We continue to provide *The Bookpage* – a monthly newspaper connecting patrons to great book reviews and author interviews. To make our library visible and accessible to everyone, we subscribe to *Wowbrary*, which enables our patrons to receive weekly e-mails highlighting our newly catalogued materials that are ready for circulation.

**Our staff:** Ellen Moriarty, Cindy Rowley, Kate Rumprik, Doria Porcello, Maxine Girard & Gracen Moriarty continue to bring great energy, enthusiasm, and love of libraries to their positions. We are grateful for their continued hard work and dedication to our library.

**Looking Ahead** the Hampden Free Public Library will continue to operate as an essential resource for our residents. While providing information, entertainment and support for all patrons, the library serves as an important cornerstone institution for the cultural and educational needs in the town. Next year, we plan to continue focusing on our mission to provide the community with excellent services and relevant collections. We are looking forward to growing our patron usage and sharing all that your public library has to offer!

**Fiscal Year 2022 Circulation Statistics**

Total Circulation for FY 2022	31,550 (including e-books)
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**Interlibrary Loan Circulation:**

Received from other libraries	2,627
Provided to other libraries	4,728
Registered Borrowers	2,107

For Library information visit: [www.hampden-library.org](http://www.hampden-library.org)

*Respectfully submitted by the Trustees of the Hampden Free Public Library:*

*Kathleen Rochford, Chair, Beth Burger & Kathy Hutchison*

# HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT PROFILE

## School Committee Goals

### COMMUNICATION GOAL:

I. The School Committee members will utilize effective communication systems that will allow stakeholders to feel heard and be informed.

### EDUCATION GOAL:

I. In order to adhere to the standards and educational excellence, maximize the learning and growth of all students, a priority of the School Committee will be:

- To support the Superintendent and his administration as they implement the Strategic Plan.
- To support district's efforts to assess and monitor at all levels of academic and social/emotional growth in all grade levels to ensure equitable educational opportunities for all district students.
- Work with Town Governments and residents to ensure the District responds strategically to declining enrollment and rising costs.
- Support the district's efforts to implement a systematic and cyclical process of curriculum renewal and development at all grades and in all disciplines through funding on-going, targeted professional development.

### FISCAL RESPONSIBILITY GOAL:

I. Manage district resources responsibly by identifying and securing district resources to support the educational objectives of the district.

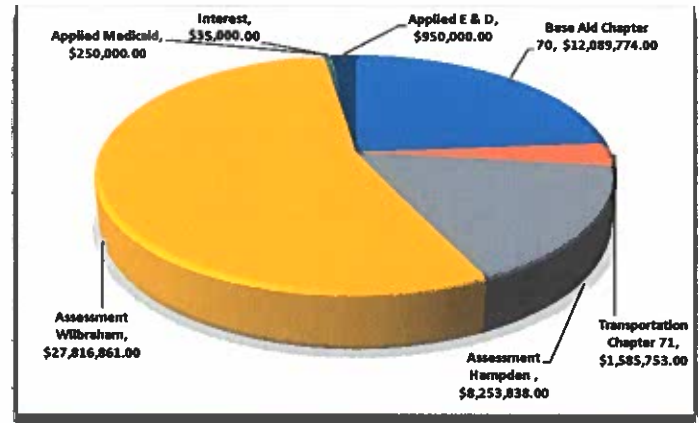
### STUDENT AND STAFF HEALTH AND SAFETY GOAL:

I. To encourage and support safe and healthy environments for all students, district personnel, and families that are conducive to learning, the Committee will:

- Encourage the active involvement of the HWRSD School Committee with the Partners for Youth Coalition—at least one member per year will serve as liaison to the Coalition and attend monthly meetings reporting back to the committee.
- Leverage local, state, and national grant funds to provide students with positive behavioral supports and interventions, safe social and emotional learning climates and healthy, secure learning facilities.
- Oversee the effective implementation of federal safe and healthy schools grant to ensure alignment with the district budgetary and educational goals.

## 2022-2023 Operating Budget \$50,981,226

Base Aid Chapter 70	\$12,089,774
Transportation Chapter 71	1,585,753
Assessment Hampden (20.3008%)	8,253,838
Assessment Wilbraham (79.6992%)	27,816,861
Interest	35,000
Applied Medicaid	250,000
Applied E & D	950,000



## Our District

### School Accountability Information

Green Meadows School	Title I
Mile Tree School	Non-Title I
Minnechaug Regional High School	Non-Title I
Soule Road School	Title I
Stony Hill School	Title I
Wilbraham Middle School	Non-Title I

### Our Schools

Elementary Schools	3
K-8 Schools	1
Middle Schools	1
High Schools	1
Total Square Feet	701,839
District Size (square miles)	42.08

## 2022 Next Generation MCAS Test Results

### Percent of Students Meeting or Exceeding Expectations

Grade:	Math	ELA	Science
3	48	58	Not Tested
4	51	37	Not Tested
5	35	48	52
6	41	60	Not Tested
7	43	44	Not Tested
8	35	56	50
10	60	66	58

### Performance/Student Data

NEASC District Accreditation	Academically Acceptable
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## Total Enrollment on October 1, 2022: 2,859

Enrollment by Grade 1/2022-23																
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Total
Queen Meadows Elementary	22	35	50	40	44	38	44	4	13	19	0	0	0	0	0	309
W. T. T. Elementary	60	153	141	0	0	0	0	0	0	0	0	0	0	0	0	354
Minnechaug Regional High School	0	0	0	0	0	0	0	0	0	0	273	246	230	227	0	984
Stow Road	0	0	0	0	0	157	153	0	0	0	0	0	0	0	0	310
Stony Hill School	0	0	0	142	181	0	0	0	0	0	0	0	0	0	0	303
Wilbraham Middle	0	0	0	0	0	0	0	213	193	193	0	0	0	0	0	599
<b>District</b>	<b>82</b>	<b>189</b>	<b>191</b>	<b>142</b>	<b>205</b>	<b>195</b>	<b>197</b>	<b>217</b>	<b>206</b>	<b>212</b>	<b>273</b>	<b>246</b>	<b>230</b>	<b>227</b>	<b>0</b>	<b>2,859</b>

### Nutrition Services

Lunch Price	No Cost
Avg. Complete Lunches Served Daily	2,157
Avg. Equivalent Meals Served Daily	467
Avg. Total Meals Served Daily	2,624

### Geographical Information

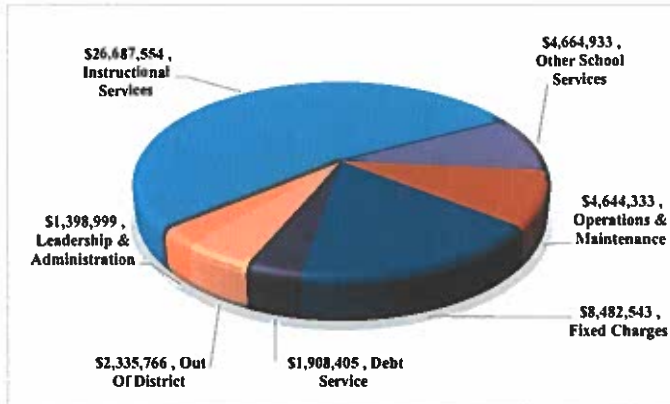
Hampden	19.65 Sq. Miles
Population (2020)	4,966
FY23 Tax Rate	\$16.87
Wilbraham	22.43 Sq. Miles
Population (2018)	14,613
FY23 Tax Rate	\$18.70

### Regional Transportation

Number of Buses Running Daily	47
Cost per Bus Regular Transportation	\$64,403
Cost per Bus Special Education Transportation	\$79,583

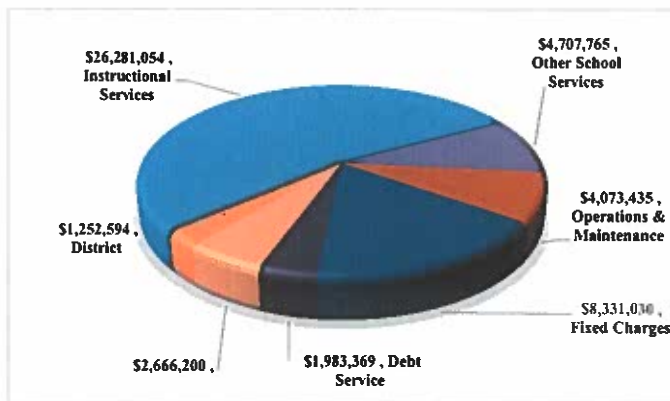
## Financial/Basic Data

FY22 Expenditures \$50,122,533



FY22 Federal Grants Spent	\$2,236,720
FY22 State Grants	\$457,205
Per Pupil Expenditure (2021)	\$16,971
Per Pupil Expenditure State Average (2021)	\$19,062

### FY23 Budget at a Glance



## Our Students - Source: Department of Education

### Enrollment by Gender (2022-23)

	% District	% State
Male	51.35%	51.39%
Female	48.62%	48.43%
Non-Binary	0.03%	0.18%
Total	100.0%	100%

### Enrollment by Race/Ethnicity (2022-2023)

Race	% of District	% of State
African American	3.2	9.4
Asian	2.2	7.3
Hispanic	9.3	24.2
Native American	0.1	0.2
White	81.2	54.4
Native Hawaiian, Pacific Islander	0.1	0.1
Multi-Race, Non-Hispanic	3.9	4.4

## Additional Academic Facts

2021 Number of Graduates	241
% Continuing Education	79.3

### 2022-2023 Employees

Total Number of Employees	544
Administrative	19
Custodial/Maintenance	22
Food Service	28
Independent	40
Nurses	9
Paraprofessionals	99
Teachers, Counselors, ETLs, Psychologists, Therapists	271
Clerical	15
Other	41

Teacher Salary (BA Step 1)	\$48,68
	0
Teacher Salary (M +30 Step 1)	\$58,32
	3
Teacher Retention Rate	86.3%

2020-21 Teacher Data (DESE):	District:	State:
Total # of Teachers	213.8	76,328.8
% Teachers Licensed in Assignment	100.0	97.8
% Experienced Teachers	90.0	82.6
Student/Teacher Ratio	13.5:1	11.9:1

## Debt Service Schedules

<b>School Building Project:</b>	
• \$18,835,000 – Minnechaug Regional High School (Re-Bonded \$22 Million Bond October 2017)	\$1,264,713
• \$7,025,000 – Minnechaug Regional High School (Re-Bonded \$7,025 Million Bond October 2021)	\$342,300
• \$5,030,000 – Minnechaug Regional High School	\$292,338
<b>Sewer Betterment:</b>	
• \$1,351,600 – Hampden-Wilbraham RS	\$87,854

Total FY22 Debt Service Amount \$1,987,205

## **FROM THE SUPERINTENDENT**

**John A. Provost, Ed.D., Superintendent of Schools**

I would like to take this opportunity to thank you for the warm welcome I have received during my first seven months as Superintendent of the Hampden-Wilbraham Regional School District. In this time, I have visited more than 100 classrooms and gotten to know our staff, students, families and community leaders.

Our district has a new *Strategic Plan* that expresses the hopes and aspirations of our community. The nearly year-long process leading to the publication of the “Strategic Plan” was guided by a 34-member Steering Committee, which received feedback from more than 800 individuals who participated in the process, either by completing the survey or attending one of the community forums conducted to gather input. Now that the plan has been published, there are multiple opportunities for members of the school community to contribute to the success of the district through deep and sustained engagement in an area of interest by participating in one of the committees established or referenced through the plan (i.e. the Safety Wellness Emergency Action Team, Curriculum Councils, the Website Review and Evaluation Team etc.)

As we continue to recover from the impacts of COVID-19, it is heartening to see our schools returning to a sense of normalcy. We have been able to welcome back the public for open houses, concerts, and other events that help to create a sense of community. It is wonderful to see students are once again interacting with each other in small groups and coming together for school assemblies because this is essential for their development. Nevertheless, we are still seeing the effects of the pandemic on student achievement and well-being. It is important that we address these issues and work to build a supportive environment where all students and staff feel safe, valued and respected.

We are excited to announce the implementation of new core English Language Arts (ELA) and Mathematics programs in the elementary grades. These programs have received high ratings from independent, nonprofit content reviewers such as Ed Reports and CURATE. The new ELA program, Amplify CKLA, emphasizes evidence-based teaching practices that align with the science of reading. The new math program, Illustrative Mathematics, provides students with focused, coherent and rigorous content to help them develop conceptual knowledge as well as procedural fluency. We are confident that these programs will positively impact our students' learning and success.

We understand the importance of providing our students with access to a well-rounded education that includes vocational and technical education. Through our affiliation with Career-Tech, our students have the opportunity to pursue vocational and technical education in thirteen career clusters and obtain more than twenty industry credentials or certifications in addition to a high school diploma. However, we recognize that our current practices of requiring students to wait until tenth grade before enrolling in Career-Tech and our limited proactive communication about these vocational opportunities have been barriers to student enrollment in Career-Tech. We are committed to addressing these issues and making changes to our practices so that students seeking vocational and technical education are made aware of the opportunities available to them and are supported in their pursuit of their goals.

I would like to close on a note of gratitude for the talented and hardworking staff who come together every day to support our children. It is because of them that we are able to provide our students with access to the wide range of educational and co-curricular opportunities they need to prepare for future success.

## **ANNUAL FINANCIAL REPORT**

**Aaron Osborne, Assistant Superintendent for Finance, Operations and Human Resources**

The Hampden-Wilbraham Regional School District annual budget is intended to support the “Strategic Plan” Goals by ensuring that the District remains focused on the safety and wellbeing of all stakeholders while maintaining our commitment to educational excellence for all learners through multiple means while embracing technology and 21st Century instructional frameworks. The following are the guiding principles for the budget development process:

- To sustain the District’s vision and commitment to excellence;
- To prioritize strategies and programs with proven cost effectiveness;
- To develop manageable and affordable assessments to the towns of Hampden and Wilbraham;
- To clearly communicate to all stakeholders;
- To allocate funds strategically to create an aligned system;
- To sustain school safety and wellbeing; and
- To manage student class sizes

The District continues to endeavor to meet these goals while being challenged by many initiatives and mandates, the majority of which are unfunded and proscriptive in nature. The pace and costs associated with these obligations is challenging in the best of economic times. In 2022, the district continued to absorb increasingly significant mandated costs relating to, but not limited to, union contracts, health care and benefit costs, out-of-district costs for student services, inflationary pressures, and supply-chain shortages.

Throughout 2022, the District has contended with significantly increased special education needs as well as considerable cost increases for our private out of district placements. As a result of move-in students and increases to service needs, the District is experiencing more than \$600,000 in new, unanticipated costs related to servicing high needs students. While the district has begun the process of trying to create in-house programming for some students, this is a long-term solution and requires an up-front investment that may not result in savings for 3-5 years. It should be noted that this is not an isolated issue and most districts in Massachusetts are grappling with this issue.

Over the course of the year, the District closed three-year contracts with all five of its bargaining units in an extremely challenging fiscal environment where inflationary pressures were the basis for every conversation. While many school districts are looking towards arbitration and other potential labor actions, these contracts were closed through a highly collaborative process that were mutually agreeable.

The lighting issue at Minnechaug Regional High School persisted through 2022, wherein a failure of the lighting control system left the lights on at all times. The initial projected cost to fix this matter was in excess of \$1.2 million, but our facilities department was able to work with our vendors to develop a fix that resulted in a significantly lower cost that was covered using district and COVID relief funding. Supply chain issues caused multiple delays, and the materials took more than a full year to be received and then installed. 2022 ended with the solution provider unfortunately cancelling the final system transition appointment at the last minute; we are working to reschedule this work in early 2023.

We continue to utilize our remaining COVID (ESSER) funding to support the budget and a range of district initiatives including our equity audit, addressing learning loss, and supporting the social-emotional health of the community. These funds will expire at the end of FY2024 and we are diligently planning for addressing this eventuality.

## **CURRICULUM, INSTRUCTION & PROFESSIONAL LEARNING**

**Lisa Curtin, Director of Curriculum, Instruction & Professional Learning**

Across the District, staff and students have focused on teaching and learning that is aligned to the Massachusetts State Standards. Similar to other school districts in the country, HWRSD has continued to feel the effects of the Pandemic and has engaged in district-wide efforts to provide the necessary academic and social-emotional support. As a result, much of the professional development opportunities in 2022 focused on mitigating the lingering results of interrupted learning and the emotional distress that was produced by a global health crisis.

