**Town Administrator Report**

**September 28, 2020**

**OLD BUSINESS**

* AMERESCO solar project: Town Counsel is preparing the documents for Selectmen to accept a Conservation Restriction on the 9-acre parcel adjacent to the AMERESCO solar project.
* Bids for the Highway Garage Project were opened on September 15. The lowest bid exceeded the budget, so the architect has prepared options for reducing the cost of the project.
* Plan for Halloween?
* COVID-19 quarantine policy?
* Ambulance Oversight Committee to discuss its mandate with the Selectmen on September 28.
* Christmas and New Year’s fall on a Friday. Employee Handbook does not establish a policy for this circumstance.

**UPCOMING**

October 1 – Board of Selectmen Meeting

October 5 – Board of Selectmen Meeting

October 5 – Special Town Meeting

October 7 – Departments Meeting