

1968 FINANCIAL REPORT AND BUDGET COMPARISONS

<i>Account</i>		<i>1968 Budget Appropriation</i>	<i>1968 Expenditures</i>	<i>1968 Balances</i>	<i>1969 Budget</i>
#1000	ADMINISTRATION				
1100	School Committee	\$ 410.00	\$ 400.47	+\$ 9.53	\$ 125.00
1200	Superintendent's Office				
	Superintendent's Salary	11,600.00	12,462.39	— 862.39	12,000.00
	Business Manager				6,750.00
	Secretarial Salaries	5,980.00	5,980.00	.00	2,600.00
	Contracted Services	635.00	640.48	— 5.48	810.00
	Supplies	400.00	456.51	— 56.51	400.00
	Other Expenses	260.00	87.30	+ 172.70	160.00
#2000	INSTRUCTION				
2100	Supervision	200.00	427.51	— 227.51	200.00
2200	Principals				
	Salaries	19,770.00	19,939.87	— 169.87	23,400.00
	Secretarial Salaries	6,654.00	7,866.10	— 1,212.10	9,289.00
	Supplies	300.00	546.70	— 246.70	300.00
2300	Teaching				
	Salaries	293,362.00	270,615.99	+ 22,746.01	365,199.00
	Supplies	10,625.00	10,620.96	+ 4.04	9,000.00
2400	Textbooks	5,140.00	4,249.95	+ 890.05	4,300.00
2500	Library Services				
	Salaries	3,580.00	3,000.00	+ 580.00	4,550.00
	Secretarial Salaries	200.00	196.80	+ 3.20	.00
	Supplies	200.00	282.30	— 82.30	350.00
2600	Audio Visual Program	200.00	461.82	— 261.82	300.00
2700	Guidance Services				
	Salaries	1,000.00	1,158.32	— 158.32	1,000.00
	Supplies	50.00	76.23	— 26.23	50.00

2800	Psychological Services					
	Salaries	800.00	600.00	+	200.00	600.00
	Supplies	25.00	28.75	-	3.75	25.00
#3000	OTHER SCHOOL SERVICES					
3100	Attendance					
	Salaries (S.A.C.)	3,686.00	3,450.75	+	235.25	3,650.00
	Supervisor of Attendance	100.00	100.00		.00	100.00
	Other Expenses	200.00	186.14	+	13.86	150.00
3200	Health Services					
	Salaries	8,176.00	8,168.00	+	8.00	8,781.00
	Supplies	250.00	203.46	+	46.54	300.00
	Other Expenses	75.00	58.56	+	16.44	.00
3300	Pupil Transportation					
	Contract	26,606.00	26,542.33	+	63.67	29,000.00
	Special Education	1,500.00	1,263.84	+	236.16	1,600.00
	Vocational Agricultural	600.00	477.94	+	122.06	.00
	Field Trips	200.00	256.98	-	56.98	250.00
3400	Food Services					
	Salaries (Supervision)	720.00	890.00	-	170.00	1,90.000
	Other Expenses	500.00	.00	+	500.00	.00
3500	Student Body Activities					
	Athletic Director and Instr.					2,400.00
	Referees	150.00	82.50	+	67.50	200.00
	Transportation	200.00	155.90	+	44.10	200.00
	Supplies	150.00	245.00	-	95.00	300.00
#4000	OPERATION AND MAINTENANCE OF PLANT					
4100	Operation					
	Custodial Salaries	23,677.00	23,377.59	+	299.41	28,779.00
	Supplies	2,800.00	3,489.42	-	689.42	2,800.00
	Fuel	7,000.00	5,570.21	+	1,429.79	7,000.00
	Utilities	8,200.00	12,554.62	-	4,354.62	14,400.00

<i>Account</i>	<i>1968 Budget Appropriation</i>	<i>1968 Expenditures</i>	<i>1968 Balances</i>	<i>1969 Budget</i>
4200 Maintenance				
Grounds	250.00	174.86	+ 75.14	375.00
Salaries—Building	2,195.00	2,195.00	.00	2,296.00
Contracted Services	2,000.00	1,431.14	+ 568.86	2,000.00
Supplies	500.00	360.20	+ 139.80	500.00
Equipment	250.00	296.78	— 46.78	450.00
Replacement of Equipment	200.00	202.47	— 2.47	100.00
 #6000 COMMUNITY SERVICES				
6200 Community Program				
Custodial Salaries	1,000.00	1,345.45	— 345.45	1,000.00
Supplies	600.00	254.55	+ 345.45	600.00
 #7000 ACQUISITION OF FIXED ASSETS				
7300 New Equipment	800.00	917.75	— 117.75	.00
7320 Equipment—P.L. #864	600.00	.00	+ 600.00	600.00
 #9000 PROGRAMS WITH OTHER DISTRICTS				
9100 Tuition				
Special Education	400.00	384.34	+ 15.66	500.00
Vocational	5,600.00	5,041.02	+ 558.98	5,600.00
Adult Evening	1,200.00	1,252.00	— 52.00	1,200.00
 TOTALS	<u>\$461,776.00</u>	<u>\$441,027.25</u>	<u>+ \$20,748.75</u>	<u>\$558,439.00</u>
Public Law #864 funds applied to reduce amount to be appropriated	13,896.00			
	<u>\$447,880.00</u>			