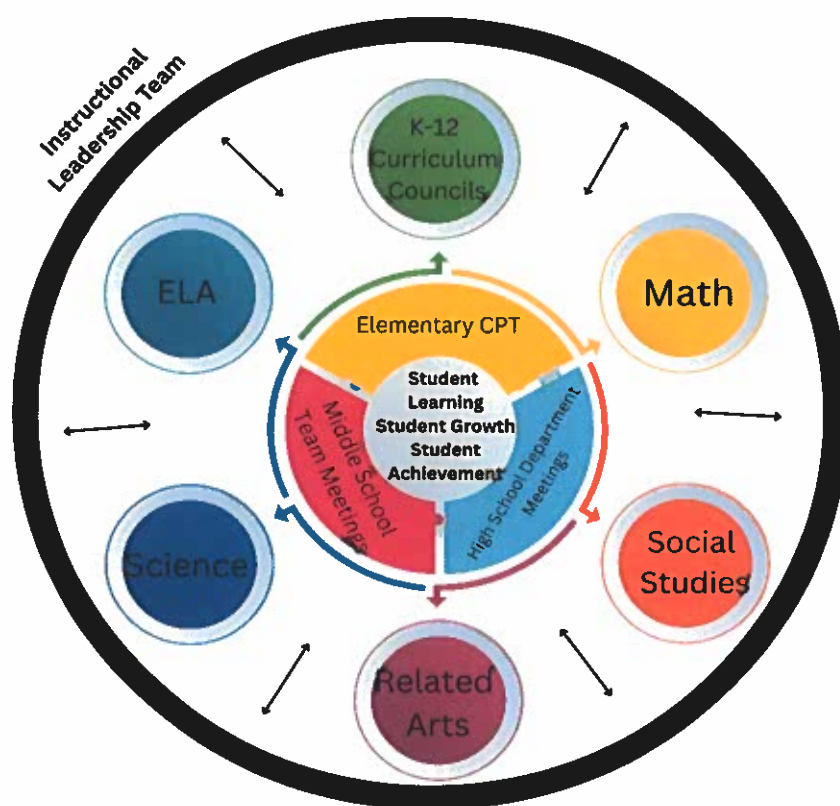
Throughout the year, professional development was offered to address the learning needs of students as well as their social emotional needs. Opportunities for staff were provided throughout the school year, including during early release days, after school hours and the summer break. These courses, study groups, book studies, learning labs and curriculum development groups were facilitated by a variety of outside consultants and district staff, and covered a range of academic content, instructional practices and health & safety topics. Of particular note were the offerings that addressed mental health topics including anxiety, trauma, coping skills, resilience and stress management through courses such as Psychological First Aid, Youth Mental Health First Aid, and Post-Traumatic Stress Management.

In the spring, HWRSD was awarded the “Accelerating Literacy Learning through High Quality Instructional Materials” grant from the Department of Elementary and Secondary Education (DESE). This \$200,000 grant was used to purchase core literacy materials for K-5 teachers and students, as well as provide professional development for teachers focused on program implementation. The grant funds have allowed the purchase of material for three years, through the school year 2024-2025.

In the fall, HWRSD was awarded the “Early Grades Literacy Grant, Research to Practice: Evidence-based Early Literacy” from DESE for approximately \$137,000. Through this competitive grant, the district will be able to build capacity to provide evidence-based, inclusive,

culturally responsive early literacy instruction based on the Science of Reading and use data to inform instruction in grades kindergarten through grade 3. This grant has funded several activities that support teachers' ability to implement the new literacy program, Amplify CKLA, and use assessment data to meet the needs of students, K-3. Among the funded items are teachers' stipends to participate in school-based core literacy teams and afterschool professional development, a universal screening tool, and 2 literacy consultants for 320 hours of consultancy with school principals and school literacy teams. It is a complement to the new high-quality core instructional literacy materials and will allow for targeted professional learning opportunities for each school. At the close of this school year, the grant may be extended for up to an additional 2 years.

Curriculum is the first Domain in the HWRSD *Strategic Plan*. The goal of the Curriculum Domain is to develop a vertically aligned Pre-K-12 curriculum, supported by evidence-based systems and practices and delivered through high-quality instruction that is responsive to the needs of all learners. An essential component of the goal is to create a structure and system that creates Pre-K-12 bridging relationships and practices as a strategy for developing the horizontally and vertically aligned curriculum.



This graphic represents a curriculum development model that integrates with the *Strategic Plan* action steps calling for the establishment of an Instructional Leadership Team and Curriculum Councils. An Instructional Leadership team, composed of building principals, curriculum coordinators and department chairpersons, has been established to create the roadmap for our curriculum goal and facilitate conversations regarding instructional practices, equitable access, and multi-tiered systems of support. In addition, Curriculum Councils in math and ELA have



been formed. The councils include teacher representatives from grades PreK-12 as well as building principals and instructional coaches and will begin work on developing curriculum maps, unit plans and pacing guides while helping to identify appropriate professional development opportunities. The Instructional Leadership Team and Curriculum Councils will work together with school-based educator groups to focus on aligned curricula impacting student learning, growth and achievement.

#### **Photos Courtesy of HWRSD**



**GREEN MEADOWS SCHOOL (Grades PreK – 8)**  
**Sharon L. Moberg, Principal**

**Green Meadows School** proudly serves 319 students in preschool through eighth grade. The Green Meadows School mission is to work with families and the community to provide a safe, caring and responsible environment while addressing individual differences so all students will succeed in reaching their potential. Through the shared vision, Green Meadows believes in fostering a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration and growth mindset for students.

Each year, the school community comes together for the Back to School Playground Party prior to the start of school. This gives staff, students and families the opportunity to reconnect before new school year begins. The fine arts continue to be very important to the school community. The Strings and Friends music program is back again this year. Students enjoy learning, practicing and performing. The Green Meadows Singers rehearse weekly in preparation for their special performances throughout the year. Fifth grade band and middle school band continue to grow year after year. This year, the newly formed Drama club is preparing for their end of year performance, “Annie Jr.” The middle school Student Council is planning several fun activities for students throughout the year including spirit weeks, school dances, a cereal domino challenge and the staff versus students basketball game.

The school community continues to be committed to maintaining a positive school climate. Green Meadows School has continued to prioritize social emotional instruction, learning and support through the Responsive Classroom approach and utilizing Positive Behavior Intervention and Supports. Through Morning Meeting, in grades PK-5, and Advisory, in grades 6-8, students

participate in activities that support the values of community, cooperation, assertion, responsibility, empathy and self-control. Students are recognized for showing these values through the “Green Meadows Gram” initiative. Additionally, the middle school students are recognized during the monthly “Respect Raffle”.

With social-emotional well-being at the forefront of teaching and learning, students are prepared for academic teaching and learning. The highly qualified staff at Green Meadows is focused on providing high-quality instruction that both motivates and challenges learners. Implementation of math and literacy curriculum programs began at the beginning of this school year. Amplify CKLA, the new literacy program, is grounded in the science of reading. Amplify CKLA is being taught in grades K-5. Illustrative Math is a problem-based core curriculum that prepares students to solve problems, reason and think critically. Staff are dedicated to the implementation of the Massachusetts Standards across all content areas by direct instruction, whole group practice, small group or partner work and individualized needs-based support. Teachers administer both district and state assessments to gather data in addition to classroom observations in order to modify instruction to support students.

Technology continues to play a vital role in our instruction. Students in grades 1-8 have 1:1 access to Chromebooks and kindergarteners access iPads from the school library. The school library grows each year with the addition of new literacy books including diverse and culturally responsive texts.

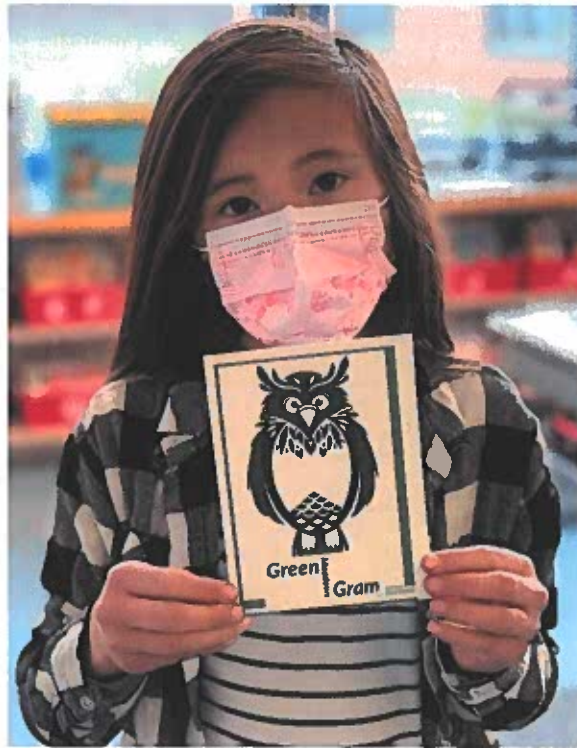
*Photo courtesy of Green Meadows*



Fall Feast in Preschool



*Photo Courtesy of Green Meadows*



**"Green Meadows Gram"**

*Photo courtesy of Green Meadows*



**Eighth Grade Trip to Washington D.C.**





**Photos Courtesy of HWRSD**

### **MILE TREE ELEMENTARY SCHOOL (Grades PK – 1)**

Allison Petit, Principal

The mission of Mile Tree School is to educate our 359 children in a safe, supportive and nurturing environment by providing opportunities for social, emotional and cognitive growth while meeting the developmental needs of our early childhood community.

Every morning begins with pledging the flag and our school wide expectations: I am kind. I am responsible. I am safe. We are Mile Tree! All students echo these statements back in unison each morning at the start of the school day. Each school day begins with a morning meeting implemented using the Responsive Classroom model and focusing on building community and developing positive social interactions. Students are able to work together to earn pieces of their classroom Hooty Puzzles as well as individual Hooty Tickets that build understanding of expected behavior and celebration of hard work. Some of the celebrations over the year include extra recess, pajama day, bring a stuffed animal to school and show-and-tell. The school-based Climate Team has worked to develop these tiered interventions based in the Positive Behavioral Interventions & Supports (PBIS) model.

This year, our schedule allowed us to provide Second Step curriculum to all students during a dedicated instructional block occurring weekly. The instruction being provided by our School Adjustment Counselor. The tier I instruction was able to carry through to the classroom with support from the counselor. This allowed for all students to access an evidence based social-emotional learning curriculum that promotes social-emotional development, safety and well-being. Throughout the year students also rotated through physical education, art, music and science instructional blocks through the related arts programs offered at Mile Tree.

Selection and implementation of a new curriculum in literacy and math was the focus for academic instruction and professional learning. Teachers were able to take part in a process to evaluate and select standards-based curriculum based on the most current research about how students learn to read and problem solve. Through the implementation of these two new curricula, teachers have participated in many professional learning opportunities to increase their knowledge of both the content and structure of the curriculum as well as their understanding of the pedagogy that maximizes student learning and engagement.

Parents, families, and the community continue to support Mile Tree through ongoing volunteering as well as through the Mile Tree PTO. This year, our PTO was able to host Book Fairs, the Forest Park Zoo-on-the-Go presentation, Teacher Appreciation Week, the Penguin Patch Holiday Shop and a Holiday Night celebration. The Mile Tree PTO continues to support by providing volunteers as well as financial support through classroom materials, books, and teacher gifts.



**Photos Courtesy of HWRSD**

### **STONY HILL ELEMENTARY SCHOOL (Grades 2 – 3)**

**Monique C. Dangleis, Principal**

At Stony Hill Elementary School, we firmly believe in the potential and possibility that exists in every one of our 305 students. That core belief is what drives both our short term and long-term decisions that we make on behalf of our students. Our highly-qualified educators work diligently and creatively to nurture our students' passion for learning and their persistence to succeed. At Stony Hill School, we focus on building strong partnerships with families and our community, all with a common goal of providing excellent educational experiences for our students. Stony Hill School is a place to grow, take risks, strive to reach your potential and discover the joy of learning.

Working as a high functioning team, we strive to engage every student in authentic learning experiences that both support their individual needs and challenge them to grow. To do this, we use high quality instructional materials in English Language Arts and Mathematics. In the fall, the District implemented new programs in math and literacy across grades K-5. Amplify CKLA, the literacy program, is grounded in the Science of Reading. Our math program, Illustrative Math, is a problem-based curriculum that fosters problem solving skills, reasoning, and critical

thinking. Staff are dedicated to the implementation of the Massachusetts Standards across all content areas by direct instruction, whole group practice, small group or partner work and individualized needs-based support. Teachers administer both district and state assessments to gather data in addition to classroom observations in order to modify instruction to support students. Enhanced technology has played an integral part in the implementation of 21st Century thinking and learning at Stony Hill. All students use 1:1 Chromebooks to access many other programs that allow teachers to assign tasks and activities that target each child's individual needs. Our school library continues to grow with the acquisition of many books that align with our literacy units of study and include diverse and culturally responsive texts.

We place great value on creating and maintaining a positive school climate and are keenly aware of the impact it has on student achievement. As a Responsive Classroom school, we structure our academic and social-emotional instruction using routines and activities that build classroom community and self-efficacy and lead to a safe, nurturing and respectful learning environment. The five Social-Emotional Competencies of Cooperation, Assertion, Responsibility, Empathy and Self-Control underscore our instruction and form the foundation of our program. Students learn that they are more successful, both academically and socially, when they demonstrate these traits. Students enjoy frequent assemblies and celebrations that focus on these character traits. Our team approach to analyzing social-emotional data includes our school psychologist, adjustment counselor and our Responsive Classroom trainers. Together, we support teachers in their efforts to identify students' needs and provide interventions that lead to a safe, nurturing and respectful learning environment.

We also like to have a little fun here at Stony Hill. Our mascot is Junior Falcon, Junior for short. He makes many appearances throughout the year at all of our assemblies and fun events. Some community and school-based events that we cherish include our Popsicles on the Playground Party before school even begins in the fall. This mix and mingle event helps all students and parents get to know each other better. Around Thanksgiving we hold an outdoor community service event called the Stony Hill Story Stroll-Help Fill the Fridge. This food drive is enhanced by a literary adventure where parents and children stroll around the school grounds to read the pages of a wonderful book called Maddi's Fridge. Over the chilly winter months, we hold a sock drive for local shelters and culminate the drive with a Sock Hop dance party. Students wear poodle skirts, jeans, leather jackets, etc. We have a DJ who spins some classic oldies and we all dance to celebrate the empathy and generosity shown by contributing socks to those in need. Later in the spring, we have a program called Math Matters. Community members from all career paths come into school to present to our students how math matters in their work. This helps students see the real-life applications of the math they are learning in school. Our students enjoy many field trips and exciting assemblies that enhance our curriculum topics. We believe that providing a varied array of learning experiences contributes to a well-rounded and joyful educational experience.

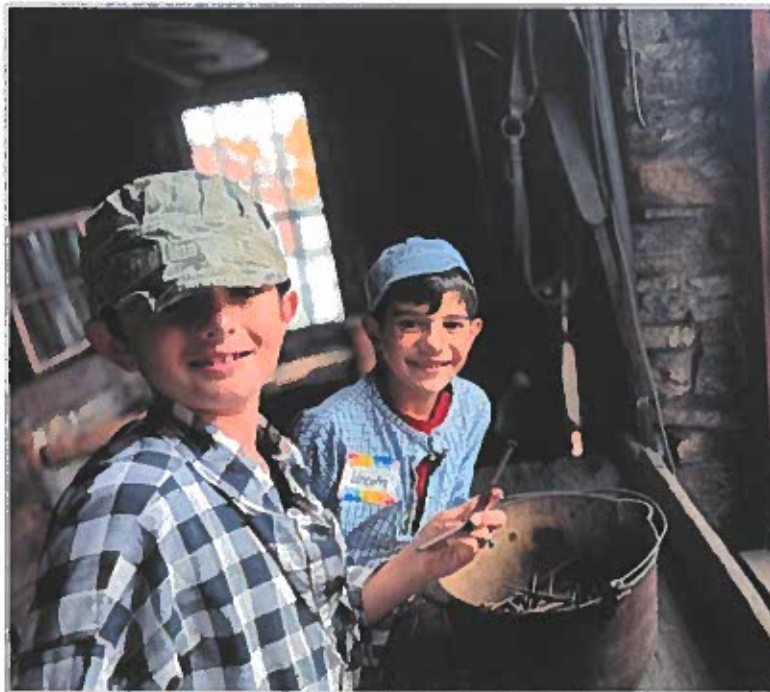
Stony Hill School has earned the distinction of being recognized as one of the U.S. News & World Report's Best Massachusetts Elementary Schools for 2022! Not only did our students perform extremely well on both the English Language Arts and Mathematics tests, our at-risk students also demonstrated strong progress towards mastery. This accomplishment is attributed to our excellent staff, determined young learners and our supportive families. By establishing a

positive environment while also maintaining high expectations, students are taught that struggles and mistakes are part of the learning process. With the foundation we provide at Stony Hill School, students feel safe to take risks, preserve and find their love for learning.



Junior and staff welcome families to the Story Stroll.

*Photo Courtesy of Stony Hill School*



Our 3rd grade field trip to Storowton Village to reenact Colonial life.

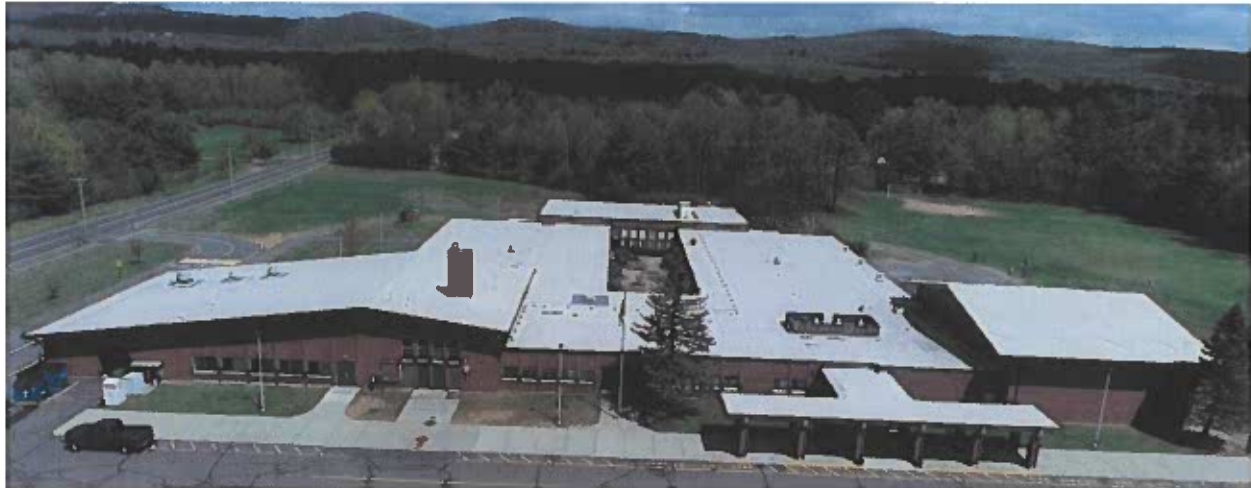
*Photo courtesy of Stony Hill School*



Hands on math is more engaging with a partner.



