

**Board of Assessors  
Minutes of Meeting  
September 27th, 2023**

ZOOM CONFERENCE INFORMATION WAS POSTED IN THE MEETING AGENDA FOR THE PUBLIC TO JOIN.

**Attendance:** Assessors Norman Charest and Robert Makuch, Principal Assessor, Kelly McCormick and Associate Assessor, Jane Ferrentino.

A motion was made to call the meeting to order at 9:05 AM. Carolyn Stabilo from 219 Ames Rd joined by Zoom.

- Jane will have the Open and Executive minutes from the April 13<sup>th</sup>, 2023 meeting ready to be emailed to the Board members to review for our next meeting.

**Office Updates:**

- Building Permit Inspections – Zach has finished all of the Building Permit Inspections. Jane and Kelly have been busy entering all the information into Vision.
- KRT Sales Analysis – Kelly informed the Board that the Sales Analysis was delayed because we were having issues with the computer that Ken remotes from. The computer had to be replaced and some software was added. Kelly will also contact Entre to get the Sleep mode off of the computer.
- New Growth – Kelly will be calculating the New Growth these next couple of months and will have an update for the next meeting.
- Payroll Stubs – Kelly informed the Board that as of January 1<sup>st</sup>, 2024, the payroll information will all be in an online portal and there will be no more checks, only direct deposit for everyone. Kelly will be sending the Treasurer everyone's information.
- Chapter Application correspondence – Jane just wanted to remind everyone that the Board discussed and agreed last year that for FY25 Applications, Jane would not be making any follow-up calls. Every year Jane sends out the Applications in July (2 months before the deadline), then a reminder in the beginning of September another one towards the end of September.

**Correspondence:**

- FY2025 Chapter 61 Applications – There were five renewal Chapter 61 Applications for FY2025. We are not missing any applications for FY2025. The renewals are as follows:
  - Bonavita (3-20-1) South Rd – There were no changes to the renewal. Mr. Charest made a motion to approve the renewal application. Mr. Makuch 2<sup>nd</sup> the motion. A roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. The Board voted unanimously in favor. The Board signed the Application and Mr. Charest signed the Certificate.
  - Doyle (29-42-1) 150 Ames Rd – Total Acreage decrease change was made to the property back in April of 2017 with a recorded Plan. It was not changed on the Forest Management Plan until it was renewed for FY2025. Kelly has corrected the acreage in Vision. Jane will have a new Lien ready for the Board to sign at the next

- meeting. Mr. Charest made a motion to approve the renewal application. Mr. Makuch 2<sup>nd</sup> the motion. A roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. The Board voted unanimously in favor. The Board signed the Application and Mr. Charest signed the Certificate.
- Pafumi (9-33-1 & 9-7-1) – Parcel ID 9-7-1 was added to the Forest Management Plan for Fiscal Year 2025. The parcel was previously in Chapter 61B. Jane will have a new Lien ready for the Board to sign for parcel ID 9-7-1 to change the Program from 61B to 61. Mr. Charest made a motion to approve the renewal application. Mr. Makuch 2<sup>nd</sup> the motion. A roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. The Board voted unanimously in favor. The Board signed the Application and Mr. Charest signed the Certificate.
  - Raffaele (31-1-0 & 31-2-0) - There were no changes to the renewal. Mr. Charest made a motion to approve the renewal application. Mr. Makuch 2<sup>nd</sup> the motion. A roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. The Board voted unanimously in favor. The Board signed the Application and Mr. Charest signed the Certificate.
  - Rockwell (10-45-0) - There were no changes to the renewal. Mr. Charest made a motion to approve the renewal application. Mr. Makuch 2<sup>nd</sup> the motion. A roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. The Board voted unanimously in favor. The Board signed the Application and Mr. Charest signed the Certificate.
- FY2025 Chapter 61B Applications: Jane provided the Board with a list of all the FY2025 Chapter Applications to go over for the meeting. Jane informed the Board that there are 24 Chapter 61B renewal applications with no changes. Jane created the Notice of Actions to be signed by the Board. There was also one new applicant:
    - **Lewis** (25-3-4) - Mr. Charest motioned to approve the FY2025 application. Mr. Makuch seconded the motion. A roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. The Board voted unanimously in favor.
    - Jane listed off all 24 Chapter 61B renewal applicants by name and parcel location. Mr. Charest made a motion to approve all Chapter 61B renewal applications, Mr. Makuch 2<sup>nd</sup> the motion. A roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. The Board voted unanimously in favor. The Board signed all the (24) Notice of Actions for the renewal applications for Fiscal Year 2025. There were no changes for any of these renewals.
  - Special Town Meeting – Kelly informed the Board that the Special Town Meeting will be held Monday September 30<sup>th</sup> at 7:00PM.
  - Upcoming Seminars – Kelly reminded the Board that we will need to close the office Thursday September 28<sup>th</sup> and Thursday October 5<sup>th</sup> for Seminars they will be attending.

**Signatures:**

- Payroll

**Executive Session** – At approximately 9:32 AM Mr. Charest made a motion to enter into Executive Session to comply with the provisions of Chapter 59 Section 60 Purpose #7 to discuss and review the FY2024 Statutory Exemption Applications and FY2025 61A Chapter Applications. Mr. Makuch seconded the motion. The Board will resume in Open Session. A roll



call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. The Board voted unanimously in favor.