PERSONNEL—HAMPDEN PUBLIC SCHOOLS—1968

<i>Name</i>	<i>Position</i>	<i>Year Appointed</i>
<i>Administration:</i>		
MAURICE HEFFERNAN B.A., M.A. American International College Ph.D. University of Connecticut	Superintendent	1968
HELEN ENSLIN Hyannis State College	Principal	1939
EMILIE STEERE B.S. Westfield State College	Principal	1951
DOROTHY ROY	Executive Secretary	1955
HELEN GREEN	Secretary	1966
THERESA WERNIK	Secretary	1967
ANITA D'AMOURS	Secretary	1968
<i>Special Services:</i>		
MARGARET KIELY B.A. American International College M.Ed. Springfield College C.A.G.S. University of Connecticut	School Adjustment Counsellor	1959
MAE SIMONSON R.N. Swedish Convent Hospital B.S. Univ. of Southern California M.S.W. University of Connecticut	School Adjustment Counsellor	1966
MERILIS SCOTT B.S. Fitchburg State College M.S. Springfield College	School Psychologist	1961
BEATRICE COULOMB A.B. University of Pennsylvania	Speech Therapist	1968
<i>Teaching Staff:</i>		
ANNA BROWN B.A. Northern Michigan College	Grade 1	1965
MIRIAM BRYANS Bridgewater State College	Librarian	1952
MARY BURRIDGE B.S. University of Bridgeport	Girls P.E., Social Studies	1968
PHYLLIS CAMELIO B.S.Ed. Salem State College	Grade 2	1965
RUTHE COLLIER B.S. Southern Conn. State College	Grade 4	1968
HELEN COLLING B.S. Framingham State College	Grade 3	1951
JOANNE COPPOLA B.A. College of Our Lady of Elms	Grade 3	1967

<i>Name</i>	<i>Position</i>	<i>Year Appointed</i>
VIVIAN COTTON B.S.Ed. Westfield State College	Reading	1953
MARGARET DEMONTIGNY B.S.E. Westfield State College	Science	1968
HELEN DICKINSON B.S.Ed. North Adams State College	Grade 4	1957
NORMAN DRAPEAU	Vocal, Instrumental Music	1968
ELEANOR DRUMMOND Lowell State College	Grade 1	1953
JOHN FARRELL B.A. Westfield State College	English, Mechanical Drawing	1966
ROGER FARRELL B.S.Ed. Westfield State College	Social Studies	1965
ANNE FENN B.A. Smith College	Grade 5	1967
DORRIT FINN Posse Normal School	Grade 2	1957
SUSAN FITZGERALD B.S.E. Westfield State College	Grade 2	1968
A. STUART FULLER B.S.Ed. Westfield State College M.Ed. Westfield State College	Mathematics, Guidance	1966
HELEN GEARY B.S.Ed. Westfield State College	Grade 1	1965
MORRISON GRAY B.S. University of Arizona	Mathematics, Science	1967
JUDITH GRIMALDI B.A. University of Massachusetts	Grade 2	1966
SHIRLEY GRINDLE B.S. American International College	Grade 2	1966
LEO GUIMOND B.S. Springfield College	Science, Industrial Arts	1961
DOUGLAS HABEL B.A. American International College M.Ed. Westfield State College	English	1968
ANN HARRIS B.A. Western Reserve University M.S. Southern Conn. State College	Grade 1	1964
SUSAN HOWE B.A. University of Massachusetts	English, Reading	1968
PHYLLIS HULTSTROM B.S.E. Fitchburg State College	Grade 3	1968
HELEN LARSON B.S. Boston University	Grade 4	1957

<i>Name</i>	<i>Position</i>	<i>Year Appointed</i>
LINDA LOGAN B.S.E. Fitchburg State College	Grade 1	1968
CLAIRE MERRILL B.S. Lyndon State College	Grade 2	1968
VIRGINIA MIDYETTE A.B. Smith College	Art	1952
ELEANOR MILLER B.S. Springfield College M.Ed. Springfield College	Social Studies, Home Economics	1968
AMELIA MOORE B.S.E. Gorham State College	Grade 4	1968
LENA MORIARTY B.S. Westfield State College	Grade 5	1953
JAYNE NEUMANN B.A. Lake Erie College	Grade 3	1958
ANTHONY ODIERNA B.S. Springfield College M.A. University of Massachusetts	Social Studies	1968
SALLEY OSBORN A.B. Pembroke College	English, Reading	1966
CYNTHIA O'SULLIVAN B.A. College of Our Lady of Elms	Special Class	1968
SANDRA REDIN B.S.E. Westfield State College	Grade 5	1968
ANITA ROAN B.S.Ed. American International College	Grade 3	1963
CAROLYN SIANO B.S. North Adams State College	Grade 5	1961
ROBERT SINGYKE B.S. Springfield College	Math, Boys Physical Education	1961
MARY LOU SITNIK B.S. University of Massachusetts	Home Economics	1967
JEAN SMITH B.A. Willimantic State College	Grade 4	1968
PATRICIA SMITH B.S. Springfield College	Grade 2	1968
LOUISE TELLAN B.S. Glassboro State College	Mathematics	1968
MARSH TELLAN B.A. Bowdoin College	French, English	1968
OLIVE THOMPSON B.M. Westminster Choir College	Elementary Music	1966
BARBARA WALSH B.S. Westfield State College M.S. Westfield State College	Mathematics, Science	1965

<i>Name</i>	<i>Position</i>	
<i>Health:</i>		
LILLIAN HAYNES, R.N.	Nurse	
JANE MCCARTHY, R.N.	Nurse	
JOHN SIGSBEE, M.D.	Doctor	
<i>Custodians:</i>		
CLARKE WARREN	Building Custodian	
WILLIAM O'BRIEN		
CHARLES FAIRBANKS	Building Custodian	
OSCAR STICKLES		
STANLEY HERRING		
<i>School Lunch Program:</i>		
YOLANDA ESPOSITO	Supervisor	
RACHEL DICKINSON		
JULIA TERZI		
MARY MARCO		
ELINOR WALL		
THERESA BEANE		
MARY GWOZDZ		
<i>Transportation:</i>		
PALMER MOTOR COACH SERVICE, INC.	Contractor	
<i>Changes in personnel during 1968 not listed above:</i>		
KENNETH JOHNSON	Superintendent	Resigned August 1, 1968
PAUL KAPLAN	Speech Therapist	Resigned June 30, 1968
CHRISTOPHER GALLAGHER	Teacher	Resigned June 30, 1968
BONNIE BORDWELL	Teacher	Resigned June 30, 1968
MARY GREEN	Teacher	Resigned June 30, 1968
KATHARINE HABIG	Teacher	Resigned June 30, 1968
CAROLYN HOWLETT	Teacher	Resigned June 30, 1968
CAROL MAGRONE	Teacher	Resigned June 30, 1968
MARY MILLER JOYAL	Teacher	Resigned June 30, 1968
BERNARD PELLISSIER	Teacher	Resigned June 30, 1968
JEANNETTE SHEPARD	Teacher	Transferred to Regional District
DONALD SHORT	Teacher	Transferred to Regional District
PATRICIA TIERNAN	Teacher	Resigned November 4, 1968
ALVIN KEROACK	Doctor	Resigned January 1, 1968
OMER TALBOT	Custodian	Resigned April 6, 1968
ALMA TEMPLE	Lunch Program	Retired July 6, 1968
JUNE GODIN	Lunch Program	Resigned December 2, 1968