*Photo courtesy of Stony Hill*



**Photos Courtesy of HWRSD**

### **SOULE ROAD ELEMENTARY SCHOOL (Grades 4 – 5)**

**Mistie Parsons, Principal**

**Soule Road** is a school community serving 311 students in grades 4 and 5. We are proud of our students and work diligently to encourage them to achieve at their highest potential. We provide opportunities for challenge, to build social skills and to thrive as growing learners.

As we found ourselves in the next chapter of the Pandemic, Soule Road worked hard to strengthen our climate foundation and continued to seek ways to honor student growth and behavior. We continued to focus on respecting ourselves, respecting others and respecting the environment. Over the course of the fall, our school community rallied to ensure that our expectations were consistent and that all students knew the expectations. We also came together for school assemblies for the first time in four years and then, passed the leadership of these school-wide events to students. These student leaders (from different classes each month) worked to share a core value of practice with the community and then, were provided opportunities to be awarded for demonstrating that value at the end of the month. We also initiated Cool Coupons, which are recognition students can earn for showing expected behaviors. Students can use these coupons individually for rewards, as well as to participate in school-wide goals, like earning a movie or the ability to have a dress down day. While this work included all members of our school community, it was led by a climate team, comprised of teachers, school psychologist, school counselor and principal.

Academically, after piloting versions of them in the spring, teachers adopted new curricula in math and literacy (Illustrative Math and Amplify CKLA, respectively). These curricula allow students to have rigorous and collaborative experiences daily. While we spent a lot of time getting to know the materials and adjusting to the new demands (as students and staff!), we are optimistic about the impact they will have on student success. Even after a few months, we see that students are more engaged in the classroom and are more willing to take academic risks. These changes have allowed us to continue to push our school and district visions for what students are capable of.



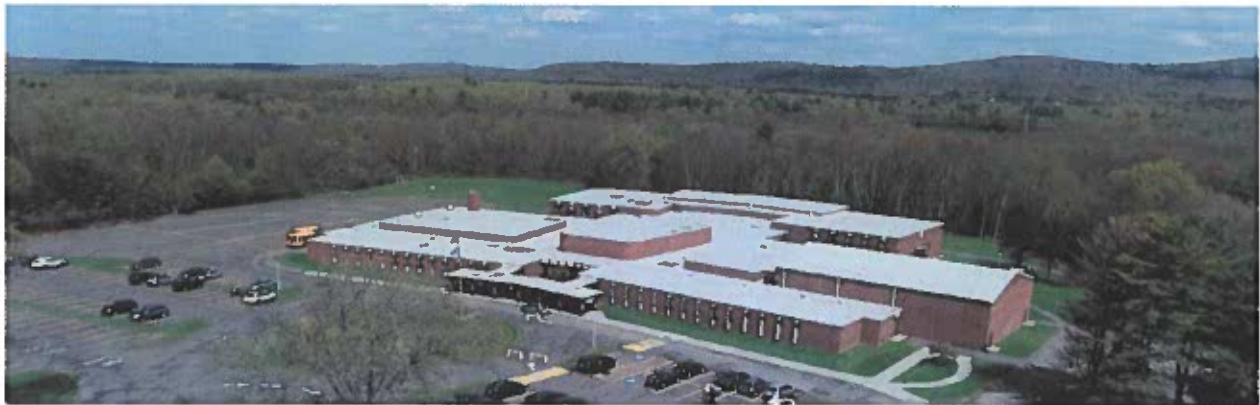
Throughout the year, students were assessed on their skills, such that teachers could monitor and respond to their learning. On a cyclical basis, teams came together to review student assessment results in reading and math. In these meetings, teachers developed plans to ensure that students were not just meeting benchmarks, but making growth as well.

Soule Road is proud of all we have accomplished! We are looking forward to the year ahead and continuing to support students to grow and achieve together!

*Photo courtesy of Soule Road School*



**Members of the Soule Road Band Perform**



**Photos Courtesy of HWRSD**

**WILBRAHAM MIDDLE SCHOOL (Grades 6 – 8)**  
**John Derosia, Principal**

**Wilbraham Middle School (WMS)** is a community that works collaboratively to provide a safe environment where our 603 students can reach their full potential academically, socially and

emotionally. At WMS, we Work hard, Make good choices, and Stay positive. This is also the social contract for our campus.

Our multi-year school improvement goals focus around three main areas of safety, social-emotional learning and academic growth. Under our safety goal, we intend to maintain our focus on safety drills and preparedness while utilizing our annual safety audits as a tool to identify areas for improvement. In our social-emotional learning goal area we have established a Tier I and Tier II SEL curriculum (Second Step) to help support our learners as they emerge from the Pandemic. In addition, we have developed a mediation program and a student leadership team to establish student voice in our school direction. Our academic goals include the need to be part of the district-wide curriculum review and adoption of curriculum resources that are highly rated and evidenced-based in ELA and Mathematics. Beginning in the Fall of 2020 we embedded Project Lead the Way modules in a three-year plan to be included in computer science and our STEM courses.

During the 2022-2023 school year, making connections and communicating with students and families, including allowing students the voice in our school community, has continued to be a vital aspect of our learning plan. We developed schedules so teachers can make positive phone calls home and build connections with families and students. Our school climate team has also rebooted our PBIS, Positive Behavioral Interventions and Supports approach. The inclusion of a system that rewards students for positive behavior and meeting our expected behaviors is a cornerstone to this aspect of our school climate. Our approach has been to utilize “Eagle Bucks” as a means of positively reinforcing behavior in a way that allows student choice in how that reward is redeemed.

WMS will continue to implement strategies to support the social-emotional well-being of all students at WMS. Through the efforts of faculty, staff and the district we will continue to use and share data with our staff using SWIS, survey results and VOCAL data to support our effort to create an environment conducive to both adult and student growth. Our baseline data also includes data from the Social, Academic, and Emotional Behavior Risk Screener (SAEBRS) Universal Testing, as well as our annual YRBS survey for WMS students.

As part of the middle school team approach, we reduced one reading class and added a STEM teacher for all students in the 7th grade. Working with the Information Technology teachers, the STEM teacher secured grant funding to access additional modules from Project Lead the Way. These topics allowed for hands-on engagement of students while developing an understanding of coding and the engineering process. Included in our Project Lead The Way Computer Science class was the use of W.H.A.T. Grant Funding combined with PLTW funding to purchase tablets for an App Creator unit in grade 8.

Wilbraham Middle School continued its transition to a true middle school model. As a result, students experience learning with a team of teachers consisting of English language arts, history, math, science, reading, and foreign language. A strong focus has been placed on building a solid culture that builds a bridge between the school students and their families. We believe the ultimate growth of our students will be enhanced through tools such as student agenda books, parent portals, conferences, school/family events, open houses and weekly parent notifications, all of which support a collaborative relationship with all stakeholders of Wilbraham Middle School.





**Photos Courtesy of HWRSD**

**MINNECHAUG REGIONAL HIGH SCHOOL (Grades 9 – 12)**  
**Stephen M. Hale, Principal**

**Minnechaug Regional High School** continued to excel in the academic, social, and physical education of its 975 students. The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members and assisting our students in becoming active world citizens who value integrity, citizenship, and respect."

The major goals of the School Improvement Plan developed by the School Council are: Executing the NEASC Self Study and Accreditation process, Identifying MCAS improvement areas and implementing preparation options for both school-wide growth and for targeted students, supporting the social-emotional needs of students by investigating methods to increase student voice and autonomy, and continuing our staff professional learning around the issues of equity, diversity and inclusion.

*The following reports from the various departments highlight just some of the many commendable activities at Minnechaug Regional High School:*

**The Applied Arts Department:** The Wood Tech classes received a generous lumber donation from Vartanian Custom Cabinets. With this donation, students could work with exotic and domestic hardwoods to create segmented cutting boards. This project is not regularly obtainable with the annual lumber budget. It allowed students to explore and use species of lumber that are traditionally only researched and discussed. The Graphic Communications and Photography Lab appreciated a massive hardware and software upgrade. The installation of a full, new lab of high-powered desktop computers allows students to process complex rendering tasks on all Adobe Creative Cloud applications. The Graphic Communications classes integrated the use of the Glowforge Laser Printer, obtained through a W.H.A.T. Grant, into the curriculum, translating students' digital designs into the real world in the form of signage, shadow boxes, ornaments, keychains, and earrings. Graphic Communications 2 was run as a standalone class for the first

time, enabling students to build their portfolios and explore a greater variety of approaches to design.

The **Athletics** program continued to be an integral part of the culture at Minnechaug Regional High School. The athletics program was back to “normalcy” from the previous 4-season offerings the year before and saw a new state playoff system take place in order to qualify for the state tournament. The athletics program has a storied past, with a strong tradition of excellence, which our student-athletes understand the importance to the school, their families and the towns of Wilbraham and Hampden. Our participation numbers average around 58% of the student body representing Minnechaug in 28 different girls’ sports and levels and 27 boys’ sports and levels. Minnechaug had several teams qualify for the state tournament throughout the year, and many student-athletes were named to All-League teams. Our student-athletes also achieve inside the classroom by maintaining consistency in their classes while upholding a healthy balance between school and sports. GO CHAUG!

The **Business Department** was able to invest more into equipment for the marketing and management classes, ramping up for future activities including: podcasts, YouTube channels, and social media marketing campaigns. The department also saw the return of the “Minnechaug Car Show” which is the department's largest fundraiser. The car show provided students with a chance to gain experience in live event marketing, sponsorships sales, and event operations.

The **Computer Science** Department was approved to start a Video Game Design class starting the fall of the 2022-2023 school year. The hope of this class is to modernize the department creating a bigger interest in computers by tying programming with video games. The class uses industry standard programs in the development process. This gives the students an authentic experience working in the industry.

In the **Music Department**, we were able to celebrate a return to live performance for the first time since the beginning of the pandemic as we hosted our annual Winter Concert, Honors Recital, Pops Concert and Spring Concert/Fine Arts Festival all in person. Minnechaug hosted Western Massachusetts Senior District Festival and we had three students participate. One student continued on to perform with the Massachusetts All State Choir. The Pep Band played four home football games in the fall featuring the music of “Stevie Wonder” for their halftime performance. Marching Band participated in multiple town events, including Veterans Day in Wilbraham and the Memorial Day Parade in Hampden. In addition, the Marching Band made its return to Holyoke for the St Patrick’s Day Parade.

The **Fine Arts Department** held its first in person Fine Arts Festival in over two years. Students showcased their work that ranged from Foundations, AP Art, Clay, Graphics and Photography in the IRC on May 5, 2022. The Clay classes produced the ceramic bowls that were sold during the festival. The \$483 raised was donated to the Local Food pantry, Rachel's Table. Our *Communicating Through Arts* class participated in the Memory Project where they drew 13 individualized portraits of underprivileged children from Sierra Leone. These portraits were hand delivered to them by the Memory Project. AP Studio Art & Design submitted two portfolios in the 2021-2022 school year, both of which passed.

To meet the needs of diverse learners, the **English Department's** teachers continue to develop and revise curriculum. Committees met, discussed, and implemented curriculum changes and additions for 9th grade and 11th grade. Two of our courses include a new model of co-teaching and one course introduced literature circles to honor student choice of reading. English teachers continue to deliver instruction through multiple platforms including Edpuzzle and Google products in Google classroom. Our students continue to excel through real world assessments and achievements: Students in Social Media and Communication, designed to increase social media literacy and communication, formed community connections and promoted local businesses. AP Seminar students explore issues from multiple perspectives, evaluate sources, form their own evidence-based arguments and present them. Jehann El-Bisi, independent filmmaker, spoke with American literature classes about Indigenous people's relationship with the environment. Kyle Belanger, a professor of media studies at Springfield College, sports newspaper and radio journalist and interviewer for the Springfield Basketball Hall of Fame, spoke with students in Minnechaug's Journalism class about journalism and college journalism programs. One Minnechaug graduate was hired for the summer by the Hampden and Wilbraham Times. Students in our Contemporary Issues course created podcasts and presented them at the senior assembly. The Scholastic Writing Silver Key was awarded to one of our students. The Smoke Signal and Emeralds were redesigned for the 21st century and published online for the fall of 2020: The Smoke Signal and Emeralds Virtual Art Center.

The **History and Social Science Department** concluded the first year of the new senior graduation requirement "Civics and American Identity." As part of this course, students reviewed the foundations of our government along with investigating cases in which rights have been challenged for marginalized populations. This course fulfilled the State-required offering of a civics project at the secondary level. Within this course, the state-directed, six-step required civic project is embedded which led to students to evaluate their environment (school, town, region, state etc.) and make an action to improve some entity. This led to such implementations as providing technology recycle bins found throughout the building. Within this course, the seniors held a "Meet the Candidates" Event. At this event, Select Board Candidates: Susan Bunnell and Jeffrey Farnsworth spoke, as well as School Committee candidates: Sean Kennedy, Michael Tirabassi and Joseph Lawless spoke. Students facilitated this event by being the moderators, the question creators and the time keepers. There was time for them to mingle at the end and speak to the candidates one-on-one afterwards. Through classroom reflection after the election, students self-reported a higher young voter turnout than previous years. In other news, we continue to have guest speakers from the community visit classes and show students how what they are learning in the classroom affects, or plays a role in their life post-Minnechaug. Wilbraham Police Officer, Dan Menard visited our Criminal Justice class and Dr. Chris Hakala, Cognitive Psychology Professor and Director of The Center of Excellence in Teaching, Learning, and Scholarship at Springfield College spoke to the AP Psychology class. Our clubs returned to in-person. Mock Law is participating in competitions against schools throughout the Commonwealth and continues to access an alumni attorney coach. Model Congress will be part of a competition at American International College at the end of March. Model United Nations Club will also be attending two conferences in March.

Minnechaug Regional High School's **Information and Research Commons (IRC)** continues to support student and educator learning, individual curiosity, and a drive for reading, writing,

research, media, technology and digital competencies. MRHS is staffed by a professional licensed school library teacher dedicated to building reading, writing, research, digital, media, and computer literacy competencies within the school community. Students freely use the IRC during before and after school hours as well as with individual classes. Educator collaborative opportunities include curriculum design support, evaluating and implementing instructional technology, course design guidance and distance learning solutions.

Having a licensed school library teacher MRHS students and staff benefit from direct access to Massachusetts State-funded resources that include over 30 Gale/ Infotrac and Proquest databases, over 18,000 SORA eBooks and audiobooks, over 90 different language courses in Transparent Language and Peterson's Test Preparation. The MRHS budget supplements the State funded resources with Swank, Oxford English Dictionary, Proquest Central, Ebsco Academic Search Ultimate, Science Direct, HeinOnline, and four Infobase databases.

Print materials are available to Minnechaug students and staff. Titles are selected to focus on curriculum support, student and educator requests, and offerings for individual self-learning. The IRC web page includes video tutorials, pathfinders, and other resources intended to support Minnechaug student learning and understanding. The IRC is proud to host the Student IRC Community Committee, a group of students who represent the student body when making important IRC and summer reading decisions. In Spring 2023 the group hopes to launch the MRHS podcast/videocast room that reports on MRHS news.

The **Mathematics Department** continued with curriculum revisions in all math courses. Adjustments to pacing and curriculum topics were ongoing to help fill curriculum gaps resulting from the pandemic. New lesson plans were developed throughout all courses to focus on the mathematical practice standards and to make connections to new curricular topics while aiding in the development of critical thinking and problem-solving skills. A new Geometry textbook was purchased for all College Prep and Honors Geometry students with this new textbook being more closely aligned to the Massachusetts state math standards compared to the previous outdated textbooks. Geometry teachers worked diligently to design the pacing and lesson plans to accompany the new textbook. The math department regularly used data to drive curriculum revisions and identify areas of strength and future areas for growth. Special attention was given to the MCAS math Grade 10 data in order to better align the math curriculum and content to the newly administered MCAS next-generation exam. Students in Algebra 1, Geometry and Algebra 2 classes were given opportunities during class to answer questions on the computer through programs such as IXL and Edulastic in order to help students become more familiar with submitting their responses for a computerized exam.

In the AP math courses and the Business Personal Finance course, projects were assigned to encourage students to draw real-world connections to the concepts taught. A representative from LUSO federal credit union made a presentation to the Business Personal Finance class regarding banking, finances and fraud. Students in AP Statistics and College Prep Statistics designed a study related to a topic of personal interest and then analyzed and presented their findings using statistical procedures. Students demonstrated their strong math foundations in various ways with many students successfully passing AP exams in AB Calculus, BC Calculus, and AP Statistics. For both AB and BC Calculus, 100% of Minnechaug students received a passing score of 3 or higher

compared to the 55.6% and 76.9% global passing rates respectively. AP Statistics students had a 36.8% passing rate compared to the 60.4% global passing rate.