**Open Session** - At approximately 10:20 AM Mr. Charest made a motion to adjourn Executive Session and return to Open Session to record our votes taken in Executive Session. Mr. Makuch seconded the motion. A roll call vote was taken on the motion. Mr. Charest – yes. Mr. Makuch – yes. The Board voted unanimously in favor.

The following list is a recording of the votes taken by the Board of Assessors on the FY2024 Statutory Exemption Applications presented to them at the meeting. A roll call vote was taken on the applications: Mr. Charest – yes. Mr. Makuch – yes. The Board voted unanimously in favor.

MBLU	Block	Lot	Owners Name	Address Line 1	Clause	Vote
17	130	0	GRAVES IRENE F	174 WILBRAHAM RD	37	APPROVED
12	130	0	VOIGHT MARY M	34 WILBRAHAM RD	37	APPROVED
8	4	0	MIKKOLA JOHN D	266 SOUTH RD	41C	APPROVED
22	143	0	GIBEAU GENEVIEVE M	27 MOUNTAINVIEW DR	22D	APPROVED
17	41	0	HOEKSTRA BEVERLY	6 PINWOOD RD	22D	APPROVED
28	34	0	PAQUETTE LINDA K	449 NORTH RD	22D	APPROVED
21	77	0	WELLMAN CHRISTOPHER J	186 STONY HILL RD	22E NEW	APPROVED
21	69	1	YORK NATHAN	125 STONY HILL RD	22E NEW	APPROVED
7	78	0	BAILEY WILLIAM L	104 COLONY DR	22E	APPROVED
7	57	11	CELETTI JOSEPH	16 KIBBE LN	22E	APPROVED
35	42	0	COURTEMANCHE GEORGE JR	722 MAIN ST	22E	APPROVED
22	80	0	D AGOSTINO JOSEPH J	316 WILBRAHAM RD	22E	APPROVED
22	63	0	FERRARA FRANCES	69 VALLEY VIEW DR	22E	APPROVED
17	97	0	GOODRICH BARRY L	87 RAYMOND DR	22E	APPROVED
21	40	2	LAFFERT MICHAEL	17 TALL PINES RD	22E	APPROVED
32	4	0	LUFF WENDA M	600 GLENDALE RD	22E	APPROVED
17	91	0	LUNGI MICHAEL H	45 RAYMOND DR	22E	APPROVED
21	150	0	NICOLI ROBERT A	166 WOODLAND DR	22E	APPROVED
21	172	0	VALLANDINGHAM ROBERT L	70 WOODLAND DR	22E	APPROVED
14	48	0	WOOD CHARLES A	121 SOUTH MONSON RD	22E	APPROVED
21	20	0	YACOVONE VINCENT P	51 ALLEN CREST DR	22E	APPROVED
14	28	0	GIBSON SAMUEL J	54 SCANTIC RD	22 NEW	APPROVED
16	112	0	VERMETTE DEANNA A	33 OAK KNOLL DR	22 NEW	APPROVED
22	133	0	BRONNER CHERYL A	167 SESSIONS DR	22	APPROVED
19	10	0	DECOTEAU WILLIAM	171 GLENDALE RD	22	APPROVED
21	5	0	DENTZAU MARK E	377 ALLEN ST	22	APPROVED
7	158	0	DEWOLF GUY	93 SOMERS RD	22	APPROVED
32	19	0	FEDORA MICHAEL S	240 AMES RD	22	APPROVED
13	7	0	GEROMINI KENNETH	70 SOUTH ROAD	22	APPROVED
6	15	0	GRAY DAVID H	30 OLD ORCHARD RD	22	APPROVED

7	97	0	HEMPHILL NORMAN E	50 BAYBERRY RD	22	APPROVED
29	12	0	HOWELL SANDRA J	535 GLENDALE RD	22	APPROVED
21	47	0	KAPINOS CLAUDIA G	41 GREENLEAF DR	22	APPROVED
12	215	0	MCDONALD PAUL D	46 EVERGREEN TERRACE	22	APPROVED
19	89	0	MCDONALD PHILLIP L	70 GLENDALE ROAD	22	APPROVED
7	125	0	MCLAUGHLIN GARY W	137 MILL RD	22	APPROVED
21	68	5	MCWHORTER KENNETH L	6 SOUTHWOOD CR	22	APPROVED
21	27	0	MUMPER JOHN H	62 ALLEN CREST DR	22	APPROVED
15	7	0	PECK PETER T	230 SOUTH MONSON RD	22	APPROVED
6	28	1	RONCARATI BEN ALLEN	5 GRIST MILL LN	22	APPROVED
14	55	3	ROSATI THOMAS M	175 SCANTIC RD	22	APPROVED
24	53	0	ROTH KARL A	167 BENNETT	22	APPROVED
29	30	0	STONE NICKOLAS	151 AMES RD	22	APPROVED
17	124	0	STREETER RUSSELL K	222 WILBRAHAM RD	22	APPROVED
21	77	0	WELLMAN CHRISTOPHER J &	186 STONY HILL RD	22	APPROVED

**Next Meeting:**

To be determined.

Meeting adjourned at 10:22 AM

Respectfully Submitted,

*Jane Ferrentino*

*Associate Assessor, MAA*