1968-1969 SCHOOL CALENDAR

S M T W T F S

SEPTEMBER—19 days

			4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

FEBRUARY—15 days

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

OCTOBER—22 days

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MARCH—21 days

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER—17 days

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL—16 days

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER—15 days

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY—21 days

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY—22 days

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
S	M	T	W	T	F	S

JUNE—15 days

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	

Total—183 school days

// indicates no school.

AUDIT OF HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

MR. ARTHUR H. MACKINNON

Director of Accounts

Department of Corporations and Taxation

Boston, Massachusetts

Sir:

As directed by you, I have made an audit of the books and accounts of the Hampden-Wilbraham Regional School District for the period from March 12, 1967, the date of the previous examination, to July 6, 1968, preparatory to the transfer of the district treasurer's cash and books and accounts to the newly-appointed district treasurer, and submit the following report thereon:

The ledger accounts of the district were analyzed, the necessary adjustments resulting from the audit were made, and a balance sheet, which is appended to this report, was prepared showing the financial condition of the district on July 6, 1968.

The books and accounts of the district treasurer were examined and checked in detail. The recorded receipts were analyzed and checked with the sources from which money was paid into the treasury, the payments were proved with the warrants approved by the regional district school committee, and the receipts and payments were compared with the ledger accounts. The cash balance on July 6, 1968 was proved by reconciliation of the bank balance with a statement received from the bank of deposit, by examination of the savings bank books, and by actual count of the cash in the office.

The records of payroll deductions on account of Federal and State taxes, the county and teachers' retirement systems, group insurance, and annuities were verified. The deductions and payments to the proper agencies were checked, and the balances in the district treasury were proved with the ledger controls.

The recorded receipts for temporary loans were checked, and the payments on account of maturing debt, temporary loans, and interest were compared with the amounts falling due and with the cancelled securities and coupons on file. The outstanding coupons on July 6, 1968, as well as the payments in advance for July 15, 1968 maturities, were listed and reconciled with a statement received from the depository.

The minutes of the regional district school committee were examined. The appropriations voted by the committee were checked with the ledger accounts, and the assessments against the member towns were checked with the articles of agreement.

Attention is directed to the provisions of Section 20, Chapter 44, General Laws which restricts the use of proceeds of loans, and is made applicable to regional school districts by Section 28A of said Chapter.

The surety bond of the district treasurer was examined and found to be in proper form.

The records of receipts for tuition, miscellaneous receipts, lunch program, athletic activities, rentals, driver education, community program, and industrial arts were examined and checked, and the payments to the treasurer were verified.

In addition to the balance sheet, there are appended to this report tables showing a reconciliation of the treasurer's cash and summaries of the departmental transactions and of the assessments levied against the member towns.

While engaged in making the audit cooperation was received from all district officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

WILLIAM SCHWARTZ,
Assistant Chief of Bureau

REPORT OF THE HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT COMMITTEE

Since its inception in 1958, the avowed philosophy of the Hampden-Wilbraham Regional School District has been to provide the best possible educational opportunity for each student. This aim has been maintained. During the years significant changes have been effected that have created for Minnechaug a rightful place among the vanguard of state educational leaders. Essentially, Minnechaug has remained a vibrant, dynamic institution, attuned to the educational needs of the area it serves. Minnechaug, today, confronted by the complex problems associated with rapid growth and by the vexing problems associated with State Department of Education edicts relative to school district reorganization, seeks to meet forthrightly the challenges of impending change and to maintain its posture as an educational leader.

During the past year, the Committee accomplished the following preliminary planning essential to the construction of needed additional school facilities to serve the District. The extent of the need, in terms of both enrollment and educational program was studied; the guidelines of education adequacy, economy, and long-range soundness were used in considering several alternative solutions; an architect was selected; land acquisition and construction costs were investigated; a brochure containing a full report of our school needs was prepared and sent to the printer.

Your Committee was prepared to ask for public hearings in both communities preparatory to special town meetings for consideration of the Committee's recommendations.

At this point in time, the Massachusetts Department of Education began an enforcement of guidelines for school district organization which erased the Committee's deadline of September, 1971, occupancy of this new facility.

The results of the Massachusetts legislature's acceptance of the Willis-Harrington Report on Education are now becoming increasingly apparent.

The reorganized State Board of Education, greatly strengthened in its power to direct public school education in Massachusetts, has endorsed the following:

GUIDELINES FOR SCHOOL DISTRICT ORGANIZATION

1. Each community shall constitute, or be a part of, a school district maintaining and operating a complete Kindergarten-Grade 12 educational program, governed by a single school committee with one superintendent of schools.
2. Each school committee shall make provisions for participation in an approved vocational-occupational program.

3. Each school committee shall provide an educational program which meets the minimum standards mandated by the Board of Education. Each school committee shall be encouraged to exceed these minimum standards.
4. Each school district shall contain at least 2,000 pupils unless prevented by extenuating circumstances acceptable to the Board of Education.
5. Each school committee with less than 2,000 pupils under its jurisdiction on December 21, 1968, shall submit a plan to implement these Guidelines to the Commissioner of Education by December 31, 1969.

The Hampden-Wilbraham Regional School District does not comply with Guidelines #1 and #4.

All school districts which do not meet these requirements must file a long-range plan showing how they intend to achieve conformance with the guidelines.

The format of the required plan is now being prepared by the Massachusetts Department of Education and will include the requirement that all new school construction must be justified in terms of implementing the guidelines. Approval for additional high school facilities is being withheld by the School Building Assistance Bureau pending submission of a long-range plan by the Regional School Committee and approval by the Department of Education.