The Mathletes team has been able to recruit several new members even though the team has not been able to compete against local schools in person due to the local competitions being paused since the pandemic. During Mathletes meetings, the team members work on SAT test questions along with solving other challenging math problems similar to those in typical Mathletes competitions. In the spring of 2022, the department welcomed a student teacher from Springfield College and this student gained experience designing lessons for our Algebra 1 and Algebra 2 classes. A few Minnechaug students have been given the opportunity to assist in math classes with one student completing an internship in a Concepts Algebra 2 class and another student serving as a teaching assistant in a College Prep Pre-Calculus class after succeeding completing the BC Calculus curriculum. All math courses use Google Classroom as a means to provide students with access to notes and homework assignments and this technology has enhanced the communication between teacher and student. The commitment of the entire department to work extra hours and to uphold high standards for teaching and learning continued at an unparalleled level.

The **Physical Education/Health Department** continued to promote overall health and wellness by providing a socially inclusive environment and introducing the necessary skills to maintain personal and community health. The department continued to revise curriculum in all areas to promote physical activity but remain vigilant to student and staff safety concerns. In response to the increasing concerns surrounding mental health, the physical education staff took part in the school-wide professional development focused on Youth Mental Health First Aid. Lifelines: A Suicide Prevention Program was also provided for all students in grade 9. In order to highlight students going above and beyond class expectations each month, the Physical Education Student of the Month Program was utilized. The Adventure Programming unit was reintroduced to the curriculum after a 3-year break due to the Covid-19 pandemic, and all students in grade 10 were able to experience the ropes course. The physical education staff collaborated to review and update the water safety and lifesaving curriculum to prepare for its reintroduction to the curriculum in the 2022-2023 school year. The department continued the Physical Education Leadership Program in which numerous 11th and 12th grade students were able to assist teachers in 9th and 10th grade classes. The department also continued its seamless working relationships with local colleges and universities to mentor students in their pre-practicum and practicum experiences.

The **School Counseling Center (Guidance Department)** continued offering a variety of programs to serve students and parents in a proactive manner. Some of the community outreach services include: workshops on writing college essays, College Financial Aid Night, College Night for juniors and their parents, Career Fair for students and parents, College Fair, orientation program for 8th grade students and parents, and reception for transfer students. The SAT Reasoning and Subject tests, PSAT, ASVAB and AP exams were all administered at Minnechaug. The Internship Program for seniors continued as one of the strongest in Massachusetts, with almost 70 Minnechaug students working at their job placement every day for an entire semester. The School-to-Career Specialist and School Counselors (Guidance) work with students on relevant topics in Developmental Guidance classes such as: transition to high school, four-day career readiness program, college readiness and financial planning through the Credit for Life program. Every student uses the on-line platform Naviance throughout high school to help with the process of

deciding future plans and college research. School Counselors and Adjustment Counselors meet individually with students to assist in developing course schedules, make career and college choices, and deal with personal issues and concerns. All Counselors are members of our Student/Teacher Assistance Team (S/TAT), which is an early academic intervention program.

The **Science Department** highlights include the return of a robust lab intensive classroom environment now that we have reached the Post-Covid classroom conditions. Emphasis is placed on continuing to increase science literacy skills to enable students to develop a deeper understanding of scientific concepts, allow students to engage in scientific reasoning, manipulate equipment, record data, analyze results and discuss their findings. The AP Physics 1 students had great success with 76.9% of the Minnechaug AP Physics 1 students scoring a 3 or higher, which was well above the state average of 45.9% and the global average of 43.3%. Minnechaug's AP Biology students had success with 96.2% of them scoring a 3 or higher which was above the state average of 74.0% and the global average of 67.8%. Minnechaug's AP Environmental Science (APES) students also had great success with 90.9% of them scoring a 3 or higher, which was significantly higher than the state average of 57.7% and the global average of 53.8%. The science department was also lucky enough to have a guest speaker, Kathryn (Abbott) Manocchia, a 2008 Minnechaug graduate, and now a Pathology Assistant and the Supervisor of Path Autopsies at the University of Rochester Medical Center. She will be speaking to Forensic Science classes, as well as students in Anatomy and Physiology about her role at the hospital, as well as how to determine the manner, cause and mechanism of death. She will include a discussion of pathology in general, the differences between a hospital autopsy and a forensic autopsy, and microscopy of various organs. She will dissect an animal heart and kidney to demonstrate the techniques used in an autopsy.

The **Student Activities Department** continued to offer over 50 co-curricular student activity programs with participants gaining experience in fundraising, community service, and academic competitions with State and National awards. Students raised over \$7,000 to donate to local and national charities, provided many hours of community service, held food and clothing drives, provided tutoring and were awarded over \$3,000 in scholarships. New clubs were developed based on students' interests.

Some highlights of the various clubs available to students include:

*Above the Influence Club* continued its work in the community raising awareness around healthy life decisions. The club raised \$2500 for the Partnership to End Addiction at their annual walk. The club was awarded \$1500 for their video at the Stop the Swerve Event. They also held many drives throughout the year to donate to local programs such as the Providence Behavioral Health Hospital and Lorraine's Soup Kitchen. The group created photo collages for the Holyoke Soldiers' Home and for Domestic Violence Awareness Day. The ATI Club held food and clothing drives and raised money for charities.

*Art Club* continued to grow and members created various forms of art to share and display throughout the school. The club also held a throw-a-thon in the clay room and created installation art for the art show.

The American Cancer Society has its inaugural year at Minnechaug. This group created cards for cancer patients at a local hospital.

*The Canine Club* once again held in-person events and concluded its year with the annual Dog Show. Their holiday drive for a local animal shelter was a success.

*Celebrate Life* wrote letters to residents at a local nursing home and held their annual diaper drive for a local charity.

*Chess Club* held weekly games and continued to hold virtual competitions with other schools.

*Color Guard* performed at the Big E and the Holyoke St. Patrick's Day and Hampden Memorial Day parades.

*Drama* performed "*She kills Monsters*" in April and had an audience size that was larger than it has been in the past six years.

*Diversity and Culture Club* met throughout the year and presented at a conference. They also had meaningful discussions with the school's Equity, Diversity and Inclusion (EDI) Committee and the School Committee. The club also created an Advisory lesson on micro aggressions.

*French Club* decorated the Foreign Language hallway for Mardi Gras, visited a museum virtually, and made presentations on famous French people.

*Gay-Straight Alliance (GSA)* created a LGBTQ+ history month mural and created a Pride Month advisory lesson. They hosted a movie night with other local GSAs and held a fundraiser at the end of the year.

*The Jazz Ensemble* performed in three concerts over the school year.

*Key Club* held a couple fundraisers for local charities and held a Halloween event outside for local children.

*Mathletes* participated in five virtual competitions

*Mock Law* participated in three virtual competitions against schools across Massachusetts.

*Model Congress* met throughout the year and participated in AIC's Congress in April.

*Model UN* participated in two competitions during the school year.

*National Honor Society* inducted 61 new members in November, including 3 seniors and 58 juniors. NHS filled 85 requests for tutors and ran or assisted in 11 activities. Some highlights include assisting with 2 elections, running the crafting area of a brunch at the Basketball Hall of Fame as part of a fundraiser for the Ronald McDonald House, assisting with three different craft fairs held at local churches, and decorating and donating our first themed tree at the Festival of Lights as part of a charity for the Springfield Boys and Girls Club.

*The School Store* assisted and sold items at the Open House.

*The Spanish Club* raised over \$900 for artisans in Nicaragua and Guatemala and created holiday cards for a local women's shelter. They created a mural for Hispanic Heritage Month. They made Alebrijes - Mexican folk-art sculptures of fantastical creatures and sold handmade worry dolls and wooden animals. In December they Partnered with Alianza (formerly Womenshelter/compañeras) in Holyoke, MA.

*Student Council* received State recognition for its continued commitment to school spirit, leadership, and student voice. The group also earned two positions on the MASC State Board. Minnechaug once again received the National Student Council Gold Council of Excellence Award. Student Council also continued its good work with building school and community spirit through their events, such as the 1st day of School Assembly, Build a Scarecrow, Spirit Week, Homecoming, Mini-Chaug, and Winter Semi-Formal.

*Teens Helping Teens* created a Veteran's Day Advisory lesson and held a winter clothing drive. The club also held a fundraiser to support the Patricia Hogan Scholarship and created "Summer Fun" bags for students at a local elementary school.

*Video Game Club* continued to meet weekly to compete with each other.

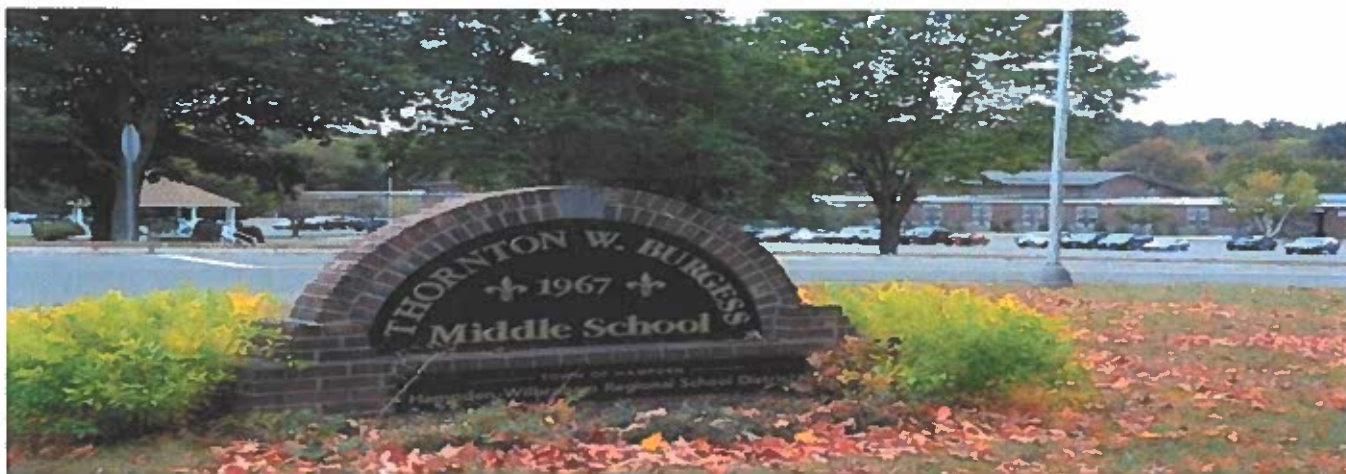
*World Care Club* continued its work encouraging our school community to be more aware of how we can protect our Earth. The club presented on lunchroom plastics and completed a community campus clean-up.

*Yearbook* was in full swing this year and sold out of the yearbooks ordered. They were visible throughout the year at lunches, school dances and had many candid and photobooth opportunities for students to be included in the yearbook in various ways.

In **Visual Arts**, students were provided individual art kits that allowed them to work from home as well as in school during hybrid instruction. Teachers and students worked hard to make this transition, learning new platforms and technology for effective instruction and learning. The Clay Program continued to grow in numbers and successfully navigated the hybrid transition with the dedication of its students and the ability to transport their work to and from school during the challenging times. Although the Art Department was not able to host its annual art show, the department created an Annual Arts Awards Program to acknowledge student accomplishments in various areas such as civic mindedness, humanitarian causes, social-political activism, and perseverance. The Advanced Placement Studio Art and Design School Program submitted five AP portfolios with a 100% passing rate.

The **World Language Department** continued to implement a standards-based proficiency curriculum for its students in response to the newly adopted Massachusetts World Language Framework. A new proficiency-based series was purchased with World Language Department funds to create the conditions for the implementation of communicative lesson design. Curricular units were revised and world language teachers continue to revise, refine and implement curricula on an annual basis. Three teachers in the department attended the ACTFL National Convention in Boston in November and the department remains active in professional development activities for world language teachers via their local Collaborative and the state organization, MaFLA. In May 2022 five students earned the *State Seal of Biliteracy* with two students achieving the *Seal with Distinction*. The Department received funding from the Wilbraham Hampden Academic Trust and the Wilbraham Cultural Council to help celebrate National Foreign Language Week in March. This grant funded a musical and dance presentation with performers from Trio Candela and Gaia Roots who performed Caribbean and Latin American musical traditions and integrated student volunteers into their performance. The World Language Department continues to offer an International Club, French Club, and Spanish Club as a way to provide additional opportunities for our students to engage in different languages and to introduce them to different aspects of the culture through activities, food, arts, and entertainment in an environment outside of the classroom.





**Photos Courtesy of HWRSD**

## **THORNTON W. BURGESS MIDDLE SCHOOL**

### **Health, Safety and Student Support**

#### **CENTER FOR HEALTH AND SAFETY 2022**

**Gina S. Kahn, Ed.D., Director – Hampden-Wilbraham Partners for Youth Coalition**

From our home base at Thornton W. Burgess, the HWRSD **Center for Health and Safety** is privileged to continue our work at the crossroads of our District's priorities related to school safety, school climate, substance misuse prevention, behavioral health, and the ever-present concern for our students' physical and social-emotional well-being.

After our lengthy focus on COVID-related safety measures, we were able to resume many of the activities that had been launched through a School Violence Prevention (SVPP) grant from the Department of Justice's COPS Office, and return our attention to reviewing safety protocols and updating supplies and resources that continue to build our capacity for strong Emergency Operations Management. We are on track to complete our SVPP action plan by September, 2023.

Our Mental Health Awareness Training (MHAT) project also ramped up activities in 2022, our first full year of funding from Substance Abuse and Mental Health Services Administration (SAMHSA). Through these resources, we have been able to increase our pool of certified Youth Mental Health First Aid Trainers and have conducted several trainings for community members and school personnel. This included the training of all Minnechaug staff in November, and plans underway to bring this important course to our Middle School staff before the end of the current school year. We have also been fortunate to engage in a collaboration with the Mental Health Association of Springfield, enabling the District to offer clinical support services to students within the school day. Altogether, these efforts enhance the MHAT program's mission to improve community-wide capabilities to recognize and respond to the mental health needs of our students, to reduce stigma around help-seeking, and to increase supports that promote positive mental health.

Our Drug Free Communities Coalition shares this emphasis, through the lens of youth substance misuse prevention. Our Hampden-Wilbraham Partners for Youth (HWP4Y), a collaboration of

community members and organizations working to promote physical health, mental health and safety for all Hampden-Wilbraham students, continued to support a wide range of activities to increase community awareness and promote the norms of safe and healthy decision making for our young people. Under the dynamic leadership of our new Coordinator, Bree Berneche, the Coalition was also able to resume in-person monthly meetings, update our website and establish an active social media presence, making information and resources more easily accessible to parents, students and all members of the community. Of special note, in October we learned that the Coalition had been selected to receive a complete grant from the Center for Substance Abuse Prevention (CSAP) -- Sober Truth on Preventing Underage Drinking Act (STOP Act) 2022. This new, four-year grant will allow us to work with all sectors of the community to consider and address the factors that contribute to youth alcohol use, and as with many of our other initiatives, work proactively on ways that we, as a community, can strengthen those all-important protective factors that keep our students safe and well. Recognizing that we are stronger together, we invite community members to [www.HWP4Y.org](http://www.HWP4Y.org) to learn more about the Coalition and how to become involved.

## **SCHOOL HEALTH SERVICES**

**Kiara Fryer, RN, BSN, NCSN Nurse Leader (July 2021-August 2022)**

**Jennifer Puhalski, RN, BSN, NCSN Director of Health Services (As of September 2022)**

The HWRSD School Health Services department's school nurses play a vital role in supporting a District priority of improving student learning and achievement. School Nurses support this goal in their daily work as they assist in the efforts to keep all students and staff safe, healthy and ready to learn. They provide a collaborative approach to learning and health and work closely with staff in their buildings to achieve this goal. Our DESE (and Nationally Certified) licensed School Nurses, in each school building, administer comprehensive school health services to all students, promote health and safety, intervene with actual and potential health problems, provide case management services, dispense first aid and emergency care, manage students with complex health needs, monitor immunization compliance, coordination of care for students with concussions, oversee communicable disease surveillance, perform mandated health screenings and offer health counseling and education.

For the school year ending in June 2022, there were 47,946 student health encounters for nursing services. With a calculated return-to-class rate of 89%, nursing care interventions assist students to remain in school. Although this return-to-class rate is somewhat higher than in previous years, it is reflective of stricter COVID-19 guidelines for dismissal of ill students. School nurses carry out daily procedures for student assessment and treatment, such as blood glucose testing and monitoring, carbohydrate/insulin calculation, medication administration, auscultation of lungs, catheterizations, vital sign measurements, and scoliosis brace care. The school nurses were able to return to performing the state mandated health screenings that were put on hold the last few years due to COVID-19 and remote learning. These include vision, hearing, and height/weight (BMI). Additionally, Universal Screening, Brief Intervention and Referral to Treatment (SBIRT) was conducted for 7th and 9th graders.

The nurses continue to serve a greater role in community health as necessitated by the pandemic that includes disaster preparedness and infection control. They continue to monitor the updated guidance and regulations from the CDC, Massachusetts Department of Public Health, The Department of Elementary and Secondary Education and Massachusetts Interscholastic Athletic Association. This has also involved a more active involvement with our Local Board of Health and town Public Health Nurse. The voices of our School Nurses are informed, important and continually expanding in planning for ongoing and emerging school health and safety protocols.

The District continued to receive Comprehensive School Health Services (CSHS) Grant funds which provided additional support to students through the services of a Nurse Care Coordinator. The Coordinator assisted the school healthcare team with case management of students with complex medical needs and assistance with chronic absenteeism. In addition, the Coordinator helped the School Nurses with COVID investigations. The CSHS funds also paid for per-diem nurse hours so our nurses could attend important student meetings and collaborate with school personnel.

Our District's School Physician, local pediatrician Amy Kasper, M.D., F.A.A.P., continued to be a strong partner with her valuable consultation and input to guide our health and safety protocols, as well as health-related decision making.

In collaboration with the Scantic Valley Regional Health Trust (SVRHT), several wellness programs were offered to HWRSD employees including incentivized health promotion programs, exercise and relaxation programs, rewards for completing health screenings and access to smoking cessation support. We also continued our partnership with the Wilbraham CVS pharmacist to provide an on-site flu clinic for District employees.



Car Wash at Thornton W. Burgess School  
*Photo courtesy of Thornton W. Burgess School*

## **STUDENT SERVICES**

**Gina M. Roy, Director of Student Services**

The Student Services Department, located within the Thornton W. Burgess Building, is responsible for the coordination of special education and socio-emotional support services for the Hampden-Wilbraham School District. The goal of the Student Services Department is to support each student in building the necessary skills to function effectively in both the school and community environments. In addition to special education teachers and paraprofessionals, Student Services utilizes the expertise of school psychologists, speech/language pathologists, school counselors, physical therapists, occupational therapists, vision and hearing specialists, behavior specialists and several consultants specializing in various areas of educational and socio-emotional programming.

Interventions for our students begin with general education teachers who provide a continuum of instructional accommodations to assist students with diverse learning styles. Each school has its own Student/Teacher Assistance Team (S/TAT), which is composed of building professionals dedicated to enhancing the effectiveness of the learning process for each student. In the event that the interventions provided do not result in the anticipated improvements for the student, the S/TAT will make a referral for a special education evaluation in order to determine if there is an educational disability that requires the provision of more specialized services for the student to make effective educational progress. As needed, specialized instruction, support services, and/or specific therapies may be recommended and provided to the student in the least restrictive environment determined.

The District continues to develop and support special education programs within our schools to meet the unique needs of our learners. In addition to our Transition Classroom for 18-22-year olds at Thornton W. Burgess, the district has numerous specialized programs in schools to support student growth.

## **HAMPDEN-WILBRAHAM REGIONAL SCHOOL COMMITTEE**

“A School Committee has the dual responsibility for implementing statutory requirements pertaining to public education and local citizens’ expectations for the education of the community’s youth. It also has an obligation to determine and assess citizens’ desires. When citizens elect delegates to represent them in the conduct of public education, their representatives have the authority to exercise their best judgment in determining policies, making decisions, and approving procedures for carrying out the responsibility.” *(Source: Massachusetts Association of School Committees)*

### *Members through June 2022*

Michal Boudreau, Chair  
William Bontempi  
Sherrill Caruana  
Sean Kennedy  
Patrick Kiernan  
Lisa Murray  
Maura Ryan

### *Members as of July 2022*

Michal Boudreau, Chair  
William Bontempi  
Sherrill Caruana  
Sean Kennedy  
Patrick Kiernan  
Lisa Murray  
Maura Ryan

## RETIREMENTS FROM HWRSD

On the occasion of their retirement, the District gratefully acknowledges the following employees for their many years of service to the children, families and staff of the Hampden-Wilbraham Regional School District:

<b>Employee</b>	<b>Position</b>	<b>Location</b>
Judith Bono	Speech Teacher	Stony Hill
Lynn Byrnes	Educational Team Leader	Wilbraham Middle
Rosemarie Dillion	IT Support Technician	District
Albert G. Ganem, Jr.	Superintendent	District
Kay Guilbault	Administrative Assistant	Wilbraham Middle
Elizabeth Kranz	Preschool Teacher	Mile Tree
Lee Laferriere-Bates	Paraprofessional	Stony Hill
Edna Lavoie	Administrative Assistant	Minnechaug
Suzanne Lynch	Special Education Teacher	Minnechaug
Dwayne Lyons	Custodian	Mile Tree
JoAnn Mack	Paraprofessional	Soule Road
Cheryl Markham	Food Service Lead Supervisor	Green Meadows
Maryann Musiak	Paraprofessional	Soule Road
Diane Rodriguez	Music Teacher	Green Meadows
Dianne White	School Psychologist	Wilbraham Middle

This group of dedicated retirees provided a total of **279 years** of service to the Hampden-Wilbraham Regional School District!

## SCHOOL COUNCILS

The Hampden-Wilbraham Regional School District wishes to acknowledge the efforts of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of young people. We would also like the community to recognize the services rendered by these parents and citizens:

<b>Green Meadows Elementary School</b>	<b>Soule Road Elementary School</b>
Sharon Moberg, Principal	Mistie Parsons, Principal
Rachel Adams	Christine Casagrande
Rebecca Czach	
Jessie Donovan	
Kathleen Lanzoni	
Melanie Patterson	
<b>Mile Tree Elementary School</b>	<b>Special Education Parent Advisory</b>

Allison Petit, Principal	Kristina Guerin
Leslie Barone	Joyce Leckey
Meg Cyr	Corine Roberts
Rachel Mae Kellner	
Erin Kiernan	
Megan Lenahan	
Sarah Shecrallah	
<b>Minnechaug Regional High School</b>	<b>Stony Hill Elementary School</b>
Stephen Hale, Principal	Monique Dangleis, Principal
Ryan Atkins '24	Laura Britton
Ava Conors '24	Savanna Feeney
Lea Fitzgerald	Meagan Michel
Aaron Gasteyer '25	Chris Ryan
Kristen Hicklen	Becky Young
Chris Plasse	
Keith Poulin	<b>Wilbraham Middle School</b>
Trina Roberts	John Derosia, Principal
Meghan Roy	Jake Hulseberg
Nicki Smith	Kathryn Manuel
Alison Stone	
Tracy Trial	
Joanne White	

## **HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT DIRECTORY**

### **Central Office**

John A. Provost, Ed.D., Superintendent of Schools  
 Aaron Osborne, Assistant Superintendent of Finance, Operations & Human Resources  
 Lisa O. Curtin, Director of Curriculum, Instruction & Professional Learning  
 621 Main Street, Wilbraham, MA 01095 – (413) 596-3884

### **Health, Safety and Student Support**

Gina M. Roy, Director of Student Services  
 85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950

Gina S. Kahn, Ed.D., Director, Hampden-Wilbraham Partners for Youth Coalition  
 Jennifer Puhalski, RN, BSN, NCSN, Nurse Leader  
 85 Wilbraham Road, Hampden, MA 01036 - (413) 566-5060

### **Green Meadows Elementary School (Grades PreK – 8)**

Sharon L. Moberg, Principal  
 38 North Road, Hampden, MA 01036 – (413) 566-3263

**Mile Tree Elementary School** (Grades Pre-K – 1)  
Allison Petit, Principal  
625 Main Street, Wilbraham, MA 01095 – (413) 596-6921

**Minnechaug Regional High School** (Grades 9 – 12)  
Stephen M. Hale, Principal  
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011

**Soule Road Elementary School** (Grades 4 – 5)  
Mistie Parsons, Principal  
300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311

**Stony Hill School** (Grades 2 – 3)  
Monique C. Dangleis, Principal  
675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950

**Wilbraham Middle School** (Grades 6 – 8)  
John Derosia, Principal  
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061

Visit the District's website @ [www.hwrsd.org](http://www.hwrsd.org)

# SECTION 7:

## PLANNING

PLANNING BOARD

RIDGELINE HILLSIDE

ZONING BOARD OF APPEALS



## **PLANNING BOARD**

### **Annual Report 2022**

Madison Pixley was nominated on May 25, 2022 as Chair of the Planning Board. The members would like to thank both John Matthews and Richard Green for their years of service on the Board.

Due to the ongoing litigation for Case 2021-B – 2 Somers Road Self Storage, the Planning Board was ordered by the Land Court Judge to deliberate and vote again on the application. The prior Planning Board decision has been annulled by the Land Court. In an Open Meeting held on December 7, 2022, the Board deliberated and voted again (2-2) to deny the Special Permit Application.

As far as Case 2021-C – 16 Somers Road Self Storage, the Superior Court has ordered that the matter be remanded to the Planning Board for it to review the record and issue a new decision setting forth fully the basis for its decision. The Court asked for the “no” votes to outline the reasons for their votes to deny. The Board held an Open Meeting on October 12, 2022 to hold an Existing Record Review, and the two members that denied the Special Permit, provided their reasons.

The Planning Board is in the process of updating the Town of Hampden Master Plan which was last updated in 1982. RFQ's (Request for Qualifications) have been received from three different organizations for review. A committee will be formed consisting of representatives from various town departments and residents to complete the update.

Jason Barroso and Christina Brodeur were voted to the Ridgeline and Hillside Committee, and Heather Beattie was nominated as the Community Preservation Commission Representative. Jason Barroso is the Representative for the Pioneer Valley Planning Commission.

The Board continues working with the developer for the Scantic Meadows subdivision.

Respectfully submitted,

Madison Pixley, Chair  
Jason Barroso  
Heather Beattie  
Christine Brodeur  
Patrick Coyne

Joanne Fiore, Planning Coordinator

## **RIDGELINE AND HILLSIDE COMMITTEE**

### **Annual Report 2022**

The Ridgeline & Hillside Committee is a subcommittee of the Planning Board. Its function is to act in an advisory role, perform site reviews for the applicant, and make recommendations to the Planning Board and Building Department. The Ridgeline & Hillside District includes steep slopes averaging 15% or greater for 200 feet, and any land at an elevation of 600 feet or more above sea level. Please see Section 6 of the Town of Hampden Zoning Bylaw for more details. The Zoning Bylaw can be found on the Town's website at [www.hampdenma.gov](http://www.hampdenma.gov).

If you have questions as to the applicability of the bylaw to your property, please see the Ridgeline and Hillside District overlay map located on the Town's website or in the Town Hall. If your project falls within the Ridgeline & Hillside District, you must file an application for review of the project. The application can also be found on the Town's website.

Respectfully submitted,

Jason Barroso  
Christina Brodeur

## **BOARD OF APPEALS**

### **Annual Report 2022**

In 2022, the Zoning Board of Appeals issued one special permit request, zero variance requests, zero appeals and zero comprehensive permit requests.

Special Permit: Request for the addition of a garage (12 ft. X 26 ft.) to the existing home with a 19 ft. side setback. Granted: 34 Echo Valley Drive

The Zoning Board of Appeals recognizes the profound rights of the individual to use his or her land without undue interference. This is our obligation and duty. An unjust deprivation of a property interest would violate the basic laws of our Country and our Commonwealth.

The Zoning Board also recognizes with conviction that a Town must regulate its neighborhoods and districts for the common good. This, too, is our obligation and duty since the exercise of a community's authority underscores our existence as a civilized society.

The Board of Appeals shall strive vigilantly towards achieving a proper and lawful balance between the Hampden Property Owner and its townspeople.

Respectfully submitted,

L. Jed Berliner, Chair  
Richard E. Patullo, Vice Chair  
Mark R. Barba, Member  
Duane Mosier, Member  
Fred Lezniak, Member  
Thomas Addicks, Associate Member  
Gary Weiner, Associate Member

SECTION 8:

PROTECTION OF

ENVIRONMENT AND NATUAL

RESOURCES

CONSERVATION COMMISSION

TRANSFER STATION AND RECYCLING  
INFORMATION

## HAMPDEN CONSERVATION COMMISSION

The Conservation Commission is an appointed board, consisting of residents who volunteer their time to promote stewardship of local lands and to implement the Massachusetts Wetland Protection Act , The Riverfront Protection Act, the Hampden Wetland Protection By-Laws and Regulations, and associated regulations, such as 401 Water Quality Certification , through the Department of Environmental Protection. We also act as a local checkpoint and liaison to the Massachusetts Endangered Species (Natural Heritage) program through Mass. Fish and Wildlife, and the Forestry programs through the Mass. Department of Conservation and Recreation.

The Conservation Commission currently has six members as well as an associate member. Our regular meetings are on the third Wednesday of each month at 6:00 pm in the Town House auditorium or the Melville Room. The meetings are also on zoom. The zoom address can be found on the town web page. Overflow or urgent meetings are usually scheduled on the first Wednesday on the month. Meetings are posted online at [www.hampdenma.gov](http://www.hampdenma.gov). They are also posted on the town calendar and in the kiosk outside the Town House. All meeting notices are published in the Springfield paper.

In 2022 the Commission had 16 meetings, including, 1 Conservation Restriction, 1 Forest cutting plan, 2 violations, 10 Request for Determinations, 4 Notices of Intent, 1 ANRAD, and 1 ORAD. Site inspections were required on many of these projects. The Conservation Commission also responds to concerns from town residents regarding possible wetland violations.

We always welcome proactive people interested in preserving our town's natural resources. Candidates should be interested in doing the conservation job needed by the town: open space and wetland protection. MACC ( Mass. Association of Conservation Commissioners) offers a Fundamentals for Conservation Commissioners Course to provide the basics necessary for conservation commissioners to administer the Wetland Protection Act successfully. The Commission has the ability to fund these courses for members.

Respectfully submitted,

Bonnie Geromini, Administrative Assistant

Judy McKinley-Brewer, co-chair

Ted Zebert, co-chair

Andrew Netherwood, commissioner

Greg D'Agostino, commissioner

Thomas Page, commissioner

John Cushman, commissioner

## **TOWN OF HAMPDEN PERMIT FEES**

**EFFECTIVE JULY 1, 2023**

### **BUILDING PERMITS – Wendel Hulbert – (413) 566-2151 ext. 107**

#### **COMMERCIAL**

Commercial/Industrial Building/Structure New .....	(Min. \$250.00) \$9.00 per \$1,000.00 construction cost
Commercial Alterations/Renovations .....	(Min. \$250.00) \$9.00 per \$1,000.00 construction cost
Commercial Windows/ Siding/ Roofing/ Insulation.....	(Min. \$250.00) \$9.00 per \$1,000.00 construction cost
Commercial Mechanical Permits.....	(Min. \$250.00) \$9.00 per \$1,000.00 construction cost
Commercial Sign .....	\$75.00 each
Commercial Tent – 400 sq. ft. or larger .....	\$75.00

#### **RESIDENTIAL**

New House /Additions .....	(Min. \$250.00) \$9.00 per \$1,000.00 construction cost
Basements/ Decks/ Garage .....	(Min. \$150.00) \$9.00 per \$1,000.00 construction cost
Alterations/Renovations .....	(Min. \$150.00) \$9.00 per \$1,000.00 construction cost
Accessory Buildings over 170 sq. ft.....	(Min. \$50.00) \$9.00 per \$1,000.00 construction cost
Accessory Buildings under 170 sq. ft. ....	\$50.00
Windows/Doors/Siding/Roofing/Ductwork/Insulation .....	(Min. \$75.00) \$9.00 per \$1,000.00 construction cost
Swimming Pool Above Ground.....	\$75.00
Swimming Pools in Ground .....	\$150.00
Swimming Pool Demolition .....	\$50.00
Solid Fuel Stoves/Chimneys .....	\$75.00
Residential Sign .....	\$75.00
Temporary Cert. of Occupancy- New Residence .....	\$250.00 per month
Structure Demolition.....	\$150.00
Solar System Installations Residential .....	(Min. \$200.00) \$9.00 per \$1,000.00 construction cost
Residential Battery Storage .....	\$100.00

#### **\*Cost of Construction**

to keep fees equitable for all projects, permit fees will be based on \$9.00 per \$1000.00 of the contract amount – or by using the following for value of construction as a minimum:

Residential new construction:	
Living Space	\$150.00 per square foot
Basement/Garages/ Decks/Sheds/Unfinished Bonus Rooms	\$75.00 per square foot
Conversion of unfinished space to living space	\$75.00 per square foot
Commercial New Construction	\$200.00 per square foot
Commercial Accessory Buildings	\$150.00 per square foot

### **ELECTRICAL PERMITS – Gary Courtney – (413) 566-2151 ext. 107**

Commercial/Industrial Building New, 3 inspections (\$60.00 each additional inspection) .....	Minimum fee \$250.00
Commercial Additions/ Renovations (\$60.00 each additional inspection) .....	Minimum fee \$175.00
Commercial Solar .....	(Min. \$200.00) or \$.05 per sq. ft. of panel
Residential New Home, 3 inspections (\$60.00 each additional inspection) .....	Minimum fee \$200.00
Residential Alterations/Additions with service change .....	\$175.00
Residential Alterations/Additions no service change .....	\$125.00
Change of Service/Temp Service, 1 inspection .....	\$60.00
In ground Swimming Pool, 2 inspections .....	\$160.00
Above ground Swimming Pool, 1 inspection .....	\$60.00
Appliances, 1 inspection .....	\$60.00
Generator .....	\$60.00 per inspection
Residential Solar System .....	\$150.00
Residential Battery Storage.....	\$150.00

### **PLUMBING PERMITS – Dennis Chaffee Jr. – (413) 566-2151 ext. 107**

Commercial/Industrial Building New, 3 inspections (\$60.00 each additional inspection) .....	Minimum fee \$250.00
Commercial Additions/ Renovations (\$60.00 each additional inspection) .....	Minimum fee \$175.00
Commercial Gas Permit Fee (\$60.00 each additional inspection) .....	Minimum fee \$120.00
Residential New Home, 3 inspections (\$60.00 each additional inspection) .....	Minimum fee \$200.00
Residential Additions/ Renovations, 2 inspections .....	\$125.00
Residential Hot Water Heater Gas or Electric, 1 inspection .....	\$60.00
Residential Gas Permits, per inspection .....	\$60.00
Residential Generator 2 Inspections .....	\$120.00

**FEES FOR PERMITS AFTER THE FACT ARE DOUBLED**

## **TRANSFER STATION AND RECYCLING STATION**

Cross Road, Hampden, MA 01036

### **HOURS OF OPERATION:**

**FOR HOUSEHOLD TRASH DISPOSAL: Tues: 1-4 pm; Sat: 8am-4pm**

**RECYCLING: Tues: 1-4 pm; Saturday: 8am-4pm**

**ALL VEHICLES ENTERING THE TRANSFER STATION MUST HAVE A TRANSFER STATION STICKER.**

The stickers are sold at the Board of Health office.