The Committee has voted to comply with the guidelines and, at the time of this report, is preparing a long-range plan that will result in a Kindergarten-Grade 12 Regional School District.

While the Committee is discharging its responsibilities in the formulation of educational policies and direction, the professional staff is devoting their full time to the specific and detailed improvement of the school program.

Several specific curriculum additions and changes have been effected during this past year.

ART—A satisfying achievement by the Art Department was the placement of framed original prints on the school corridor walls. This was accomplished through the generosity of the Student Council (classes of 1967 and 1968). It is hoped that these prints will become the nucleus of a more diversified collection and serve as an instrument of art appreciation for the school community.

BUSINESS—The acquisition of a new model 029 key punch has updated and strengthened the tabulating phase of the data processing program.

A complete program in business machine use is being planned for implementation in September, 1969. This course will provide more in-depth experience for Business Education students.

ENGLISH—During the past year, the English Department has broadened its curriculum by offering a semester each of speech and journalism. Plans are now underway to expand the offerings still further next year, in an effort to make the study of English more meaningful to students of widely diversified interests and academic aptitudes.

FOREIGN LANGUAGE—The German program has been expanded to include German II. The Spanish II program now accepts pupils from grade 8 who have successfully completed Spanish I.

The installation of "blackout" curtains permits the more effective use of visual presentations.

HOME ECONOMICS—The addition of two sewing machines and extra electrical outlets plus the removal of pupil desks in favor of tables have created

an attractive and more efficient facility. The addition of a freezer in the foods area has permitted the development of an expanded unit on frozen foods.

INDUSTRIAL ARTS—The Industrial Arts department, in addition to its regular program has introduced a program of production experiences in wood, and has commenced an activity period program in Industrial Arts for girls. The Department has also introduced an activity period program on the operation of the Multi-Lith Offset Printing Machine.

The Department's metal program was strengthened by the acquisition of a milling machine through Title Three Federal Funds.

LIBRARY—Thirty-seven students serve the school this year as Library Aides. They are an integral part of the Library personnel, aiding both the librarian and students. As we continue to upgrade library-media services, Minnechaug will need added staff competent to organize, administer, and encourage the use of learning resources. At present our resources include 9,500 volumes, 342 records, 480 filmstrips, and we serve 1,205 students. Under Title II Public Law 89-10 Project for the 1968 federal fiscal year ending June 30, 1968, Minnechaug Regional High School received \$1,505.32 which was used to augment library resources. Several stacks were donated by the Wilbraham Public Library when it moved into the new facility.

MATHEMATICS—The use of calculators in the teaching of basic mathematics was introduced in the fall in 1968. It is felt that through the use of machines, the success factor in computation will lead to a better understanding of the basic concepts of mathematics.

MUSIC—The music program has been expanded to include a boys' glee club. This program, under the direction of Mr. Killam, will complement the existing girls' choral program. Future plans envision an orchestra featuring stringed instruments.

PHYSICAL EDUCATION—The varsity program of athletics has been expanded to include ice hockey. Our increase in extracurricular activities underlines a phenomenon noted by sociologists over the years: the secondary school is becoming the major social world of the adolescent. His needs for affiliation and self-directed activity can find some expression in the numerous clubs and extracurricular activities at Minnechaug. As these increase, so does the attraction of the school itself.

SCIENCE—The science program has been expanded by the addition of an Honors Physics program. This program will allow Minnechaug students to take an advanced physical science course before entering college.

Innovations in established areas of the curriculum include a new research-oriented laboratory program for advanced biology students and an increase in the laboratory program in Earth Science. Greater emphasis on the use of original research projects and on increased amounts of laboratory work has been incorporated into all levels of the science program.

SOCIAL STUDIES—The Social Studies Department has planned a series of units for presentation to large groups. To date, a unit on the recent national election and a unit on the Civil War have been presented. In both instances, results indicated the feasibility of this technique of large-group instruction.

The Social Studies Curriculum was expanded to include a course in psychology. It is felt that this course will strengthen the program by the addition of understandings relative to human behavior.

WORK STUDY—The initial success of the work-study program has appreciably assisted Minnechaug to become a truly comprehensive high school. This program provides an opportunity for the student desirous of more practical training to study mornings and to devote afternoons to school-approved and school-supervised work opportunities.

GUIDANCE—Two significant changes which contribute substantially to the effectiveness of the Guidance Department have been effected during this past year.

Mr. Marios Kacoyannakis has been assigned to work on a full-time basis with students who are planning vocational careers immediately after graduation.

The addition of a fourth counselor, Mrs. Rebecca Hulbert, the first woman appointed to the Minnechaug Guidance Department, has permitted establishment of a pupil-counselor ration of 300 to 1.

In conclusion, we wish to express our appreciation to the educational and supporting staff for their fine spirit of cooperation during the past year.

We solicit the suggestions and comments of the citizens of the district and thank you for your assistance and support.

DUDLEY N. HARTT, JR., *Chairman*
 MRS. CHARLES I. BOWMAN
 WILLIAM H. CUNNINGHAM
 MRS. MARION K. GALE
 RICHARD A. LABINE
 ANDREW J. MULCAHY, JR.
 CHESTER L. THORNDIKE, JR.

PLACEMENT REPORT ON CLASS OF 1968

Members of the 1968 graduating class are now engaged as follows:

	<i>No.</i>	<i>Percent of Class</i>
4-year colleges	92	43.4
2-year colleges	47	22.2
3-year nursing	3	1.5
Technical and Vocational	10	4.7
Practical Nursing	1	.5
Employed	39	18.4
Military Service	10	4.7
Married (girls)	1	.5
Post Graduate	1	.5
Status Unknown	8	4.0

212

These statistics show that 72% of our graduates continued their education.