First car sticker costs if over 65 \$20.00\*; additional stickers within the same household: \$10.00

First car sticker costs if under 65 \$40.00\*; additional stickers within the same household: \$20.00

**Stickers are valid for one year and expire on June 30th of the following year.**

### **HOUSEHOLD TRASH**

All household trash must be disposed of in yellow preprinted bags purchased from the following locations:

- Board of Health Office
- Transfer Station
- Council on Aging / Senior Center

The bags are sold in packages of 10.

**16 Gallon bags= \$10.00**

**33 Gallon bags= \$25.00**

Massachusetts prohibits the disposal of the following items:

- ❖ Paper and cardboard
- ❖ Bottles and cans
- ❖ Narrow neck plastics
- ❖ Leaves and yard waste
- ❖ Car batteries
- ❖ TV's and computers
- ❖ Large home appliances
- ❖ Hazardous waste

**Be sure to keep these items out of your trash.**

## **What are considered hazardous items?**

Products with labels that say “**caustic**”, “**toxic**”, “**corrosive**”, “**poison**”, “**flammable**”, “**warning**”, “**danger**”, or “**caution**”, are considered hazardous items.

Examples: antifreeze, mercury, creosote, chemistry kits, DDT, drain cleaners, fertilizers, pesticides, gasoline, pool chemicals, paint thinner, wood stain, lead based paint, brake fluid, etc. *Call the Board of Health office for a complete list.*

**Wait for the annual Household Hazardous Waste Collection Day, held in September of every year, to dispose of these items.**

## **Recycling Information**

*Recycling – It's easier than you think!*

Recycling requirements have changed over the years, making it even simpler for you to take part. You no longer have to remove labels or keep track of many other recycling rules. Most items can just be dropped in the bin!

*Your efforts are making a difference!*

Our town sends its recyclable materials to the Springfield Material Recycling Facility (MRF). Last year, the “MRF” collected more than 50,000 tons of recyclables from communities in Western Massachusetts. That included enough paper to save 595,000 trees and enough plastic soda bottles to make 160,000 fleece jackets. Enough energy was saved by recycling aluminum cans to run a refrigerator for 65,500 days. You have helped make our recycling program a success. With your continued commitment, we will achieve our recycling goals. Keep up the good work!



# **RECYCLING GUIDE**

## **MIXED PAPER:**

***\*All paper and cardboard must be clean & dry\****

- **Junk Mail, including window envelopes**
- **Newspaper & Inserts**
- **Magazines & Catalogs**
- **Paper Bags**
- **Paperbacks & Phone Books, Remove Covers**
- **Computer Paper, White and Colored office paper**
- **Cardboard, flattened**
- **Cereal Boxes, Shoe Boxes, etc., Remove Plastic liners**
  - ***NO egg cartons, pizza boxes, or wrapping paper***
  - ***NO take-out containers***
  - ***NO soda or beer holders /cartons***
  - ***NO waxed paper or waxed cardboard***
  - ***NO Plastic Grocery Bags***

## **CONTAINERS:**

***\*All containers must be rinsed to remove all residue.\****

- **Glass bottles & jars, all colors**
- **Aluminum/Tin/Steel Cans & lids**
- **Aluminum Foil**
- **Milk & Juice Cartons (Tent-Top) Drink Boxes, remove straws**
- **Plastic Bottles, Jars, Tubs, less than 2 gallons discard plastic caps and lids**
  - ***NO light bulbs, window or auto glass, dishes, glasses, Pyrex, ceramics, or broken glass***
  - ***NO paint or aerosol cans or other metal objects***
  - ***NO plastic bags, containers over 2 gallons, motor oil jugs, chemical containers, Styrofoam flower pots or trays***

## **CLEAN METAL:**

- **Pipes, Aluminum Gutters, Bikes**
  - ***NO appliances***
  - ***NO gas engines***

## **YARD WASTE:**

- **Leaves**
- **Grass**
- ***NO branches***

**Maximum Wt. per item: 25-lbs.**

## **RIGID PLASTIC (NEWEST ADDITION)**

- Plastic buckets *with* metal handles
- Plastic milk/soda crates
- Plastic laundry baskets
- Plastic lawn furniture
- Plastic landscape & microwave trays
- Plastic totes- any size (*with metal*)
- Plastic toys & playhouses
- Plastic pet carriers
- Plastic shelving
- Plastic closet organizers
- Plastic dish drainers
- Plastic flower pots (*no soil*)
- Plastic traffic signs
- Plastic recycling bins
- Empty plastic garbage cans (*any size*)
- PVC & PET blister pack
- 5 gallon plastic water bottles
- Automotive plastics:
  - Bumpers
  - Grills
  - Side-view mirrors
  - Head lights & Rear lights
  - Hub-caps, etc

## **MORE RECYCLING TIPS**

### **Clothing:**

Collection box at the Transfer Station, Goodwill and Salvation Army take clothes, draperies, etc.

### **Books:**

Donate to libraries. Some bookstores buy used books.

### **Wire Hangers:**

Accepted by many dry cleaners in the region. May be accepted in scrap metal bin if hangers have no plastic.

### **Plastic Bags:**

Recycled at some area supermarkets

### **Polystyrene "Peanuts":**

Call 1-800-828-2214 or 1-800-789-4623

## **Motor Oil and Paint Disposal**

**Used motor oil** is accepted at Auto Zone and other stores where motor oil can be purchased. Do not bring this to the Hazardous Waste Collection Day.

**Latex paints** can be disposed of with your regular trash after it is allowed to dry out. See the drying procedure below.

### **Empty Cans:**

Remove the lid and let dry completely to a solid state. Place in your trash. If it does not completely dry, treat as a partial can.

### **Partially Full Cans:**

Remove the lid. Pour in absorbent kitty litter. Stir the mixture. Let dry to a solid state — usually happens overnight. Check to make sure that it is completely dry. If there is still liquid residue left, repeat the procedure. Once paint is completely dry, place can without lid in the trash. Place lid separately in the trash.

**Stains and Lead based Paints should be saved for Hazardous Waste Collection.**

## **WHAT ABOUT TIRES, BATTERIES, OLD CELL PHONES?**

### **Car tires:**

Remove the rim, place the rubber tire in a 33 gallon trash bag (only 1 tire per bag) and this can be disposed of as trash. You may throw the rim in the scrap metal recycling container.

**Alkaline batteries** can be thrown in the regular trash.

**Rechargeable batteries** should be recycled. Most Radio Shack stores & national hardware chains have free drop boxes.

**Old cell phones** must be recycled. While the toxic materials (including arsenic in semi-conductors) in a single phone are minimal, consider the number of discarded cell phones in the relatively short time the technology has been available. Throwing these devices in landfills will cause lasting damage to the environment. There are various recycling programs and drop off centers for recycling. The phones are either refurbished and used for domestic violence victims or taken apart and the various components recycled. Please call your cell phone company to get information on their recycling program or drop off center.

**BULKY ITEMS**  
**(Furniture, mattress, appliances, etc.)**  
Must be done by a private hauler

**CONSTRUCTION DEBRIS DISPOSAL**

Call **Waste Management Western Processing Facilities**, 120 Old Boston Road,  
Wilbraham, MA 01095 for rates, directions and hours of operation.  
**Tel. 596-4635 or 1-800-545-4560**

For any other questions regarding the Transfer Station operations or trash disposal  
and recycling, contact the Board of Health office at **566-2151 ext. 102**  
Mondays thru Thursdays, 8am—2pm.

4/14/23

**TOWN OF HAMPDEN  
DRAFT BUDGET FOR FISCAL YEAR 2024**

	Fiscal 2022 Expended Funds	Fiscal 2023 Appropriated Funds	Fiscal 2024 Funds Requested	Fiscal 2024 Funds Recommended
<b>GENERAL GOVERNMENT</b>				
<b>1.0 Accountant</b>				
1.1 Salary	41,844	43,952	45,717	45,717
1.2 Assistant	4,978	7,000	7,300	7,300
1.3 Expenses	14,500	10,000	18,000	18,000
1.4 Software	7,500	7,500	7,900	7,900
<b>Total Accountant</b>	<b>68,822</b>	<b>68,452</b>	<b>78,917</b>	<b>78,917</b>
<b>2.0 Advisory Committee</b>				
2.1 Clerical	0	5,563	5,791	5,791
2.2 Expenses	180	200	200	200
<b>Total Advisory</b>	<b>180</b>	<b>5,763</b>	<b>5,991</b>	<b>5,991</b>
<b>3.0 Appeals, Board of</b>				
3.1 Clerical	6,085	8,130	8,626	8,626
3.2 Expenses	124	300	300	300
<b>Total Appeals</b>	<b>6,209</b>	<b>8,430</b>	<b>8,926</b>	<b>8,926</b>
<b>4.0 Assessors, Board of</b>				
4.1 Salaries	17,067	17,945	18,663	18,663
4.2 Principal Assessor	57,995	62,579	76,744	76,744
4.2.2 Clerical	23,835	26,050	27,220	27,220
4.3 Expenses	4,627	4,250	4,500	4,500
4.5 Software Support	8,708	9,579	10,749	10,749
4.6 Mapping Maintenance	1,950	2,100	2,300	2,300
4.7 Utility Valuations	8,000	8,000	8,000	8,000
<b>Total Assessors</b>	<b>122,182</b>	<b>130,503</b>	<b>148,176</b>	<b>148,176</b>
<b>5.0 Building Department Expenses</b>				
5.1 Code and General Enforcement	21,875	23,328	24,263	24,263
5.2 Inspector	65,628	69,985	72,788	72,788
5.3 Clerical	28,149	31,920	33,200	33,200
5.4 Inspectors Expense	2,000	2,000	3,500	3,500
5.5 Office Expense	494	1,860	1,860	1,860
<b>Total Building Dept.</b>	<b>118,146</b>	<b>129,093</b>	<b>135,611</b>	<b>135,611</b>
<b>6.0 County Retirement</b>	<b>698,884</b>	<b>672,542</b>	<b>709,255</b>	<b>709,255</b>
<b>7.0 Insurance</b>				
7.1 Property and Liability	134,486	150,000	166,500	166,500
7.2 Employee Benefits	350,757	510,000	574,217	574,217
7.3 Unemployment Compensation		10,000	10,000	10,000

	7.4 Longevity	600	300	300	300
	<b>Total Insurance</b>	<b>485,843</b>	<b>670,300</b>	<b>751,017</b>	<b>751,017</b>
<b>8.0</b>	<b>8.1 Law &amp; Claims</b>	<b>88,489</b>	<b>140,000</b>	<b>95,000</b>	<b>95,000</b>
<b>9.0</b>	<b>Moderator</b>				
	9.1 Salary	0	0	0	0
	9.2 Expenses	0	100	100	100
	<b>Total Moderator</b>		<b>100</b>	<b>100</b>	<b>100</b>
<b>10.0</b>	<b>Planning Board</b>				
	10.2 Clerical	25,800	35,773	37,965	37,965
	10.3 Expenses	796	1,600	1,100	1,100
	<b>Total Planning Board</b>	<b>26,596</b>	<b>37,373</b>	<b>39,065</b>	<b>39,065</b>
<b>11.0</b>	<b>Registrars, Board of (Voters)</b>				
	11.1 Salaries	0	840	900	900
	11.2 Election Expenses	2,799	17,000	10,000	10,000
	11.3 Street Lists	2,970	3,000	3,000	3,000
	<b>Total Registrars</b>	<b>5,769</b>	<b>20,840</b>	<b>13,900</b>	<b>13,900</b>
<b>12.0</b>	<b>Selectmen</b>				
	12.1 Salaries	10,237	10,749	11,179	11,179
	12.2 Administrative Asst.	50,377	53,385	55,926	55,926
	12.4 Expenses	1,855	15,000	20,000	20,000
	12.5 Legal Advertising	689	3,000	3,000	3,000
	12.6 Mapping Maintenance	2,400	2,400	3,000	3,000
	12.7 Temporary Help	1,491	10,000	15,000	15,000
	12.8 Storm Water Management	37,642	45,700	50,000	50,000
	<b>Total Selectman</b>	<b>104,691</b>	<b>140,234</b>	<b>158,105</b>	<b>158,105</b>
<b>13.0</b>	<b>Tax Collector</b>				
	13.1 Salary	41,019	43,086	45,717	45,717
	13.2 Clerical	26,687	29,589	31,270	31,270
	13.3 Expenses	2,726	3,000	3,500	3,500
	13.4 Computer Maintenance	3,289	5,000	5,000	5,000
	13.5 Tax Title Work	688	2,500	2,500	2,500
	<b>Total Tax Collector</b>	<b>74,409</b>	<b>83,175</b>	<b>87,987</b>	<b>87,987</b>
<b>14.0</b>	<b>Town Clerk</b>				
	14.1 Salary	41,019	43,086	45,717	45,717
	14.2 Clerical	28,617	34,267	35,638	35,638
	14.3 Record Officer	5,368	12,272	12,768	12,768
	14.3 Expenses	1,273	1,500	1,750	1,750
	14.4 Town Publications		100	100	100
	<b>Total Town Clerk</b>	<b>76,277</b>	<b>91,225</b>	<b>95,973</b>	<b>95,973</b>
<b>15.0</b>	<b>Town Report</b>	<b>3,515</b>	<b>3,000</b>	<b>3,600</b>	<b>3,600</b>
<b>16.0</b>	<b>Treasurer</b>				
	16.1 Salary	48,311	50,752	53,844	53,844
	16.2 Clerical	4,528	11,266	11,717	11,717

16.3 Expenses	934	1,200	1,200	1,200
16.4 Certifying Notes		1,000	1,000	1,000
16.5 Interest on Loans (short term)	1,610	0	0	0
16.6 Tax Title Work	5,359	11,000	11,000	11,000
16.7 Payroll Service	7,500	8,000	8,000	8,000
16.10 Records Mgt		1,000	1,000	1,000
<b>Total Treasurer</b>	<b>68,242</b>	<b>84,218</b>	<b>87,761</b>	<b>87,761</b>
<b>17.0 Veterans' Benefits</b>	<b>7,078</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>19.0 Town Administrator</b>	<b>87,115</b>	<b>95,000</b>	<b>100,000</b>	<b>100,000</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,042,447</b>	<b>2,400,248</b>	<b>2,539,384</b>	<b>2,539,384</b>

#### GENERAL TOWN SERVICES

<b>20.0 Academy Hall Maintenance</b>	<b>6,122</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>
<b>21.0 Cemetery Commission</b>				
21.1 Clerical	13,747	16,395	17,322	17,322
21.2 Expenses	197	500	500	500
21.3 Maintenance	17,775	15,000	20,500	20,500
21.4 Computer Maintenance	1,262	1,800	1,800	1,800
<b>Total Cemetery Commission</b>	<b>32,981</b>	<b>33,695</b>	<b>40,122</b>	<b>40,122</b>
<b>22.0 Conservation Commission</b>				
22.1 Clerical	12,192	36,817	39,056	39,056
22.2 Expenses	750	1,343	1,543	1,543
<b>Total Conservation Commission</b>	<b>12,942</b>	<b>38,160</b>	<b>40,599</b>	<b>40,599</b>
<b>23.0 Transfer Station</b>				
23.2 Monitoring/Testing	17,911	25,000	100,000	100,000
<b>Total Transfer Station</b>	<b>17,911</b>	<b>25,000</b>	<b>100,000</b>	<b>100,000</b>
<b>24.0 School Buildings Repairs</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>26.0 Library</b>				
26.1 Salaries, Materials, Books	176,200	187,274	196,669	196,669
<b>Total Library</b>	<b>176,200</b>	<b>187,274</b>	<b>196,669</b>	<b>196,669</b>
<b>27.0 Town Events</b>	<b>943</b>	<b>1,500</b>	<b>4,500</b>	<b>4,500</b>
<b>29.0 Office Equipment</b>				
29.1 Acquisition	9,646	20,000	20,000	20,000
29.2 Maintenance	5,000	5,000	5,000	5,000
29.3 Supplies	10,000	10,000	12,500	12,500
29.4 Postage	17,000	17,000	18,500	18,500
29.5 Information Technology	30,000	30,000	30,000	30,000
29.6 Website	2,205	2,500	4,000	4,000
<b>Total Office Equipment</b>	<b>73,851</b>	<b>84,500</b>	<b>90,000</b>	<b>90,000</b>