FINANCIAL STATEMENT FOR 1968

PLANNING AND CONSTRUCTION BUDGET

Balance, January 1, 1968	\$ 17,027.92
1968 Receipts	1,000.00
Total Available	18,027.92
1968 Expenditures	0.00
Balance, December 31, 1968	\$ 18,027.92

CAPITAL COST BUDGET

1968 Assessment to Towns	\$ 112,767.17
1968 State Construction Grants	110,487.83
Total Available	223,255.00
1968 Expenditures	223,255.00
Balance, December 31, 1968	\$ 0.00

OPERATING BUDGET

1968 Assessment to Towns	\$ 892,352.76
1968 Offsetting Credits	125,387.24
Total Available	1,017,740.00
1968 Expenditures	1,013,796.66
Balance, December 31, 1968—To Surplus Revenue	\$ 3,943.34

INCOME OF 1968

Balance, January 1, 1968	\$ 0.00
1968 Receipts	102,639.93
Balance, December 31, 1968—To Surplus Revenue	\$ 102,639.93

SURPLUS REVENUE ACCOUNT

Balance, January 1, 1968	\$ -125.33
1968 Receipts	102,639.93
Funds Available	102,514.60
To 1969 Operating Budget Credits	97,362.44
Balance, January 1, 1969	\$ 5,152.16

PUBLIC LAW 874

Balance, January 1, 1968	\$ 14,911.00
1968 Receipts	7,295.00
Funds Available	22,206.00
1968 Expenditures	14,911.00
Credit to 1969 Operating Budget	7,295.00
Balance, December 31, 1968	\$ 0.00

PUBLIC LAW 85-864

Balance, January 1, 1968	\$ 980.42
1968 Receipts	4,234.14
Funds Available	5,214.56
1968 Expenditures	583.80
Credit to 1969 Operating Budget	4,630.76
Balance, December 31, 1968	\$ 0.00

PUBLIC LAW 88-210

Balance, January 1, 1968	\$	1,683.00
1968 Receipts		1,243.00
Funds Available		2,926.00
1968 Expenditures		1,683.00
Credit to 1969 Operating Budget		1,243.00
Balance, December 31, 1968	\$	0.00
HOT LUNCH ACCOUNT		
Balance, January 1, 1968	\$	5,378.06
1968 Receipts		64,121.54
Funds Available		69,499.60
1968 Expenditures		62,761.89
Balance, December 31, 1968	\$	6,737.71
ATHLETIC ACCOUNT		
Balance, January 1, 1968	\$	1.76
1968 Receipts		3,935.07
Funds Available		3,936.83
1968 Expenditures		1,641.63
Balance, December 31, 1968	\$	2,295.20

ASSESSMENT FOR 1969 REVENUE STATEMENT

CAPITAL COSTS

1956 and 1957 Loans, Retirement and Service	\$	136,010.00
1957 Loan, Construction Grant		65,541.11
Balance to assess towns	\$	70,468.89
Hampden 22.5%—\$15,855.50 Wilbraham 77.5%—\$54,613.39		
1964 Loan, Retirement and Service	\$	81,850.00
1964 Loan, Construction Grant		44,946.72
Balance to assess towns	\$	36,903.28
Hampden 20.03%—\$7,391.73 Wilbraham 79.97%—\$29,511.55		
Total capital assessment:		
Hampden \$23,247.23 Wilbraham \$84,124.94		

OPERATING BUDGET

Total budget less capital costs	\$1,191,384.00
1969 credits, 1968 receipts	110,531.20
Balance to assess towns	\$1,080,852.80
	<i>Hampden Wilbraham Total</i>
Pupils	273 915 1188
Percentage	22.98 77.02 100
Operating Assessments	\$248,379.97 \$832,472.83 \$1,080,852.80

TOTAL ASSESSMENTS TO HAMPDEN AND WILBRAHAM

	<i>Capital</i>	<i>Operating</i>	<i>Total</i>	$\frac{1}{4}$ <i>Payment</i>
Hampden.....	\$ 23,247.23	\$ 248,379.97	\$ 271,627.20	\$ 67,906.80
Wilbraham.....	84,124.94	832,472.83	916,597.77	229,149.44
Total.....	\$107,372.17	\$1,080,852.80	\$1,188,224.97	

Assessments payable in four equal installments not later than the first day of April, June, September, and December.

ASSESSMENT COMPARISON 1968-1969

	<i>Hampden</i>		<i>Wilbraham</i>	
	<i>1968</i>	<i>1969</i>	<i>1968</i>	<i>1969</i>
Capital.....	\$ 24,409.24	\$ 23,247.23	\$ 88,357.93	\$ 84,124.94
Operating.....	199,083.90	248,379.97	693,268.86	832,472.83
Total.....	\$223,493.14	\$271,627.20	\$781,626.79	\$916,597.77
	<i>Hampden</i>		<i>Wilbraham</i>	
\$ Increase.....	\$48,134.06		\$134,970.98	
% Increase.....	21.5%		17.3%	
Pupil Increase.....	240 to 273 = 33		836 to 915 = 79	
% Increase.....	13.75%		9.45%	

PUPIL ENROLLMENT BY GRADES

<i>Grade</i>	<i>Hampden</i>	<i>Wilbraham</i>	<i>E. Long.</i>	<i>Palmer</i>	<i>Monson</i>	<i>Spfld.</i>	<i>Total</i>
9	91	277	—	—	1	1	370
10	78	233	—	1	—	—	312
11	63	216	—	—	—	—	279
12	41	188	1	1	—	—	231
PG	—	1	—	—	—	—	1
	273	915	1	2	1	1	1193

FINANCIAL REPORT—1968 REGIONAL DISTRICT BUDGET ANALYSIS MATERIALS

<i>Code</i>	<i>Function</i>	<i>1968 Budget</i>	<i>1968 Expenditure</i>	<i>1969 Budget</i>
1000	ADMINISTRATION			
1100	School Committee.....	\$ 7,800.00	\$ 9,976.88	\$ 465.00
1200	Supt. Office.....	30,310.00	32,095.02	33,215.00
2000	INSTRUCTION			
2200	Principal's Office.....	38,961.00	39,566.63	43,309.00
2300	Teaching.....	546,017.00	539,998.60	634,790.00
2300	Supplies, Instruction.....	26,052.00	25,567.47	28,474.00
2400	Textbooks.....	16,850.00	12,836.00	14,000.00
2500	Library.....	17,289.00	17,259.06	19,405.00
2600	Audio-Visual.....	3,600.00	1,810.94	9,987.00
2700	Guidance.....	41,975.00	40,830.06	55,422.00
2800	Special Services.....	16,298.00	16,302.16	20,450.00
	Summer School.....	—	—	5,500.00