<b>30.0</b>	<b>Parks and Recreation</b>				
	30.1 Department Salaries	37,553	61,497	59,552	59,552
	30.15 Director Salary	0	0	48,838	48,838
	30.2 Operating Expenses	5,395	8,900	8,900	8,900
	30.9 Spray park	10,946	15,000	15,000	15,000
	<b>Total Parks and Recreation</b>	<b>53,894</b>	<b>85,397</b>	<b>132,290</b>	<b>132,290</b>
<b>32.0</b>	<b>Town House Maintenance</b>				
	32.1 Custodial	11,700	17,000	12,000	12,000
	32.2 Maintenance and Repairs	28,800	30,000	30,000	30,000
	32.3 Heat and Utilities	37,462	40,000	45,000	45,000
	<b>Total Town House Maintenance</b>	<b>77,962</b>	<b>87,000</b>	<b>87,000</b>	<b>87,000</b>
<b>34.0</b>	<b>Ambulance</b>	<b>370,740</b>	<b>353,280</b>	<b>363,878</b>	<b>363,878</b>
<b>35.0</b>	<b>Gasoline</b>				
	35.1 Purchase	45,891	50,000	50,000	50,000
	36.1 Gasoline Expenses	9,608	10,000	10,000	10,000
	<b>Total Gasoline</b>	<b>55,499</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>36.0</b>	<b>Street Lighting</b>	<b>27,606</b>	<b>25,000</b>	<b>30,000</b>	<b>30,000</b>
<b>37.0</b>	<b>Council on Aging</b>				
	37.1 Director's Salary	69,374	75,318	83,944	83,944
	37.2 General Salary	89,030	107,128	108,155	108,155
	37.3 Expenses	6,627	7,000	7,000	7,000
	<b>Total Council on Aging</b>	<b>165,031</b>	<b>189,446</b>	<b>199,099</b>	<b>199,099</b>
<b>38.0</b>	<b>Senior Center</b>				
	38.2 Utilities	19,416	22,115	23,220	23,220
	38.3 Building Maintenance	14,624	16,153	16,961	16,961
	<b>Total Senior Center</b>	<b>34,040</b>	<b>38,268</b>	<b>40,181</b>	<b>40,181</b>
<b>39.0</b>	<b>Historical Commission</b>	<b>0</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>Total General Town Services</b>		<b>1,120,722</b>	<b>1,228,420</b>	<b>1,404,238</b>	<b>1,404,238</b>

#### HIGHWAY DEPARTMENT

<b>40.0</b>	<b>Superintendent's Salary</b>	<b>88,462</b>	<b>97,480</b>	<b>101,379</b>	<b>101,379</b>
<b>40.1</b>	<b>Departmental Payroll</b>	<b>239,550</b>	<b>278,593</b>	<b>289,736</b>	<b>289,736</b>
<b>41.0</b>	<b>Tree Warden</b>				
	41.1 Expenses	69,850	52,250	53,250	53,250
	41.1.2 Salary	6,600	6,840	7,020	7,020
	<b>Total Tree Warden</b>	<b>76,450</b>	<b>59,090</b>	<b>60,270</b>	<b>60,270</b>
<b>42.0</b>	<b>Public Grounds</b>	<b>3,851</b>	<b>4,385</b>	<b>4,385</b>	<b>4,385</b>



<b>43.0 Highway Maintenance</b>				
43.0 Expenses	64,104	65,672	65,672	65,672
43.1 Paving	250,000	250,000	250,000	250,000
<b>Total Highway Maintenance</b>	<b>314,104</b>	<b>315,672</b>	<b>315,672</b>	<b>315,672</b>
<b>44.0 General Highway Expense</b>	<b>15,645</b>	<b>15,645</b>	<b>18,300</b>	<b>18,300</b>
<b>45.0 Snow and Ice Removal</b>	<b>256,648</b>	<b>100,000</b>	<b>100,000</b>	<b>125,000</b>
<b>46.0 Contract Services</b>				
46.1 Street Sweeping	18,165	22,800	22,800	22,800
46.2 Catch Basin Cleaning	33,127	40,900	40,900	40,900
<b>Total Contract Services</b>	<b>51,292</b>	<b>63,700</b>	<b>63,700</b>	<b>63,700</b>
<b>47.0 Other Highway Accounts</b>				
47.1 Road Machinery Maintenance	17,769	18,000	21,000	21,000
<b>48.0 Building Expenses</b>				
48.1 Expenses and Utilities	9,654	15,000	16,250	16,250
<b>TOTAL HIGHWAY DEPARTMENT</b>	<b>1,073,425</b>	<b>967,565</b>	<b>990,692</b>	<b>1,015,692</b>

#### PROTECTION OF PERSONS AND PROPERTY

<b>50.0 Animal Inspection</b>				
50.1 Salary	2,543	2,670	2,777	2,777
50.2 Expenses	220	600	600	600
50.4 Wildlife Control	450	2,500	2,500	2,500
<b>Total Animal Inspection</b>	<b>3,213</b>	<b>5,770</b>	<b>5,877</b>	<b>5,877</b>
<b>51.0 Emergency Management</b>	<b>5,000</b>	<b>10,000</b>	<b>4,900</b>	<b>4,900</b>
<b>51.5 Traffic Control</b>	<b>14,896</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>52.0 Dog Officer</b>				
52.1 Animal Control	13,791	13,586	14,129	14,129
52.2 Dog Damage Fund	694	500	500	500
<b>Total Dog Officer</b>	<b>14,485</b>	<b>14,086</b>	<b>14,629</b>	<b>14,629</b>
<b>53.0 Fire Department</b>				
53.1.1 Med Dir Emer Med Svcs	0	0	0	0
53.1 Fire Chief Salary	21,147	30,396	31,612	31,612
53.2 Fire Chief Expenses	1,500	1,500	1,500	1,500
53.3 Operation	45,241	51,200	53,760	53,760
53.4 Equipment	16,290	16,500	16,500	16,500
53.5 Training Stipend	30,094	32,000	32,000	32,000
015540 Fire Officer Stipend	10,404	10,924	11,361	11,361
53.6 Radio Service Agreement	24,712	0	0	0
015537 Call reimbursement	29,075	50,000	50,000	50,000
015538 FD Salaries	169,056	176,893	181,435	181,435

015538.1 Clerical	4,768	5,101	16,686	16,686
015539 Uniforms	3,411	3,500	3,500	3,500
53.10 EMS Supplies	3,000	3,000	3,000	3,000
Training Expense/Reimbursement	0	0	2500	2500
<b>Total Fire Department</b>	<b>358,698</b>	<b>381,014</b>	<b>403,854</b>	<b>403,854</b>
<b>54.0 Forest Fire Control</b>	<b>1,475</b>	<b>1,800</b>	<b>1,800</b>	<b>1,800</b>
<b>56.0 Health, Board of</b>				
56.1 Salary	1,996	0	0	0
56.2 Coordinator	58,538	61,606	65,101	65,101
56.3 Expenses	917	3,000	3,000	3,000
56.4 Health Nurse	6,580	8,700	8,112	8,112
56.5 Shared Services	0	0	25,000	25,000
<b>Total Board of Health</b>	<b>68,031</b>	<b>73,306</b>	<b>101,213</b>	<b>101,213</b>
<b>56.5 Water District</b>				
565.1 Operations	8,381	10,000	10,000	10,000
565.2 Testing	622	3,000	4,000	4,000
<b>Total Water District</b>	<b>9,003</b>	<b>13,000</b>	<b>14,000</b>	<b>14,000</b>
<b>57.0 Police</b>				
57.1 Chief's Salary	96,168	102,500	105,575	105,575
*Additional Salary for Career Incentive,				
57.2 General Salaries	956,946	1,057,836	1,076,541	1,076,541
57.3 Maintenance of Cruisers	7,087	14,600	14,985	14,985
57.4 General Expenses	90,614	118,265	91,265	91,265
57.5 New Cruisers	45,000	53,000	0	0
57.6 Training	26,373	25,428	37,684	37,684
57.7 Equipment	8,785	9,700	7,000	7,000
57.8 Career Incentive Pay (Quinn Bill)	87,411	80,256	82,509	82,509
57.9 Building Maintenance & Exp	58,827	64,548	79,408	79,408
	<b>1,377,211</b>	<b>1,526,133</b>	<b>1,494,967</b>	<b>1,494,967</b>
<b>58.0 Other Police Accounts</b>				
58.1 Election and Town Meetings	842	3,586	1,523	1,523
58.2 Towing Clerk	0	100	0	0
58.3 WMLEC	300	300	300	300
	<b>1,142</b>	<b>3,986</b>	<b>1,823</b>	<b>1,823</b>
<b>Total Police</b>	<b>1,378,353</b>	<b>1,530,119</b>	<b>1,496,790</b>	<b>1,496,790</b>
<b>59.0 Police/Fire Communications</b>	<b>0</b>	<b>25,950</b>	<b>27,245</b>	<b>27,245</b>
<b>TOTAL PROTECTION</b>	<b>1,853,154</b>	<b>2,070,045</b>	<b>2,085,308</b>	<b>2,085,308</b>

## SCHOOLS

<b>69.0 Regional School District</b>				
69.1 Assessment	7,456,331	7,779,788	8,248,429	TBD from the floor
<b>Total Regional School District</b>	<b>7,456,331</b>	<b>7,779,788</b>	<b>8,248,429</b>	<b>TBD from the floor</b>

LOCAL DEBT

70.0	Local Government Debt				
	70.4 Green Meadow Bond	183,600	0	0	0
	70.8 Minnechaug Bond	477,101	474,050	474,838	474,838
	70.10Police Dept	222,750	219,750	216,750	216,750
	Total Local Government Debt	883,451	693,800	691,588	691,588
GRAND TOTAL		14,429,530	15,139,866	15,959,639	TBD from the floor

# **TOWN OF HAMPDEN**

## **ANNUAL TOWN MEETING**



**MONDAY, May 8, 2023**

**7:00 P.M.**

**Thornton W. Burgess Middle School  
85 Wilbraham Road  
Hampden, Massachusetts**

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April 26, 2023

**ANNUAL TOWN MEETING  
TOWN OF HAMPDEN  
COMMONWEALTH OF MASSACHUSETTS**

**Hampden, ss.**

**To:** Either of the Constables of the said Town of Hampden in said County:

**Greetings:** In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Hampden qualified to vote in Town Affairs, to meet at **Thornton W. Burgess Middle School, 85 Wilbraham Road, Hampden, on Monday, May 8, 2023, at seven o'clock in the evening**, then and there to act on the following articles:

**ARTICLE 1 TOWN REPORTS**

To hear the Annual Town Reports of all officers of the Town and any committee whose duty it may be to report at said meeting, and to act thereon; or take any other action relative thereto.

**ARTICLE 2 ANNUAL OPERATING BUDGET**

To see if the Town will vote to fix the salary and compensation of all elective officers of the Town as provided for by Section 108 of Chapter 41 of General Laws, and to raise and appropriate the necessary sums to cover same, and to raise money and make appropriations to defray the expenses of the Town for the period July 1, 2023, to June 30, 2024; or take any other action relative thereto.

**ARTICLE 3 PRIOR YEAR BILLS**

To see if the Town will vote to authorize the payment of any departmental bills of Fiscal Year 2022 or previous years and will vote to raise and appropriate a sum of money therefor; or take any other action relative thereto.

**ARTICLE 4 FISCAL 2024 SPENDING LIMITS FOR REVOLVING FUNDS**

To see if the Town will vote to authorize the following total expenditures for each of the following revolving funds pursuant to General Laws chapter 44 Section 53E ½ for the fiscal year beginning July 1, 2023, to be expended in accordance with the bylaws heretofore approved; or take any other action relative thereto.

<b><u>FUND</u></b>	<b><u>Approved Total Expenditures</u></b>
Building Department Fund	\$ 85,000
Cemetery Commission Fund	\$ 30,000
Council on Aging Fund	\$ 21,000
Library Fund	\$ 3,000
Conservation Commission Fund	\$ 25,000
Planning Board Fund	\$ 10,000

Board of Health Fund

\$ 20,000

#### **ARTICLE 5 ENTERPRISE FUND: TRANSFER STATION**

To see if the Town will vote to appropriate a sum of money to fund the operations of the Transfer Station from the estimated income to be derived in Fiscal Year 2024 Transfer Station operations, the tax levy, a transfer from available funds, including the retained earnings of relevant enterprise fund, or from any combination of these methods; or take any other action relative thereto.

#### **ARTICLE 6 COMMUNITY PRESERVATION COMMITTEE**

To see if the Town will vote to appropriate or reserve from Community Preservation annual revenues, in the amounts recommended by the Community Preservation Committee, for Committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2024, with each item to be considered a separate appropriation; or take any other action relative thereto.

- A) To see if the Town will vote to appropriate \$63,300 from the Community Preservation Fund for the purchase of a 13.7-acre parcel at 0 Walnut Road for conservation purchases by the Minnechaug Land Trust; or take any other action relative thereto.
- B) To see if the Town will vote to appropriate \$45,000 from the Community Preservation Fund for the purchase of adaptive playground equipment at the Green Meadow School by the Hampden Wilbraham Regional School District; or take any other action relative thereto.

#### **ARTICLE 7 CONSERVATION FUND**

To see if the Town will vote to raise and appropriate and/or transfer from unappropriated available funds a sum of money for the Conservation Fund, said fund to be used for the purpose of acquiring available land for the Town for conservation purposes, if said purchase is voted upon and approved at an Annual or Special Town Meeting prior to such purchase; or take any other action relative thereto.

#### **ARTICLE 8 CHAPTER 90 - STATE HIGHWAY AID**

To see if the Town will vote to accept a sum of money from the Commonwealth of Massachusetts in accordance with Chapter 90 Section 34 of the Massachusetts General Laws and the Transportation Department's Chapter 90 Guidelines and be allowed to borrow in anticipation of reimbursement; or take any other action relative thereto.

#### **ARTICLE 9 LIBRARY ADDITIONAL STATE AID**

To see if the Town will vote that in Fiscal Year 2024, if State aid for the Hampden Library is received, this money will be made available for Library Trustees to use at their discretion; or

take any other action relative thereto.

#### **ARTICLE 10 TREE STUMP REMOVAL**

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds, a sum of money, to reimburse the Minnechaug Land Trust for grinding stumps that remained after previously approved removal of dead and dying trees at the South Road entrance to the Minnechaug Mountain Conservation Land; or take any other action relative thereto.

#### **ARTICLE 11 FIRE TRUCK RENOVATION**

To see if the Town will vote to raise and appropriate, borrow, or transfer from unappropriated available funds a sum of money to recondition Fire Engine #2, a 2002 International Fire Truck; or take any other action relative thereto.

#### **ARTICLE 12 FUNDING TO MAINTAIN THE TOWN'S DEFIBRILLATORS**

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds a sum of money to maintain the Town's twelve defibrillators; or take any other action relative thereto.

#### **ARTICLE 13 LOCAL MATCH FOR A GRANT FOR A FIRE DEPARTMENT FORESTRY TRUCK**

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds a sum of money as the local match for a grant from the Federal Emergency Management Agency to purchase a new forestry truck; or take any other action relative thereto.

#### **ARTICLE 14 NEW DUMP TRUCK FOR THE HIGHWAY DEPARTMENT**

To see if the Town will vote to raise and appropriate, borrow, or transfer from unappropriated available funds a sum of money to purchase a new dump truck with plow; or take any other action relative thereto.

#### **ARTICLE 15 ADDITIONAL FUNDING FOR THE MASTER PLAN**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to provide additional funding for use by the Master Plan Committee to update the Hampden Master Plan; or take any other action relative thereto.

#### **ARTICLE 16 CITIZEN'S PETITION**

To see if the Town will vote pursuant to the provisions of MGL Chapter 40, Section 5F to create a Receipts Reserved for Ambulance Fund, to defray the cost, including maturing debt and interest, of acquiring, establishing, maintaining, purchasing, hiring and operating ambulance services; or to take any other action relative thereto.

#### **ARTICLE 17 FIBER OPTIC PROGRAM BORROWING**

To see if the Town will authorize the Treasurer to borrow a sum of money to continue the program to build a town wide fiber optic system; or take any other action relative thereto.



## **ARTICLE 18 SENIOR CENTER DESIGN FUNDING**

To see if the Town will raise and appropriate, borrow or transfer from unappropriated available funds a sum of money to fund the design of an expansion project for the Hampden Senior Center; or take any other action relative thereto.

## **ARTICLE 19 ACCESSORY APARTMENT ZONING**

To see if the Town will vote to amend the Hampden Zoning Code as follows:

**By adding the following subsection 3 to subsection 6.11 of section 6.1:**

3. Accessory Apartment Regulation. The purpose of this section is to provide an opportunity for a residing owner to assist family members by providing housing at their primary residence, while protecting the stability, property values and the single-family residential character of the Town. The intent is to provide for the use of a group of rooms in a single-family residence as an accessory apartment for the use of persons related to the resident family, subject to special precautions with respect to privacy, safety, numbers of occupants, and adequacy of water supply and sewage disposal; and where the use of such a group of rooms is clearly accessory to the principal use of the premises as a single-family residence.