<i>Code</i>	<i>Function</i>	<i>1968 Budget</i>	<i>1968 Expenditure</i>	<i>1969 Budget</i>
3000	OTHER SCHOOL SERVICES			
3100	Attendance.....	100.00	100.00	100.00
3200	Health.....	6,889.00	6,771.26	7,575.00
3300	Transportation.....	78,502.00	76,986.16	97,172.00
3400	Food Services.....	2,200.00	2,176.54	2,300.00
3510	Varsity Athletics.....	17,608.00	17,657.64	19,699.00
3520	Student Body Activities...	1,000.00	909.01	1,175.00
4000	OPERATION AND MAINTENANCE OF PLANT			
4110	Custodial Services.....	50,270.00	54,650.35	54,400.00
4120	Heating of Buildings.....	13,300.00	11,300.47	13,300.00
4130	Utility Services.....	19,000.00	20,898.90	20,200.00
4210	Maintenance of Grounds...	1,900.00	2,582.10	2,600.00
4220	Maintenance of Buildings...	11,500.00	18,657.37	9,050.00
4230	Maintenance of Equipment	6,453.00	6,475.05	10,402.00
5000	FIXED CHARGES			
5100	Hampden County Retirement	6,000.00	6,838.00	8,000.00
5200	Insurance Program.....	15,669.00	14,748.86	16,634.00
5400	Current Loan.....	4,500.00	5,495.42	8,000.00
6000	COMMUNITY SERVICES			
6200	Community Services.....	8,200.00	8,035.51	8,260.00
7000	ACQUISITION OF FIXED ASSETS			
7300	Acquisition of Equipment...	15,210.00	15,245.38	31,647.00
8000	DEBT RETIREMENT AND SERVICE			
8100	Retirement.....	175,000.00	175,000.00	175,000.00
8200	Service.....	48,255.00	48,255.00	42,860.00
	Out-of-State Travel.....	2,000.00	1,275.82	2,000.00
	Contingency.....	12,287.00	6,750.00	13,853.00
	TOTAL.....	\$1,240,995.00	\$1,237,051.66	\$1,409,244.00

COMPARISON OF 1968 AND 1969 BUDGETS
BY MAJOR FUNCTIONS

	<i>1969</i>	<i>1968</i>	<i>Change</i>
1000 Administration.....	\$ 33,680	\$ 38,110	\$ - 4,430
2000 Instruction.....	831,337	707,042	+124,295
3000 Other School Services.....	128,021	106,299	+ 21,722
4000 Maintenance and Operation of Plant.....	109,952	102,423	+ 7,529
5000 Fixed Charges.....	32,634	26,169	+ 6,465
6000 Community Services.....	8,260	8,200	+ 60
7000 Acquisition of Fixed Assets.....	31,647	15,210	+ 16,437
8000 Debt Retirement and Service...	217,860	223,255	- 5,395
Contingency.....	13,853	12,287	+ 1,566
Out of State Travel.....	2,000	2,000	-
Total.....	\$1,409,244	\$1,240,995	\$+168,249

DETAILED ANALYSIS OF BUDGET ACCOUNTS

1000	ADMINISTRATION	\$— 4,430
	<i>School Committee Expense</i>	\$— 7,335
	This decrease is due to removing from School Committee Expense the amount of \$7,400 which had been put in the 1968 budget to employ a consultant for negotiations with the teachers.	
	<i>Superintendent's Office</i>	\$+ 2,905
	The salary account is increased by \$875 for the Superintendents' salaries and \$2,030 for business manager and secretaries salaries. Regional is sharing cost of business manager for the first time.	
2000	INSTRUCTION	\$+124,295
	<i>Principals Salaries</i>	\$+ 1,629
	<i>Principals Office</i>	\$+ 2,719
	\$2,114 for summer secretary and salary increments; \$305 to rent computer time for scheduling; \$300 for postage and supplies.	
	<i>Teachers Salaries</i>	\$+ 88,773
	The increase in teachers salaries account breaks down as follows:	
	Present staff and present salary schedule	\$ 578,896
	Salary schedule revision	16,426
	Two Sabbaticals 9/1/68	5,215
	Staff Additions	18,253
	Substitutes, Home Teachers, Driver Education, Professional Improvement	16,000
	Total 1969	\$ 634,790
	Total 1968	546,017
	Increase	\$ 88,773
	<i>Instructional Supplies</i>	\$+ 2,422
	Increased enrollment and greater emphasis on paper-back books and varied instructional materials. (See Textbooks.)	
	<i>Textbooks</i>	\$— 2,850
	This decrease reflects trend toward varied instructional materials and less dependence on hard-cover textbooks.	
	<i>Library</i>	\$+ 2,116
	Librarians salary \$1,062; part-time clerk-typist \$460; books \$594 to maintain formula for state funds.	
	<i>Audio-Visual</i>	\$+ 6,387
	Audio-visual technician \$2,500; video tape recorder \$3,300; \$587 for supplies.	

	<i>Guidance</i>	\$+ 13,447
	Increase due to salary for additional counselor employed September, 1968, plus salary for additional counselor for September, 1969, plus return of Mr. Gartner from sabbatical to guidance salary account.	
	<i>Speech Services</i>	\$+ 4,152
	\$2,500 for school psychologist; \$1,652 salary for speech therapists.	
	<i>Summer School</i>	\$+ 5,500
3000	OTHER SCHOOL SERVICES	\$+ 21,722
	<i>Health</i>	\$+ 686
	\$636 salary increase for Nurse and Doctor; \$50 for supplies.	
	<i>Transportation</i>	\$+ 18,670
	Full year of new transportation contract.	
	<i>Varsity Athletics</i>	\$+ 2,091
	Increase due to the introduction of ice hockey as a varsity sport.	
4000	OPERATION AND MAINTENANCE	\$+ 7,529
	<i>Custodial Salaries and Supplies</i>	\$+ 4,130
	Increase due to law which requires time and a half over 40 hours per week, provision for substitutes, salary increments, vacation crews and emergency overtime.	
	<i>Utility Service</i>	\$+ 1,200
	\$600 for telephone; \$200 for water; \$400 for electricity.	
	<i>Maintenance</i>	\$+ 2,199
	Maintenance of equipment costs are increasing—the original equipment of the building is now ten years old.	
5000	FIXED CHARGES	\$+ 6,465
	\$2000 for Hampden County Retirement; \$3,500 interest on temporary loan; \$965 insurance coverage.	
7000	NEW EQUIPMENT	\$+ 16,437
	Increased enrollment necessitates expenditures for additional wall lockers, gymnasium lockers, cafeteria furniture, and renovation of the business machines room.	

PERSONNEL—HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

<i>Name</i>	<i>Position</i>	<i>Year Appointed</i>
<i>District Office:</i>		
FRANCIS P. REDDINGTON B.A., Holy Cross; M.Ed., State College at North Adams	Superintendent	1966
MAURICE F. HEFFERNAN B.A., American International College M.A., American International College Ph.D., University of Connecticut	Assistant Superintendent	1968
ELMER E. HOEFENER B.S., Bus. Adm., University of Omaha	Business Manager	
JOYCE WEINBERG A.B., Pembroke College at Brown University	Executive Secretary	1968
ANNA B. TUPPER	Secretary	1958
BARBARA GRANAUDO A.S., Bay Path Junior College	Secretary	1968
EMILY RYMASZ	Clerk-Typist	1967
ELAINE LOMBARD	I.B.M. Operator	1968
<i>High School Office:</i>		
LINCOLN A. DEXTER B.S., University of Rhode Island M.Ed., Worcester State College C.A.G.S., Springfield College	Principal	1961
RICHARD I. TRENHOLM B.A., Bates College M.A., Boston University	Assistant Principal	1960
CHARLES B. THOMPSON B.S., Springfield College M.Ed., University of New Hampshire	Guidance Director	1958
MARIOS KACOYANNAKIS B.A., American International College M.Ed., Springfield College	Guidance Counsellor	1962
REBECCA HULBERT B.S., Keuka College M.Ed., University of Massachusetts	Counsellor	1968
GEORGE C. PROULX B.A., St. Anselm's M.A., Assumption	Guidance	1968
MARJORIE BEAN	Secretary	1960
CAMMELLA KERR	Secretary	1963
JEAN SAVAGE B.A., Syracuse University	Clerk-Typist	1967
LUELLA SEARLES Shaw Business College	Clerk-Typist	1967

<i>Name</i>	<i>Position</i>	<i>Year Appointed</i>
<i>Teachers:</i>		
CAROLE ARDISON B.S., American International College	Business Education	1967
MARILYN ATS B.A., Oklahoma University	Latin	1961
JERRY A. BADGER B.S., Bates College M.Ed., Springfield College	Biology	1963
DONALD BAMFORD B.S., M.Ed., University of Massachusetts M.S.Ed., University of Pennsylvania	Mathematics	1959
ROSEMARY BAUER B.A., Springfield College M.A., University of Massachusetts	English	1964
CHARLES BEELER B.Mus.Ed., M.Mus.Ed., Hartt College of Music	Music	1964
CAROL BEZANSON B.A., M.A., University of Iowa	Art	1967
ROBERTA BOLDUC B.A., Marymount College	English	1967
MARY LOU BREWER B.A., North Adams State	Social Studies	1967
CAROL B. CALEY B.S., Bates College M.S., University of Connecticut	Biology	1968
PATRICIA CASCIO B.S., Springfield College	Physical Education	1965
STEPHEN R. CASTONGUAY A.B., State College at Westfield	Social Studies	1968
JUDITH CROSS B.Ed., Keene State College, N.H.	Home Economics	1961
KOREN M. CUMMINGS B.A., Mount Holyoke	Spanish	1968
SUSAN H. CURTIS A.S., Bay Path Junior College	Typing	1968
PAUL DESLAURIERS B.S., Springfield College M.Ed., Westfield State College	Remedial	1964
JAMES DEWOLF B.S.Ed., Fitchburg State College	Industrial Arts	1959
JAMES ETTER B.S.Ed., University of Maine	Social Studies	1964
MARGARET E. FEY B.A., Lake Erie College	Spanish	1963
CARLYN GOMBAR B.S., University of Massachusetts	Physical Education	1968
VICTOR GRANAUDO B.A., American International College	Mathematics	1968

<i>Name</i>	<i>Position</i>	<i>Year Appointed</i>
KATHERINE GOULDING B.S.Ed., State College at Framingham	Home Economics	1961
JOAN A. GUZIEC B.S., American International College	Business Education	1967
RONALD E. HOFMANN B.A., University of Massachusetts M.Ed., Westfield State	English	1964
RUSSELL HOLT B.A., American International College	Mathematics	1967
GORDON V. JONES B.A., Drew University	Art	1965
DWIGHT D. KILLAM B.Mus.Ed., Syracuse University M.Mus.Ed., Boston University	Music	1959
CONSTANCE KIMBERLY B.A., American International College	English	1961
WILLIAM MICHAEL KOBER B.S., Springfield College	Physical Education	1960
GULSHAN KOHLI B.Ed., M.Sc., University of Delhi M.A., University of Punjab	Chemistry	1967
GLORIA LAFLAMME B.A., M.A.T., University of Massachusetts	French	1968
PAUL LAFLAMME B.S., Holy Cross M.A.T., University of Massachusetts	Chemistry	1967
RAFFELENA A. LATINO B.A., American International College	English	1968
CAROL LIGARSKI B.A., Westfield State College	Mathematics	1967
VIVIAN LITTLE B.A., Mount Holyoke M.A., Hartford Seminary Foundation	English	1959
JOHN LOGAN B.S.Ed., Fitchburg State College	Industrial Arts	1966
JOAN MAGISTRI B.A., University of Massachusetts	Mathematics	1967
HENRY MANEGRE B.S., Fitchburg State College	Industrial Arts	1963
DOROTHY MAROT B.A., Syracuse University M.S.L.S., Syracuse University	Librarian	1963
ROBERT A. MCCARTHY B.A., University of Massachusetts M.A., Harvard University	Languages	1964
HAROLD K. MILLER B.S., M.Ed., Springfield College	Physiology, Science	1959
BRUCE MORGAN B.S., Springfield College	Physical Education	1968