The Planning Board, acting as the Special Permit Granting Authority, may authorize an accessory apartment by special permit provided that the following standards and criteria are met:

- A. The accessory apartment shall be contained within or added to the structure of a single-family dwelling and shall function as a separate housekeeping unit from the single-family dwelling, complete with its own means of egress, sleeping, cooking and sanitary facilities.
- B. Only one apartment shall be created within a single-family home.
- C. The owner of the premises must occupy either the principal single-family dwelling or the accessory apartment. The other unit shall be occupied only by a family member. For purposes of this section, family member shall be defined as one of the relatives of the homeowner or spouse limited to mother, father, sister, brother, son, daughter, uncle, aunt, niece, nephew, grandmother, grandfather, grandchild and/or their spouses.
- D. Not more than two (2) persons shall occupy the accessory apartment except that relief from enforcement of this Zoning By-Law shall be accorded at the sole discretion of the Planning Board upon a showing of hardship by the Petitioner.
- E. The accessory apartment shall be designed so that the overall building retains the appearance of a single-family residence. An addition to an existing single-family dwelling may be permitted provided that the addition is reasonably compatible with the character and scale of the existing building except that relief from enforcement of this Zoning By-Law shall be accorded at the sole discretion of the Planning Board upon a showing of hardship by the Petitioner. In general, new entrances shall be located on the side or rear of the building. Any exterior changes must conform with the single-family character of the neighborhood.
- F. The accessory apartment shall be clearly subordinate to the single-family dwelling. It shall be no greater than eight hundred (800) square feet, shall have no more than two (2) bedrooms, and shall occupy no more than one-third (1/3) of the total finished floor space of the principal single-family dwelling

- G. The lot and structures thereon shall comply with all other applicable provisions of this Zoning Bylaw.
- H. Water supply and sewage disposal facilities shall be adequate to serve the proposed use as determined by the Board of Health. Before a special permit is issued for an accessory apartment to be served by an existing on-site septic system, the owner shall obtain a letter from the Board of Health or its agent that the sewage disposal system is adequate for the principal dwelling unit and the proposed accessory apartment.
- I. Suitable permanent off-street parking shall be provided in accordance with Section 7.5411.
- J. The construction or deconstruction of any accessory apartment shall require a building permit and shall be performed in conformity with State Building Code requirements.

The procedure for the submission and approval of a special permit for an Accessory Apartment in an Owner-Occupied, Single- Family Dwelling shall be as described in Section 10, except that it shall also include a notarized letter of application from the owner(s) stating that the owner(s) will be occupying one of the units and that the other unit will be occupied only by family members as defined herein. Such a letter shall state the name and family relationship of all occupants to be living on the premises.

Upon receiving a special permit, the owner(s) shall file on subject property a Declaration of Covenants at the Hampden County Registry of Deeds. A time stamped copy of this recorded Declaration shall be provided to the Planning Board and the Building Inspector prior to applying for a building permit. The recorded Declaration shall include the following requirements which shall appear as conditions of all special permits issued under this section:

- A. That the owner(s) shall occupy one of the units on said premises and that the other unit shall be occupied only by family members as defined by this section of the By-Law.
- B. At the beginning of each calendar year, the owner(s) shall file a notarized statement with the Planning Board listing the name and family relationship of all occupants residing on the premises.
- C. The special permit for the accessory apartment in said owner-occupied, single-family home shall terminate upon any change in occupancy in violation of the terms of the special permit. In such event the owner(s) of the altered dwelling must remove the cooking appliances for the accessory apartment and restore the dwelling to a single-family residence forthwith, except that relief from enforcement of this Zoning By-Law shall be accorded at the sole discretion of the Planning Board upon a showing of hardship by the Petitioner.
- D. The special permit for the accessory apartment in said owner-occupied, single-family home shall also terminate upon the sale of the property or transfer of the title of the dwelling. In such event, the new owner(s) of the altered dwelling shall have 90 days to remove the cooking appliances for the accessory apartment and restore the dwelling to a single-family residence unless a special permit is obtained from or reapproved by the Planning Board.

**And by adding the following new definition 2.1 to Section 2 and then renumbering Section 2 as required:**

April 26, 2023

- 2.1 Accessory Apartment – A second dwelling unit that is contained within or added to the structure of a single-family dwelling for use as a separate, independently functioning housekeeping unit, complete with its own means of egress, sleeping, cooking and sanitary facilities. The second dwelling unit is an accessory use to the principal single-family dwelling unit.;

**or take any other action relative thereto.**

## **ARTICLE 20 EASEMENT AGREEMENT WITH NATIONAL GRID**

To see if the Town will vote (a) to authorize the Board of Selectmen, for and on behalf of the Town and upon such terms as and conditions as the Board deems to be in the best interest of the Town, to convey to the Massachusetts Electric Company, known as National Grid, a perpetual right and easement to construct, reconstruct, repair, maintain, operate and patrol, for the transmission of high and low voltage electric current and for the transmission of intelligence, an overhead system of lines, wires and cables and poles together with all equipment and appurtenances thereto for said transmission, installed over across, under and upon a portion of Town owned land located at Cross Road and identified as tax id parcels 19-85-0 and 19-86-1, to serve the Town's property and others; and (b) to authorize the Board of Selectmen to take any and all action necessary for the purpose of accomplishing such easement conveyance which is approximately shown on Attachment A to this Annual Town Meeting Warrant; or take any other action relative thereto.

## **ARTICLE 21 FUNDING FOR HAMPDEN'S 150 ANNIVERSARY EVENTS**

To see if the Town will vote to raise and appropriate a sum of money to prepare for activities surrounding the 150<sup>th</sup> anniversary of the founding of the Town of Hampden in 1878; or take any other action relative thereto.

## **ARTICLE 22 ASSESSOR'S FUNDING FOR STATE MANDATED PROGRAMS**

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds a sum of money to meet the requirements of Massachusetts Department of Revenue mandated programs; or take any other action relative thereto.

## **ARTICLE 23 SCHOOL RESOURCE OFFICER**

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds a sum of money to fund the School Resource Officer for FY 2023 at Minnechaug Regional High School; or take any other action relative thereto.

## **ARTICLE 24 ADVISORY COMMITTEE RESERVE FUND**

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds a sum of money for the Advisory Committee Reserve Fund; or take any other action relative thereto.

## **ARTICLE 25 GENERAL STABILIZATION FUND**

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds a sum of money for deposit into the General Stabilization Fund; or take any other action relative thereto.

April 19, 2023

## **ARTICLE 26 REDUCING THE TAX RATE**

To see if the Town will vote to transfer a sum of money from unappropriated available funds or from the General Stabilization Fund for the purpose of reducing the tax rate for Fiscal Year 2024; or take any other action relative thereto.

April 19, 2023

## **TOWN ELECTION WARRANT**

And you are further required to notify and warn the inhabitants of the Town of Hampden qualified to vote in elections of Town Officers to meet at the Hampden Town House, 625 Main Street, Hampden, on **Monday, May 15, 2023**, AD at seven o' clock in the forenoon, then and there to give in their votes on one ballot to the election officers of said Town for the following officers, to wit:

***To choose for the term of one year the following:***

*Town Moderator (1)*

*Parks and Recreation Commissioner (1)*

***To choose for the term of two years the following:***

*Parks and Recreation Commissioner (1)*

***To choose for the term of three years the following:***

*Board of Selectmen (1)*

*Board of Assessors (1)*

*Hampden Library Trustee (1)*

*Cemetery Commissioner (1)*

*Parks and Recreation Commissioner (2)*

*HWRSD School Committee (1)*

***To choose for the term of five years the following:***

*Planning Board (1)*

**To choose all other necessary Town Officers.**

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And you are directed to serve this Warrant by posting and attested copy thereof at each of the places designated by the Town. Hereof, fail not and make do return of this Warrant with your doings thereon, to the Town Clerk at or before the time of meeting aforesaid. Given under our hands this 24<sup>th</sup> day of April 2023.

**Board of Selectmen**

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John D Flynn, Chair

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Donald L. Davenport, Member

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Craig A. Rivest, Member

April 19, 2023

I, Constable for the Town of Hampden, have on this date posted copies of the warrant for the Town Meeting to be held on May 8, 2023, at 7:00 pm in all places as designated by the Town of Hampden.

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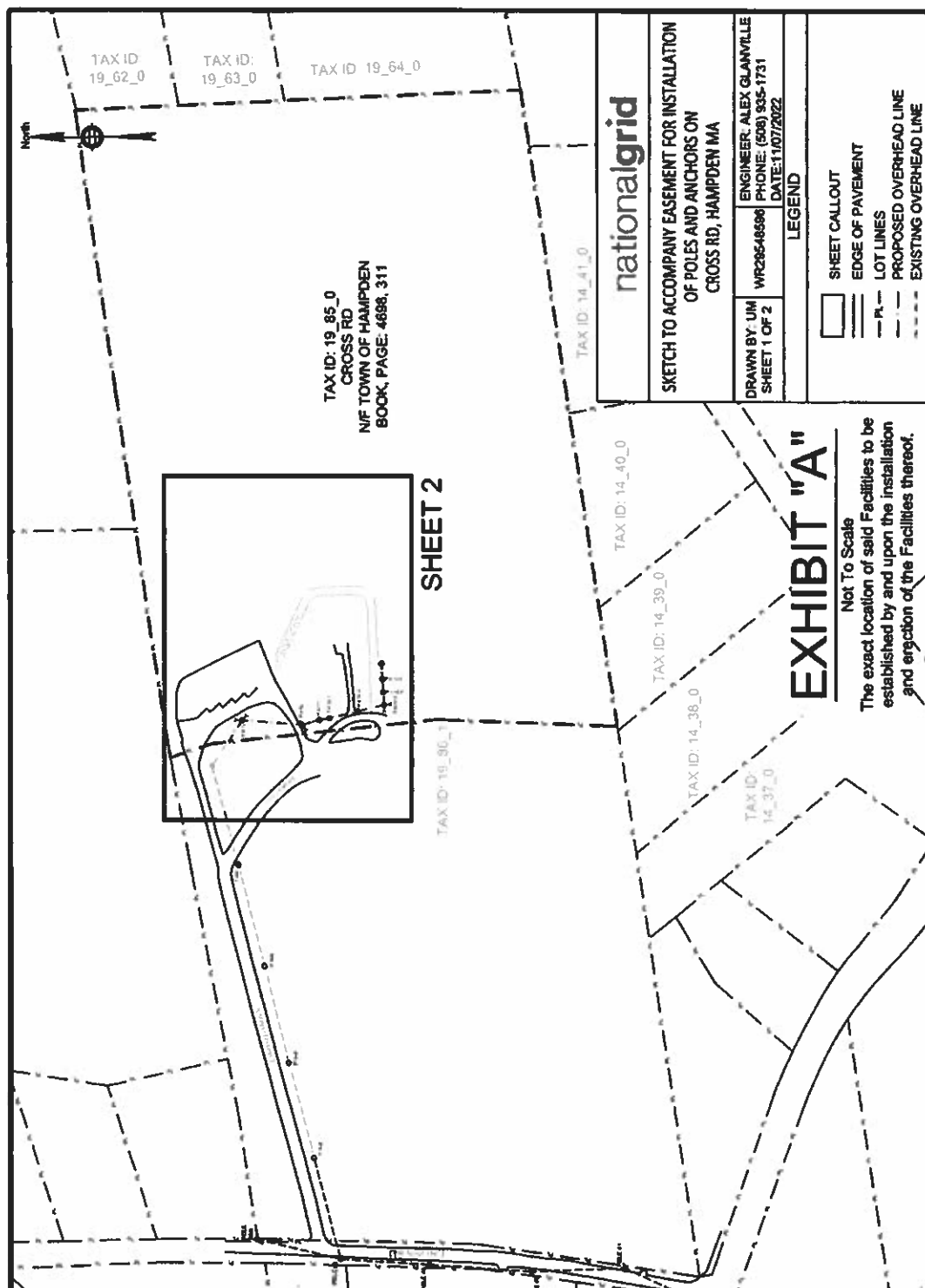
Constable, Town of Hampden

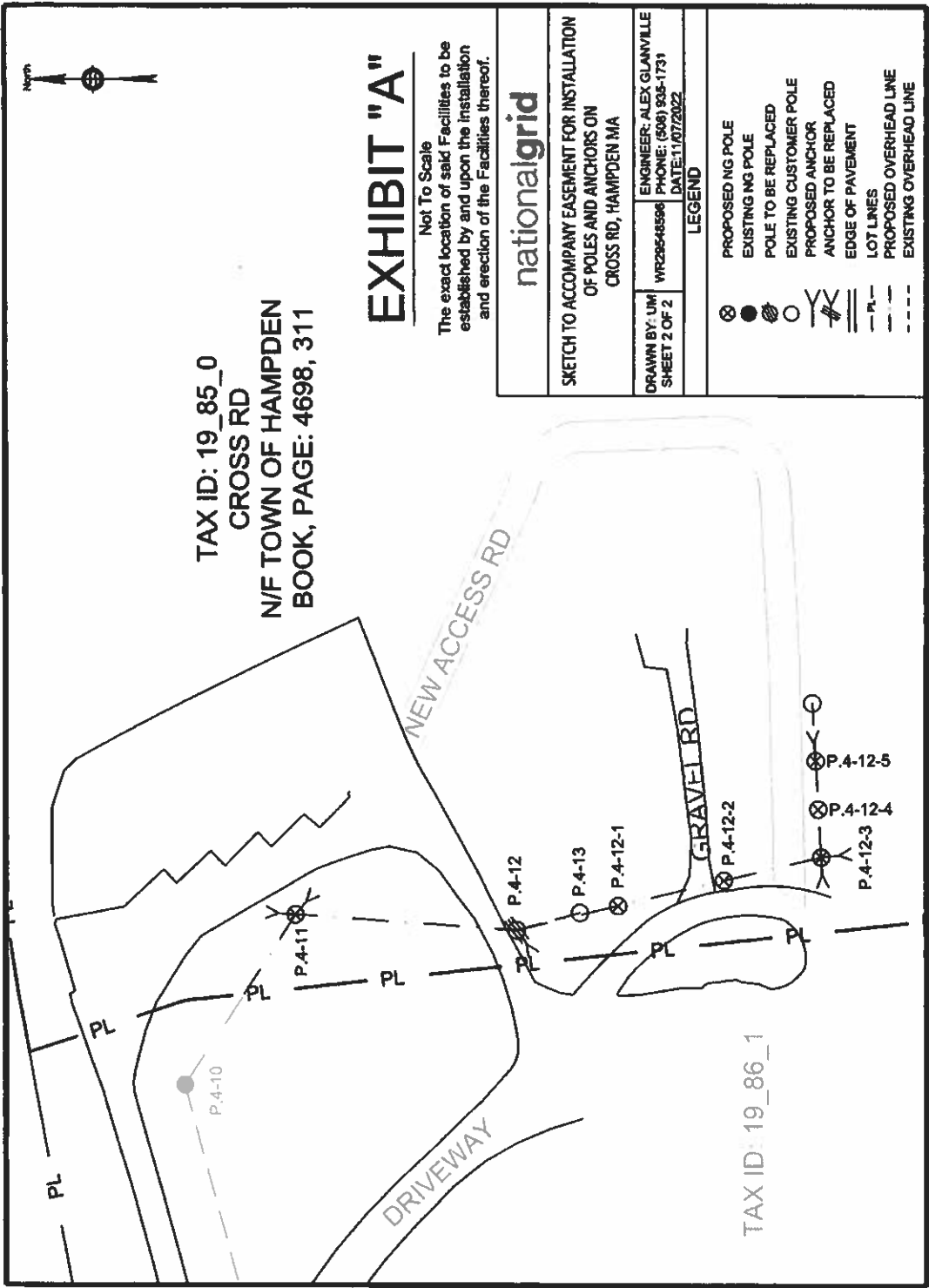
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Date

April 19, 2023

## ATTACHMENT A







## INFORMATION & EMERGENCY TELEPHONE NUMBERS

<b>Town Government</b>	
<b>POLICE Department EMERGENCY</b>	<b>911</b>
Chief Scott Trombly Business Office	566-8011
<b>FIRE Department EMERGENCY</b>	<b>911</b>
Chief Ed Poulin Business Office	566-3314
Selectmen/Administrative Asst.: Pamela Courtney	566-2151 x100
Highway: Mark Langone	566-8842
Library: Ellen Moriarty	566-3047
Council on Aging: Becky Moriarty	566-5588
Dog Officer/Animal Inspector: Shelley Sears	566-8011
Veterans' Agent: Ken Geromini	
Building Inspector: Wendel Hulbert	566-2151 x250
Electrical Inspector: Gary Courtney	566-2151 x251
Plumbing Inspector: Dennis Chaffee, Jr.	566-2151 x252
Board of Health Director: Finn McCool	566-2151 x102
Board of Health Agent: Anthony Albano	566-2151 x102
Board of Health Coordinator: Jane Budynkiewicz	566-2151 x102
<b>Schools</b>	
Green Meadows Elementary School, N. Rd, Sharon Moberg	566-3263
Thornton W. Burgess School, Wilbraham Rd.	566-8950
Minnechaug Regional High School, Main St., Wilbraham	596-9011
Superintendent's Office: John Provost	596-3884
<b>Churches</b>	
Bethlehem Church, Allen St.: Sr. Pastor, Darrin Ray	566-5572
Federated Community Church, Main St	566-3711
Parsonage: Pastor Patricia Miller Fernandes	
St. Mary's Church, Somers Rd.: Rev. Mark Stelzer	566-8843
<b>Utilities</b>	
Eversource Gas: Outage	877-659-6326
Eversource Billing	888-783-6618
<b>GAS LEAK EMERGENCY</b>	<b>800-525-8222</b>
Massachusetts Electric – Customer Service & Emergency	800-322-3223
Massachusetts Electric – Power Outage Only	800-465-1212
Verizon - Residential	800-837-4966
Verizon - Repair - 24 hour	800-446-8946
Charter/Spectrum Communications - Cable Company	888-438-2427
<b>Hospitals</b>	
<b>AMBULANCE: Action Ambulance</b>	<b>911</b>
Baystate Medical Center - Springfield	794-0000
Mercy Medical Center - Springfield	748-9000
Healthsouth Rehabilitation - Ludlow	413-308-3300
Wing Memorial Hospital - Palmer	283-7651
<b>U.S. Post Office, Main St.</b>	<b>566-5393</b>
<b>Poison Control Center</b>	<b>800-222-1212</b>
<b>Department of Social Services</b>	<b>205-0500</b>