<i>Name</i>	<i>Position</i>	<i>Year Appointed</i>
BYRON R. MUSSELMAN B.S., University of Dayton	English	1966
MARY NOONE B.A., Westfield State College	English	1967
JEAN B. O'NEIL B.A., M.A., American International College	English	1963
BARBARA PRACKNECK B.A., Regis College M.Ed., Springfield College	English	1963
JOHN S. PRZYBYLOWICZ B.A., American International College	French	1968
KENNETH RAINEY B.S., Springfield College	Physical Education, Science	1968
JEWEL REBURN B.S., University of Delaware	Home Economics	1967
TERRY B. RHICARD B.S., M.A., American International College	Work-Study	1968
CHRISTINE RIDER B.A.Ed., Fredonia State University, Fredonia, New York	English	1968
GEORGE H. ROBINSON B.S., University of Massachusetts M.Ed., Springfield College	Mathematics	1959
VALETA ROBINSON B.A., Middlebury College	Spanish	1963
JOYCE SAGER B.A., University of Massachusetts	Spanish	1968
RUSSELL SALK B.S., University of Massachusetts	Mathematics	1967
WILLIAM H. SCHENCK B.S., Springfield College	Earth Science	1968
GEORGE SHEA B.A., American International College	Social Studies	1967
DONALD SHORT B.Mus., M.Mus., Boston University	Music	1962
BARBARA SIROIS B.A., American International College	Physics	1968
PHILLIP SOUSA Assoc. in Electrical Eng., Wentworth Fitchburg State College	Industrial Arts	1968
RICHARD P. SPENCER B.A., University of Massachusetts M.Ed., Springfield College	English	1959
KARL STERNBERG B.A., M.A., American International College	Biology	1960
JOHN STONE B.S., Northwestern M.A., American International College C.A.G.S., University of Connecticut	Biology	1967

<i>Name</i>	<i>Position</i>	<i>Year Appointed</i>
JEAN M. STUART B.A., American International College Northampton Commercial College	Business Education	1961
PHYLLIS R. SULLIVAN B.A., State College at Westfield	English	1968
JOSEPH B. VAN WEST B.S.Ed., Tufts Diploma, Boston Museum School of Fine Arts M.A. in Ed., Arizona State University, Arizona	Art	1959
LOUIS VERANI B.S., American International College M.Ed., State College at Westfield	Business Education	1963
HELEN A. WALINSKI B.A., Our Lady of the Elms M.Ed., Springfield College	Mathematics	1959
CONSTANCE WEATHERBY B.A., University of New Hampshire	Social Studies	1965
ANDREW J. WHALEN B.S., Springfield College	Physical Education	1966
<i>Speech Therapists:</i>		
COLLEEN BONEWITS B.S., Purdue University	Speech	1967
BEATRICE COULOMB A.B., University of Pennsylvania	Speech	1968
<i>Health:</i>		
ARTHUR H. GOODWIN M.D., Tufts	Doctor	1959
MADELENE NEWSOME R.N., Springfield Hospital	Nurse	1959
<i>Hot Lunch:</i>		
LEONARD RISING	Manager	1967
LEONA ISHAM	Cook	1959
ARLENE ROSS	Cook	1959
EDITH WICKETT	Cook	1964
DORLENE HOWARD	Cook	1964
MARY LOPATA	Cook	1967
PEARL WIESNER	Cook	1967
HARRIET GOODRICH	Cook	1968
GERTRUDE TAYLOR	Cook	1968
<i>Custodians:</i>		
STANLEY STRYCHARZ	Head Custodian	1959
LEON SUPERNEAU	Asst. Head Custodian	1959
GEORGE HOSIE	Custodian	1965
JOSEPH NORMAN	Custodian	1967
HOLLIS COLLINS	Custodian	1968
WALTER KAPECKI	Custodian	1964
<i>Transportation:</i>		
GEORGE W. MOTYKA	Wilbraham	1959
CHARLES WALKER	Hampden	1962

Changes in school personnel not shown in the preceding chart are:

KENNETH E. JOHNSON, Asst. Supt. to Wilbraham Junior High School
 EVA M. ELLIS, Executive Secretary, retired, June 14, 1968
 MAUREEN O'BRIEN, Secretary, resigned, May 1, 1968
 SHARON BOYER, IBM operator, resigned, January 5, 1968
 DAVID BARRY, teacher, sabbatical, September 1, 1968 to August 31, 1969
 RICHARD A. BROWN, teacher, leave of absence
 JOHN CALLAHAN, teacher, resigned, June 30, 1968
 ROBERT DUCHARME, teacher, resigned, June 30, 1968
 PATRICIA DUNN, teacher, resigned, June 30, 1968
 MARY ANN EMMENS, teacher, resigned, June 30, 1968
 WILLIAM GARRABRANT, teacher, resigned, June 30, 1968
 SUSAN JONES, teacher, resigned, June 30, 1968
 PETER GARTNER, Guidance, sabbatical, September 1, 1968 to August 31, 1969
 BARBARA LAUB, teacher, resigned, June 30, 1968
 RUSSELL MILLS, teacher, resigned, June 30, 1968
 TERESA MURPHY, teacher, resigned, January 27, 1968
 STELLA PIERCE, teacher, resigned, June 30, 1968
 MIRIAM RICHARDS, teacher, resigned, June 30, 1968
 PAUL KAPLAN, teacher, resigned, August 14, 1968
 DORIS WILLIS, Cook, resigned, June 30, 1968
 NANCY CLARK, Cook, transferred to Wilbraham Junior High School
 EVERETT PICKENS, Head Custodian, retired, December 1, 1968
 HAROLD ROGERS, Custodian, resigned, June 16, 1968
 ROBERT BLAIS, Custodian, resigned, April 15, 1968
 WALTER POLANCZAK, Custodian, retired, June 7, 1968

THIS IS HOW YOUR TAX DOLLAR WAS SPENT IN 1968

